MINUTES
High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees
Date : Wednesday, September 21, 2016
Start time : 1:00 PM
Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:
Tammy Henkel, Chair
Joy McGregor, Vice Chair
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Tracy Ottenbreit, Trustee
Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Raymonde Lussier, Secretary Treasurer
& Recording Secretary
Sue Charest, Executive Assistant
Kyle Nichols, Communications Officer

Absent:
Rudy Willier, Trustee
Joyce Dvornek, Trustee

CALL TO ORDER

The meeting was called to order at 1:09 p.m.

CHANGES TO THE AGENDA

Resolution #BD20160921.1001
Moved By: Karin Scholl
That the agenda be accepted with the following amendments:
- ACTION: IMR (Infrastructure, Maintenance, Renewal) Funding- Closed (#20160920001)
- Suspensions & Expulsions - Closed (#20160920002)
- 2015-2016 Promotion- Retention Summary - Closed (#20160920003)
- SGF Year End 2015-2016 - Closed (#20160920004)
- Committee of the Whole - Nutrition Pilot Project and Personnel for Facilities Department

Carried

Entered

Rudy Willier entered the meeting at 1:11 p.m.

Reading and Adopting the Minutes

Resolution #BD20160921.1002
Moved By: Tracy Ottenbreit
That the minutes of the Regular Meeting of the Board of Trustees held August 17, 2016 be approved as presented.

Carried

Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

Q & A: PSBA Fall Meeting
(Trustee/Administration Question/Answer Period)

The Trustees discussed attendance at the PSBA Fall General Meeting.

Q & A: Report to the Board
(Trustee/Administration Question/Answer Period)

The Trustees discussed the new format for the School Report to the Board.

Q & A: PSBC Policy Proposal
(Trustee/Administration Question/Answer Period)

The Public School Board Council Policy Proposal was discussed.

Violence Threat Risk Assessment Training
(Action Items)

The Board discussed the possibility of participating in Level 1 Violence Threat Risk Assessment Training in the 2017-2018 school year.

Resolution #BD20160921.1003
Moved By: Lynn Skrepnek
That High Prairie School Division commence Level 1 Training in Violence Threat Risk Assessment Training (VTRA) early in the 2017-2018 school year with all schools participating.

Carried

Report from the Superintendent
(GENERAL MATTERS)

Laura Poloz presented the Superintendent's Report to the Board.

Resolution #BD20160921.1004
Moved By: Rudy Willier
To receive the Superintendent's Report as information.

Carried

Entered

Director of Finance, Rod Geyer, entered the meeting at 1:47 p.m.

Finance
(GENERAL MATTERS)

Resolution #BD20160921.1005
Moved By: Joy McGregor
To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Exited

Rod Geyer exited the meeting at 2:05 p.m.

Presentation: Inclusive Education & Assessment
(DELEGATIONS / PRESENTATIONS)

High Prairie School Division's Student Service team attended the meeting at 2:05 p.m. to make a presentation to the Board. They exited the meeting at 2:37 p.m.

Recess

The meeting was recessed at 2:38 p.m. for a wellness break.

Reconvene

The meeting was reconvened at 2:50 p.m. with all members present.

Trustee Reports
(Open Items)

The Trustee Report was presented as information and reviewed.

Correspondence
(Open Items)

The following correspondence was provided as information:

1. 2016-2017 Alberta Health Services- Oral Health Program for School Children (August 29, 2016)

Points to Celebrate
(Open Items)

Communication Officer, Kyle Nichols, presented Points to Celebrate.

In Camera

Resolution #BD20160921.1006
Moved By: Tracy Ottenbreit
That the meeting go In Camera at 3:27 p.m. to discuss Closed Items, Land and Personnel issues.

Carried

Entered

Joyce Dvornek entered the meeting at 4:00 p.m.

Out of Camera

Resolution #BD20160921.1007
Moved By: Tracy Ottenbreit
That the meeting come Out of Camera at 4:36 p.m.

Carried

Technology Treva Emter and Sacha Klingsch attended the meeting at 4:36 p.m. to assist the Trustees in setting up their computers with two factor authentication. They left the meeting at 4:55 p.m.

Exited Joy McGregor and Tracy Ottenbreit exited the meeting at 4:56 p.m.

In Camera

Resolution #BD20160921.1008
Moved By: Karin Scholl
That the meeting go In Camera at 5:00 p.m. to continue closed discussions.

Carried

Out of Camera

Resolution #BD20160921.1009
Moved By: Joyce Dvornek
That the meeting come Out of Camera at 6:05 p.m.

Carried

ACTION: IMR (Infrastructure, Maintenance, Renewal) Funding- Closed
(Action Items)

Resolution #BD20160921.1010
Moved By: Lynn Skrepnek
That High Prairie School Division amend their 2016-2017 IMR (Infrastructure, Maintenance, Renewal) Project list by eliminating 3 proposed projects at C.J. Schurter (light motion sensors, pressure reducing valve and replacing the emergency generator) in order to complete the parent parking project by moving the fence along the east side of the school and extending the pavement towards the north at an approximate cost of $100,000; and request that the Town of Slave Lake contribute $27,000 toward this project, with the understanding that if the Town of Slave Lake does not contribute, that the project will be brought back to the board for further discussion.

Carried

ACTION: Joint Facility
(Action Items)

Resolution #BD20160921.1011
Moved By: Joyce Dvornek
That High Prairie School Division provide $200,000 for Collaborative Secondary/ Post Secondary Building Project plans.

Carried

Orientation Day Joyce Dvornek stated that E.W. Pratt and Prairie River Junior High Schools wanted to thank the board for permitting the Orientation Day for students at the start of the 2016-2017 school year.

NEXT REGULAR BOARD MEETING - October 26,2016 The next Regular Meeting of the Board of Trustees is scheduled for October 26, 2016.

ADJOURNMENT

Resolution #BD20160921.1012
Moved By: Lynn Skrepnek
That there being no further business, the meeting adjourn at 6:07 p.m.

Carried

Chairman

Raymonde Lussier
Secretary Treasurer