

Regular Meeting of the Board of Trustees
MINUTES

Tuesday, September 16, 2025
2:00 PM
Central Office - High Prairie, AB

Present: Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Murray Marran, Superintendent
Pam Heckbert, Assistant Superintendent
Darla Stout, Director of Finance
Sandra Cairns, Director of Corporate Services
Kyle Nichols, Director of Communications
Richa Sherman-Peters, Executive Assistant

- 1. Division Vision Statement & Values and Board Priorities**
- 2. Call to Order**

The Closed Session of the agenda took place at 1:02 p.m. and was recessed at 2:01 p.m. prior to the Call to Order of the Open session. There were additions to the Closed session.

The following items were reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Finance Documents, Committee of the Whole, Suspension List, Action List, and Retirements, Resignations, Appointments & Transfers.

The YouTube live stream began at 2:07 p.m.

The meeting was called to order at 2:07 p.m.

- 3. Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

- 4. Adoption of Agenda**

Additions to the Agenda:

8.3 Fees for School Supplies
9.3 Capital Purchase - Portable Tip and Roll Bleachers
9.4 Collegiate School Code

Resolution BDO09162025.1001

Moved By: Cory Hughes

THAT the Board approved the agenda as amended.


Carried


- 5. Adoption of Previous Minutes**

Resolution BDO09162025.1002

Moved By: Lynn Skrepnek

That the minutes of the Regular Meeting of the Board of Trustees held August 19, 2025, be adopted as presented.





Carried

6. **Delegations / Presentations**

7. **Points to Celebrate**

Director of Communications, Kyle Nichols, presented Points to Celebrate.

- Utilities have been installed at the vertical farm hub
- George P. Vanier's modernization consultation has taken place with our students and staff at Ecole Routhier and G.P. Vanier, and parents and community members at Club Alouette.
- New Transportation routing software has been installed and is running for the division, with many efficiencies found.
- Community consultations for the 2025/26 school year will start next month.
- Upcoming events in schools include school council AGM's, Terry Fox Run, and events for National Truth and Reconciliation Day.

8. **Trustee/Administration Question/Answer Period**

8.1 **New Ministerial Order regarding Controversial Materials**

New order released with a much more limited scope.

8.2 **Vertical Farm Update**

Power and Internet are set up, estimated first harvest mid-October.

8.3 **Fees for School Supplies**

9. **Action Items**

9.1 **ACTION: Capital Purchase of Three Extended Stop Arms for School Buses**

Resolution BDO09162025.1003

Moved By: Karin Scholl

THAT the Board has reviewed the cost and justification for the purchase of three extended stop arms to be installed on school buses, and has approved the purchase.

Carried

9.2 **ACTION: AP510 - Appendix II**

Resolution BDO09162025.1004

Moved By: Lorrie Shelp

THAT the Board has reviewed and approved the updated AP 510 - Appendix II.

Carried

9.3 **ACTION: Capital Purchase of Portable Tip and Roll Bleachers**

Resolution BDO09162025.1005

Moved By: Adrian Wong

THAT the Board approved the purchase of tip and roll bleachers in the maximum amount of \$14200.00

Carried

9.4 **ACTION: Collegiate School Code**

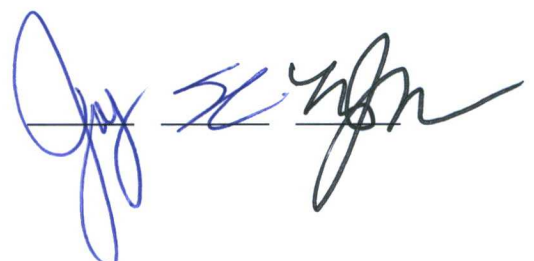
Resolution BDO09162025.1006

Moved By: Tammy Henkel

THAT the Board approved the application for a new Collegiate School Code

Carried

10. **Reports**



10.1 Superintendent's Report

Resolution BDO09162025.1007

Moved By: Cory Hughes

To receive the Superintendent's Report as information.

Carried

10.2 Finance Reports

Director of Finance, Darla Stout presented the financial information during the Closed Session.

Resolution BDO09162025.1008

Moved By: Karin Scholl

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, School Generated Funds, VISA and Budget reports as presented in the Closed session.

Carried

10.3 Trustee Reports

There is no new information to report for September

10.4 Standing Committee Reports

11. Information

11.1 Correspondence

11.1.1 Consolidated Curriculum Email

The following correspondence was received as information:

11.1.2 Email regarding Municipal Relations

11.2 Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for October 28, 2025 beginning at 1:00 p.m. with the Closed session.

Recess: The meeting recessed at 2:55 p.m. to return to the Closed session.

The YouTube live stream ended at 2:55 p.m.

Reconvene: The meeting reconvened at 4:19 p.m.

12. Adjournment

Resolution BDO20250916.1009

Moved By: Karin Scholl

That there being no further business, the meeting adjourn at 4:20 p.m.

Carried

Chair

Director of Corporate Services

Superintendent