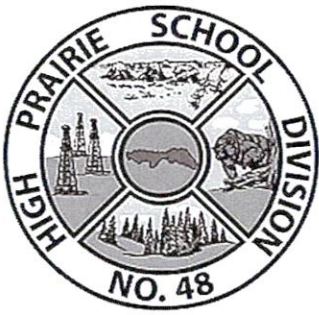




## Regular Meeting of the Board of Trustees MINUTES

Wednesday, February 19, 2020  
1:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present:

Joyce Dvornek, Chair  
Ali Mouallem, Vice Chair  
Steven Adams, Trustee  
Adrian Wong, Trustee  
Lynn Skrepnek, Trustee  
Karin Scholl, Trustee  
Lorraine Shelp, Trustee

Staff Present:

Laura Poloz, Superintendent  
Margaret Hartman, Deputy Superintendent  
Jody Frowley, Secretary Treasurer & Recording Secretary  
Kyle Nichols, Communications Officer  
Sue Charest, Executive Assistant

1. **Division Vision, Mission, Values & Goals**

2. **Board Priorities & Goals**

3. **Call to Order**

The meeting was called to order at 1:00 p.m.

4. **Opening Remarks**

Chair, Joyce Dvornek, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

**Resolution 20200219.1001**

**Moved By:** Ali Mouallem

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

5.1 Minutes of the Regular Meeting of the Board of Trustees held January 15, 2020.

5.2 Superintendent's Report

5.3 Trustee Reports

5.4 Transportation Reports

5.5 Correspondence

Carried

5.1 **Adoption of Previous Minutes**

**Resolution 20200219.1002**

**Moved By:** Ali Mouallem

That the minutes of the Regular Meeting of the Board of Trustees held January 15, 2020 be approved as presented.

Carried

5.2 **Superintendent's Report**

**Resolution 20200219.1003**

**Moved By:** Ali Mouallem

To receive the Superintendent's Report as information.

Carried

5.3 **Trustee Reports**

The Trustee Report was presented as information.

5.4 **Transportation Report**

Transportation Reports were presented as information.

## 5.5 Correspondence

The following correspondence was presented as information:

1. 2020-01-16 Town of Slave Lake - Response - All-Day School Zones
2. 2020-01-21 Letter to First Nation Chiefs re Appointed Trustee request (follow-up)
3. 2020-01-24 NW Regional Skills Canada Competition 2020 - Sponsorship Request & Response
4. 2020-01-27 Big Lakes County - Response - all-day school zones (agreed)
5. 2020-01-28 Big Lakes County - all-day school zones (agree to proposed times)
6. 2020-02-04 Ltr from Sawridge First Nation re Appointed Trustee

## 6. Changes to the Agenda

### Resolution 20200219.1004

Moved By: Lorraine Shelp

That the agenda be accepted as amended.

Carried

## 7. Business Arising from Previous Minutes

### 7.1 Q & A: Public School Boards' Association Awards Nomination Package

Trustees reviewed the 2020 Public School Boards' Association Awards Nomination Package. No nominations were brought forward.

### 7.2 Divisional Skills Competition Update

Communications Officer, Kyle Nichols, updated the Trustees on the progress made with promoting a divisional skills competition. Planning will continue once the budget is determined for next year.

## 8. New Business- Open

### 8.1 Trustee/Administration Question/Answer Period

#### 8.1.1 Q & A: School Council Conflict Resolution

Trustees reviewed the proposed changes to Administrative Procedure 110 - School Council which would include direction on conflict resolution. A few amendments were suggested and the Board directed Administration to bring the amended version back to the next regular meeting.

## 9. Delegations / Presentations

### 9.1 Presentation: Director of Technology

Director of Technology, Sascha Klingsch attended the meeting at 1:30 p.m. to update the Trustees on the work of the Technology Department. He left the meeting at 2:19 p.m.

## 8. New Business- Open

### 8.1 Trustee/Administration Question/Answer Period

#### 8.1.2 Q & A: Policy 9 - Policy Making

Trustees reviewed Policy 9 - Policy Making. Changes will be brought to the next regular board meeting for approval.

**Recess:** The meeting recessed at 3:01 p.m. for a short break.

**Reconvene:** The meeting reconvened at 3:06 p.m. with all members present.

#### 8.1.3 Q & A: DRAFT Administrative Procedure 173 - Smoke, Vape and Tobacco Use

Trustees reviewed the proposed Administrative Procedure 173 - Smoke, Vape and Tobacco Use.

#### 8.1.4 Q & A: Transportation Temperature Limits

Trustees discussed transportation of students in extreme cold weather.

#### 8.1.5 Q & A: Sponsorship of Alberta School Councils' Association Conference

Trustees reviewed the sponsorship of Alberta School Councils' Association 2020 Conference and Annual General Meeting.

**8.1.6 Q & A: Alberta School Councils' Association 2020 Conference, Annual General Meeting & Resolutions**

Trustees reviewed the advocacy resolutions that will go before the membership at the 2020 Alberta School Council Association Annual General Meeting.

