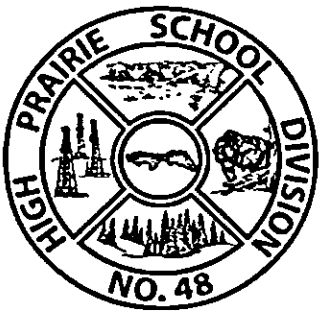




Regular Meeting of the Board of Trustees

MINUTES

Wednesday, September 16, 2020

1:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Steve Adams, Chair
Karin Scholl, Vice Chair
Joyce Dvornek, Trustee
Ali Mouallem, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Jody Frowley, Secretary-Treasurer & Recording Secretary

Staff Absent: Margaret Hartman, Deputy Superintendent
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

1. Division Vision, Mission, Values & Goals
2. Board Priorities & Goals
3. Call to Order

The meeting was called to order at 1:00 p.m.

4. Opening Remarks

Chair, Steve Adams, acknowledged the ancestral land on which we are meeting.

5. Approval of Consent Items

Resolution BD20200916.1001

Moved By: Ali Mouallem

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

- 5.1 Minutes of the Regular Meeting of the Board of Trustees held August 19, 2020
- 5.2 Superintendent's Report
- 5.3 Trustee Reports
- 5.4 Transportation Reports
- 5.5 Correspondence

Carried

- 5.1 Adoption of Previous Minutes

Resolution BD20200916.1002

Moved By: Ali Mouallem

That the minutes of the Regular Meeting of the Board of Trustees held August 19, 2020 be approved as presented.

Carried

- 5.2 Superintendent's Report

Resolution BD20200916.1003

Moved By: Ali Mouallem

To receive the Superintendent's Report as information.

Carried

- 5.3 Trustee Reports

The Trustee Report was presented as information.

A handwritten signature in black ink, appearing to be "J. Adams", is located in the bottom right corner of the page.

5.4 Transportation Report

There are no Transportation Reports at this time.

5.5 Correspondence

The following correspondence was presented as information:

1. 2020-08-13 PSBC Meeting Highlights and President's Report
2. 2020-08-31 Ltr from Minister of Education - Choice in Education and Hours of Instruction

6. Changes to the Agenda

Changes to the agenda are:

1. Removal of 9.1 Presentation by the Secretary-Treasurer
2. Addition of 10.2 New Accounting Rules
3. Addition of 12.7 Bus Driver Request under Closed session

Resolution BD20200916.1004

Moved By: Adrian Wong

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.1 Q & A: Closed/Restricted Campuses

Trustees received clarification on closed versus open school campuses.

8.2 Action Items

8.2.1 ACTION: Long Service Award Date

Resolution BD20200916.1005

Moved By: Lorrie Shelp

To defer setting the date for Long Service Awards until the October 21, 2020 meeting at which time the Employee Recognition Committee will bring recommended dates.

Carried

8.2.2 ACTION: School Report to the Board Date(s)

Resolution BD20200916.1006

Moved By: Ali Mouallem

That Administration recommend dates for the School Reports to the Board.

Carried

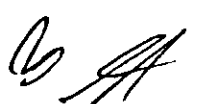
8.2.3 ACTION: Board/Superintendent Evaluation Date

Resolution BD20200916.1007

Moved By: Joyce Dvornek

That Administration set up a meeting between the Board and Maurice Fritze.

Carried



9. Delegations / Presentations

9.1 Presentation: Secretary Treasurer - 2019-2020 Assignable Time

The Secretary Treasurer's report on Assignable Time was removed from the agenda during Item 6. Changes to the Agenda.

10. General Matters

10.1 Finance

Secretary Treasurer, Jody Frowley, presented the financial information.

Resolution BD20200916.1008

Moved By: Lynn Skrepnek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

10.2 New Accounting Rules

The Secretary-Treasurer, Jody Frowley, explained the new accounting rules for base funding which begins in the 2020-2021 school year.

11. Information Items

11.1 Points to Celebrate

Communication Officer, Kyle Nichols, sent his regrets that he was unable to attend.

11.2 Standing Committee Reports

There were no Standing Committee Reports.

12. Closed

Resolution BD20200916.1009

Moved By: Ali Mouallem

That the meeting go into camera at 1:56 p.m.

Carried

Recess: The meeting was recessed at 1:58 p.m. for a health break.

Reconvene: The meeting was reconvened at 2:03 p.m. with all members present.

12.1 Upcoming Meetings & Accommodations

12.2 Suspensions - Year End Reports

12.3 Action List

12.4 Retirements, Resignation, Appointments & Transfers

12.5 Committee of the Whole

12.6 Q & A: Public School Boards' Association of Alberta (PSBAA) Fall General Meeting

12.7 Bus Driver Request

12.8 Out of Camera

Resolution BD20200916.1010

Moved By: Lorrie Shelp

To come Out of Camera at 3:06 p.m.

Carried



13. ACTION: Letter to Former Employee No. 3797

Discussion occurred in Closed session.

Resolution BD20200916.1011

Moved By: Karin Scholl

That the Superintendent write a letter to former Employee No. 3797 stating that there is no record on his file of any investigation on any matter and that Administration consult with legal if they deem it necessary to do so.

Carried

14. ACTION: Bus Driver Request

Discussion occurred in Closed session.

Resolution BD20200916.1012

Moved By: Joyce Dvornek

That a meeting of the Board/Bus Driver Liaison Committee be convened to discuss driver concerns around bus cleaning.

Carried

15. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for October 21 at 1:00 p.m.

16. Adjournment

Resolution BD20200916.1013

Moved By: Lynn Skrepnek

That there being no further business, the meeting adjourn at 3 07 p.m.

Carried


Chairman


Secretary Treasurer