MINUTES
High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees
Date : Wednesday, May 16, 2018
Start time : 1:00 PM
Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:
Tammy Henkel, Chair
Joy McGregor, Vice Chair
Joyce Dvornek, Trustee
Lorraine Shelp, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Raymonde Lussier, Secretary Treasurer
& Recording Secretary
Jody Frowley, Director of Finance
Sue Charest, Executive Assistant
Kyle Nichols, Communications Officer

Absent: Ali Mouallem, Trustee

CALL TO ORDER

The meeting was called to order at 1:05 p.m.

OPENING REMARKS

Chair, Tammy Henkel, acknowledged the ancestral land on which we are meeting.

APPROVAL OF CONSENT ITEMS

Resolution #BD20180516.1001
Moved By: Joyce Dvornek
That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein as follows:
7. *Reading and Adopting the Minutes
11.1. *Report from the Superintendent Laura Poloz
12.1.1. *Trustee Reports
12.1.2. *Transportation Report
12.1.3. *Correspondence
13.2. *Suspension List - (April)
13.3. *Action List (April)
13.4. *Retirements, Resignations, Appointments, Transfers

Carried

***Reading and Adopting the Minutes**

Resolution #BD20180516.1002
Moved By: Joyce Dvornek
That the minutes of the Regular Meeting of the Board of Trustees held April 25, 2018 be approved as presented.

Carried

***Report from the Superintendent** (GENERAL MATTERS)

Resolution #BD20180516.1003
Moved By: Joyce Dvornek
To receive the Superintendent's Report as information.

Carried

***Trustee Reports**

The Trustee Report was presented as information.

(Open Items)

***Transportation Report** (Open Items)	The Transportation Report was presented as information.
***Correspondence** (Open Items)	The following correspondence was presented as information: 1. Ltr to NLC re Land Transfer Motion Rescinded (April 26, 2018) 2. Ltr from HFCRD re 2018-2019 Purchase of Bussing Days (April 26, 2018)
CHANGES TO THE AGENDA	**Resolution #BD20180516.1004** Moved By: Lorraine Shelp That the agenda be accepted as amended. **Carried**
Presentation: Summer Students (DELEGATIONS / PRESENTATIONS)	A delegation from the HPSD summer students attended the meeting at 1:07 p.m. to update the board on their upcoming work. They left the meeting at 1:19 p.m.
Q & A: School Materials Lists (Trustee/Administration Question/Answer Period)	Trustees discussed the school material lists. **Resolution #BD20180516.1005** Moved By: Lorraine Shelp To form an Ad-Hoc Committee consisting of Karin Scholl, Joy McGregor & Joyce Dvornek to review the school material lists and make a determination regarding what items can be included on the school supply lists for 2018-2019. **Carried**
Q & A: ASBA & PSBA Spring General Assemblies (Trustee/Administration Question/Answer Period)	Attendance at the ASBA & PSBA Spring General Assemblies was discussed.
ACTION: 2018-2019 Capital Budget (Action Items)	**Resolution #BD20180516.1006** Moved By: Lynn Skrepnek That the Board approve the Capital Budget for the 2018-2019 year as presented. **Carried**
ACTION: 2018 Three Year Capital Plan (Action Items)	**Resolution #BD20180516.1007** Moved By: Lynn Skrepnek That the Board approve the 2018 Three Year Capital Plan as presented. **Carried**
ACTION: 2018-2019 Infrastructure Maintenance & Renewal (Action Items)	**Resolution #BD20180516.1008** Moved By: Karin Scholl That the Board approve the 2018-19 IMR (Infrastructure Maintenance & Renewal) plan as amended and subject to change by recommendation from the Director of Facilities. **Carried**
Recess	The meeting was recessed at 1:55 p.m. for a short break.
Reconvene	The meeting was reconvened at 1:58 p.m. with all members present.
Presentation: Career/Grad Coaches (DELEGATIONS / PRESENTATIONS)	A delegation of HPSD Career and Grad Coaches attended the meeting at 2:00 p.m. to update the board on their work. They left the meeting at 2:33 p.m.
Presentation: High School Redesign (DELEGATIONS / PRESENTATIONS)	Assistant Superintendent of Programs, Evan Dearden attended the meeting at 2:33 p.m. to update the board on High School Redesign. He left the meeting at 3:08 p.m.

Finance
(GENERAL MATTERS)

Resolution #BD20180516.1009
Moved By: Lorraine Shelp
To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Points to Celebrate
(Open Items)

Communication Officer, Kyle Nichols, presented Points to Celebrate.

In Camera

Resolution #BD20180516.1010
Moved By: Joyce Dvornek
That the meeting go In Camera at 3:17 p.m. to discuss Closed Items.

Carried

Out of Camera

Resolution #BD20180516.1011
Moved By: Lynn Skrepnek
That the meeting come Out of Camera at 3:41 p.m.

Carried

ACTION: Transportation, Subsistence & Facility Rates
(Action Items)

Resolution #BD20180516.1012
Moved By: Joyce Dvornek
To approve the Transportation, Subsistence & Facility Rates as presented.

Carried

ACTION: 2018-2019 Divisional Operating Budget
(Action Items)

Resolution #BD20180516.1013
Moved By: Joyce Dvornek
That the Board approve the 2018-2019 Divisional Operating Budget as presented.

Carried

ACTION: Tuition Fees
(Action Items)

Resolution #BD20180516.1014
Moved By: Lynn Skrepnek
That the tuition fee be $11,550.00 for all non-ECS Education Services Agreement students and $5775.00 for all ECS Education Services Agreement students.

Carried

NEXT REGULAR BOARD MEETING

The next Regular Meeting of the Board of Trustees is scheduled for June 20, 2018.

ADJOURNMENT

Resolution #BD20180516.1015
Moved By: Karin Scholl
That there being no further business, the meeting adjourn at 6:10 p.m.

Carried

Chairman

Raymonde Lussier
Secretary Treasurer