**8.1.7 Q & A: Use of Schools**

Trustees discussed the Administrative Procedure 501 - Use of Schools Facilities.

**8.1.8 Q & A: Retention and Turnover of Personnel at E.W. Pratt School**

Trustees discussed turnover and retention of personnel in general.

**Recess:** The meeting recessed at 4:40 p.m. for a short break.

**Reconvene:** The meeting reconvened at 4:45 p.m. with all members present.

**8.1.9 Q & A: Advocacy Committee Report**

The Advocacy Committee presented recommendations on key issues impacting our division. These recommendations will be used when having discussions with government officials.

**8.2 Action Items**

**8.2.1 ACTION: 2020 N.W. Zone One Act Play Festival Sponsorship**

Trustees reviewed a request from the N.W. Zone One Act Play Festival for sponsorship of this annual event.

**Resolution 20200219.1005**

**Moved By:** Lorraine Shelp

That High Prairie School Division contribute the sum of \$100 in sponsorship of the N.W. Zone One-Act Play Festival taking place in Grande Prairie, AB on April 23 & 24, 2020.

**Defeated**

**8.2.2 ACTION: Amend Policy 5 - Role of the Chair**

**Resolution 20200219.1006**

**Moved By:** Steven Adams

That Policy 5 - Role of the Chair, receive **third and final reading** and be accepted as High Prairie School Division policy.

**Carried**

**8.2.3 ACTION: All Day School Zone Times**

**Resolution 20200219.1007**

**Moved By:** Lynn Skrepnek

That High Prairie School Division provide a letter to the Village of Donnelly in support of All Day School Zones in their community.

**Carried**

**10. General Matters**

**10.1 Finance**

Secretary Treasurer, Jody Frowley, presented the financial information.

**Resolution 20200219.1008**

**Moved By:** Lynn Skrepnek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

**Carried**

**11. Information Items**

**11.1 Points to Celebrate**

Communication Officer, Kyle Nichols, presented Points to Celebrate.



**11.2 Public School Board Council Meeting Highlights**

Trustees discussed the Public School Board Council Meeting Highlights. Chair, Joyce Dvornek also provided a verbal report on several meetings she's attended in the last month.

**12. In Camera**

**Resolution 20200219.1009**

**Moved By:** Adrian Wong

That the meeting go into camera at 6:02 p.m.

**Carried**

**12.1 Upcoming Meetings & Accommodations**

**12.2 Suspension List**

**12.3 Action List**

**12.4 Retirements, Resignation, Appointments & Transfers**

**12.5 Committee of the Whole**

**12.6 Q & A: Land**

**12.7 Q & A: Legal**

**12.8 Q & A: Lead Testing**

**12.9 Q & A: Appointed Trustee**

**12.10 ACTION: ASBA 2020 Edwin Parr Teacher Award**

**12.11 Out of Camera**

**13. Out of Camera**

**Resolution 20200219.1010**

**Moved By:** Karin Scholl

That the meeting come Out of Camera at 7:00 p.m.

**Carried**

**14. Extend the Meeting**

**Resolution 20200219.1011**

**Moved By:** Lynn Skrepnek

To extend the meeting past 7:00 p.m.

**Carried**

**15. In Camera**

**Resolution 20200219.1012**

**Moved By:** Karin Scholl

That the meeting go In Camera at 7:00 p.m.

**Carried**

**16. Out of Camera**

**Resolution 20200219.1013**

**Moved By:** Lorraine Shelp

To come Out of Camera at 7:26 p.m.

**Carried**

**17. ACTION: Playschool Program at Joussard School**

**Resolution 20200219.1014**

**Moved By:** Steven Adams

That High Prairie School Division give approval in principle to explore integrating playschool on a part time basis into the Joussard School Kindergarten program.

**Carried**

**18. ACTION: Land - Senior's One Level Community**

**Resolution 20200219.1015**

**Moved By:** Ali Muallem

To offer to sell a parcel of High Prairie School Division's property for the development of a Senior's One Level Community as requested in writing by Mrs. Diane Oliver.

**Defeated**

19. **ACTION: Appointed Trustee**

**Resolution 20200219.1016**

**Moved By:** Steven Adams

That Paulette Campiou be appointed as Trustee representing the First Nations within High Prairie School Division.

**Defeated**

20. **ACTION: ASBA 2020 Edwin Parr Teacher Award**

**Resolution 20200219.1017**

**Moved By:** Lorraine Shelp

That the Board accept Administration's recommendation to nominate Landon Fink, from Kinuso School, as High Prairie School Division's candidate for the ASBA 2020 Edwin Parr Teacher Award.

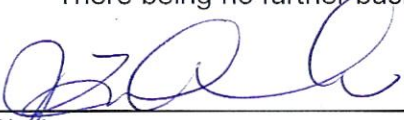
**Carried**

21. **Next Regular Board Meeting**

The next Regular Meeting of the Board of Trustees is scheduled for March 18, 2020 at 1:00 p.m.

22. **Adjournment**

There being no further business, the meeting adjourned at 7:29 p.m.

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Secretary Treasurer