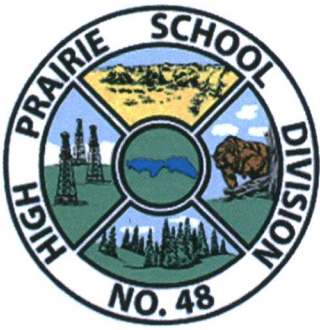




Regular Meeting of the Board of Trustees MINUTES

Tuesday, October 17, 2023
2:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Murray Marran, Superintendent
Sandra Cairns, Director of Business and Recording Secretary
Darla Smith, Director of Finance
Kyle Nichols, Director of Communications
Sue Charest, Executive Assistant

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

A motion was made at the September meeting to change the start time of the October 17, 2023 Closed session to 10:30 a.m. to accommodate a legal matter, which was subsequently postponed. The Closed session took place as usual at 1:01 p.m., recessed at 1:58 p.m. prior to the Call to Order of the Open session, resumed at 2:23 p.m. and adjourned at 3:23 p.m. There were no additions to the Closed session.

The following items were reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Finance Documents, Use of School Facilities Request, Public School Boards' Association (PSBA) AGM 2023, Student Wellness, Committee of the Whole, Suspension List and PPC, Action List, and Retirements, Resignations, Appointments & Transfers.

The YouTube live stream began at 2:03 p.m.

The meeting was called to order at 2:03 p.m.

4. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

Resolution BDO20231017.1001

Moved By: Adrian Wong

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

1. Adoption of Minutes of the Regular Meeting of the Board of Trustees held September 19, 2023
2. Receipt of the Trustee Report as information
3. Receipt of Correspondence as information

Carried

5.1 Adoption of Previous Minutes

Resolution BDO20231017.1002

Moved By: Adrian Wong

That the minutes of the Regular Meeting of the Board of Trustees held September 19, 2023, be adopted as presented.

Carried

5.2 Receipt of Trustee Report as Information

The Trustee Report was received as information.

5.3 Receipt of Correspondence as Information

The following correspondence was received as information:

1. 2023-09-26 Response to 2nd Request for Daycare in Kinuso - Big Lakes County (R. Hunt-Ward 4)
2. 2023-09-30 Public School Boards' Association (PSBA) Advocate Newsletter
3. 2023-10-11 Minister of Education - Invitation to Meet
4. 2023-10-11 Minister of Advance Education - Invitation to Meet
5. 2023-10-11 Minister of Health - Invitation to Meet
6. 2023-10-11 Minister of Mental Health and Addiction - Invitation to Meet
7. 2023-10-11 Minister of Indigenous Relations - Invitation to Meet
8. 2023-10-11 Minister of Justice - Invitation to Meet
9. 2023-10-11 Minister of Transportation and Economic Corridors - Invitation to Meet
10. 2023-10-11 Minister of Children and Family Services - Invitation to Meet
11. 2023-10-11 Scott Sinclair, MLA - Invitation to Meet
12. 2023-10-11 Todd Loewen, MLA - Invitation to Meet
13. 2023-10-15 Public School Boards' Association (PSBA) Advocate Newsletter

6. Changes to the Agenda

Resolution BDO20231017.1003

Moved By: Karin Scholl

That the agenda be accepted as presented.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. Points to Celebrate

Director of Communications, Kyle Nichols, presented Points to Celebrate.

9. New Business- Open

9.1 Trustee/Administration Question/Answer Period

There were no Q & A's at this meeting.

9.2 Action Items

9.2.1 ACTION: Amend Board Policy 07 - Board Operations - Appendix 7.3 - Trustee Compensation and Expenses

Appendix 7.3 was brought back for approval to amend the amount of compensation for internet service because the change from \$20 to \$35 per month was approved in the 2023-2024 budget but not changed in Appendix 7.3 when it went to the Board for approval at the August 22, 2023 Organizational Board meeting.

Resolution BDO20231017.1004

Moved By: Tammy Henkel

That Board Policy 7 - Board Operations - Appendix 7.3 - Trustee Compensation and Expenses receive **first reading** to amend Appendix 7.3 as presented.

Carried

Resolution BDO20231017.1005

Moved By: Lorrie Shelp

That Board Policy 7 - Board Operations - Appendix 7.3 - Trustee Compensation and Expenses receive **second reading** to amend Appendix 7.3 as presented.

Carried

Resolution BDO20231017.1006

Moved By: Karin Scholl

To proceed with third and final reading of Board Policy 7 - Board Operations - Appendix 7.3 - Trustee Compensation and Expenses.

Carried

Resolution BDO20231017.1007

Moved By: Tammy Henkel

That Board Policy 7 - Board Operations - Appendix 7.3 - Trustee Compensation and Expenses receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

10. General Matters

10.1 Finance

Director of Finance, Darla Smith presented the financial information during the Closed Session in adherence of the Freedom of Information and Protection of Privacy (FOIPP) Act.

Resolution BDO20231017.1008

Moved By: Lynn Skrepnek

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, VISA, School Generated Funds and Budget reports as presented in the Closed session.

Carried

10.2 Superintendent's Report

Resolution BDO20231017.1009

Moved By: Adrian Wong

To receive the Superintendent's Report as information.

Carried

11. Information Items

11.1 Standing Committee Reports

There were no Standing Committee reports.

12. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for November 14, 2023 beginning at 1:00 p.m. with the Closed session.

Recess: The meeting was recessed at 2:23 p.m. and the Board resumed the Closed session.

The YouTube live stream ended at 2:23 p.m.

Exit: Sue Charest and Kyle Nichols exited at 2:24 p.m.

Reconvene: The meeting reconvened at 3:23 after adjourning the Closed session.

13. ACTION: Use of School Facilities - High Prairie & District Community Band

Use of School Facilities was discussed in Closed.

Resolution BDO20231017.1010

Moved By: Adrian Wong

That High Prairie School Division waive the 2023-2024 Use of Schools rental fees for the High Prairie and District Community Band provided that the band is comprised of at least 50% students.

Carried

14. Q&A: NARCAN/Naloxone Availability in Schools

NARCAN availability in schools was discussed in the Closed session. The Board directed Administration to further investigate legal/insurance implications as well as staff training regarding the administration of NARCAN/Naloxone in our facilities.

15. Adjournment

Resolution BDO20231017.1011

Moved By: Karin Scholl

That there being no further business, the meeting adjourn at 3:25 p.m.

Carried


Chair


Director of Business