MINUTES
High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees
Date : Wednesday, January 17, 2018
Start time : 9:00 AM
Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:
Tammy Henkel, Chair
Joy McGregor, Vice Chair
Joyce Dvornek, Trustee
Lorraine Shelp, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Ali Mouallem, Trustee
Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Raymonde Lussier, Secretary Treasurer
& Recording Secretary
Jody Frowley, Director of Finance
Sue Charest, Executive Assistant
Kyle Nichols, Communications Officer

Absent:

CALL TO ORDER

The meeting was called to order at 9:08 a.m.

OPENING REMARKS

Chair, Tammy Henkel, acknowledged the ancestral land on which we are meeting.

APPROVAL OF CONSENT ITEMS

Resolution #BD20180117.1001
Moved By: Lorraine Shelp
That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein as follows:
7. *Reading and Adopting the Minutes
11.1. *Report from the Superintendent
12.1.1. *Trustee Reports
12.1.2. *Transportation Report
12.1.3. *Correspondence
13.2. *Suspension List - (December) & PPC's (2)
13.3. *Action List (December)
13.4. *Retirements, Resignations, Appointments, Transfers

Carried

***Reading and Adopting the Minutes**

Resolution #BD20180117.1002
Moved By: Lorraine Shelp
That the minutes of the Regular Meeting of the Board of Trustees held December 20, 2017 be approved as presented.

Carried

***Report from the Superintendent** (GENERAL MATTERS)

Resolution #BD20180117.1003
Moved By: Lorraine Shelp
To receive the Superintendent's Report as information.

Carried

***Trustee Reports**
(Open Items)

The Trustee Report was presented as information and reviewed.

***Transportation Report**
(Open Items)

The Transportation Report was presented as information.

***Correspondence**
(Open Items)

The following correspondence was presented as information:

1. Ltr from Village of Donnelly re Invitation to AB Rural Ed Symposium (December 20, 2017)
2. Letter to NW Zone One-Act Play Festival (December 21, 2017)
3. Ltr to ASBA re Request for Consideration for Action (December 21, 2017)
4. Ltr to ASBOA re Request for Consideration for Action (December 21, 2017)
5. Ltr from MLA Danielle Larivee re Meeting with both MLA's (December 22, 2017)

CHANGES TO THE AGENDA

Resolution #BD20180117.1004
Moved By: Ali Mouallem
That the agenda be accepted as amended.

Carried

Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

Q & A: PSBA Awards 2018
(Trustee/Administration Question/Answer Period)

The Board discussed the Public School Board Association's 2018 Awards. This will be revisited at the February meeting.

Q & A: District Student Council
(Trustee/Administration Question/Answer Period)

The Trustees discussed the District Student Council.

Q & A: AB Government Budget 2018 Consultation
(Trustee/Administration Question/Answer Period)

The Trustees reviewed the AB Government Budget 2018 and completed the survey.

Q & A: Alberta School Council Association AGM
(Trustee/Administration Question/Answer Period)

The Trustees discussed attendance at the Alberta School Council Association AGM & Conference in April 2018.

Q & A: Diploma Exams
(Trustee/Administration Question/Answer Period)

The Trustee discussed the Diploma Exams and possible exemptions due to inclement weather.

Q & A: Rural Caucus
(Trustee/Administration Question/Answer Period)

The Trustees discussed the Rural Caucus committee.

ACTION: Approval in Full for National Field Trip-GPV to Quebec
(Action Items)

Resolution #BD20180117.1005
Moved By: Lynn Skrepnek
That "Approval in Full" be given to Georges P. Vanier School's proposed field trip to Quebec City, PQ from March 31 to April 4, 2018, with a clear understanding that all curricular outcomes can be achieved within the confines of the classroom, therefore teachers may volunteer to enhance student learning through this field trip and they will not claim assignable time, and subject to adherence to HPSD AP #260 (excluding Procedure 3) and any changes in the Off-Site Activity Handbook effective May 2016, and the following conditions being met:

a. that the trip be planned outside of class time;
b. that supervisors on the trip be at a ratio of at least one supervisor for every ten students;
c. that only one teacher supervisor per ten participating students be released from regular duties, with pay on those days where school is

in session. Additional teacher(s) may be approved to accompany this trip under the personal leave clause of the HPSD-ATA Collective Agreement;

d. that parents of participating students be involved in planning and implementing the trip;
e. that the Policies, Administrative Procedures, and requirements of the Off-site Activity Handbook of HPSD and the rules of the school must apply to this activity;
f. the risk assessment as required by the Off-site Activity Handbook must be submitted with the request for final approval;
g. Police Information Checks, acceptable to the Principal, must be obtained for any volunteer supervisors not employed by HPSD;
h. HPSD reserves the right to terminate the approval to proceed with the field trip, up to the point of departure, at no cost to the division; and,

a further recommendation (not a requirement) that the school consider procedures to enable participation to all interested students without causing economic hardship for individuals and to explore the purchase of cancellation insurance for the entire activity.

Carried

Recess

The meeting was recessed at 10:14 a.m. for a health break.

Reconvene

The meeting was reconvened at 10:22 a.m. with all members present.

Finance
(GENERAL MATTERS)

Director of Finance, Jody Frowley, presented the financial information.

Resolution #BD20180117.1006
Moved By: Karin Scholl
To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Points to Celebrate
(Open Items)

Communication Officer, Kyle Nichols, presented Points to Celebrate.

In Camera

Resolution #BD20180117.1007
Moved By: Ali Mouallem
That the meeting go In Camera at 10:37 a.m. to discuss Closed Items.

Carried

Recess

The meeting was recessed at noon for lunch.

Reconvene

The meeting was reconvened at 12:30 p.m. with all members present.

Presentations: School Reports to Board
(DELEGATIONS / PRESENTATIONS)

Administrators from C.J. Schurter, E.G. Wahlstrom, Ecole Routhier, Joussard, High Prairie Elementary and Kinuso Schools attended throughout the afternoon to present their Annual School Report to the Board.

Out of Camera

Resolution #BD20180117.1008
Moved By: Lorraine Shelp
That the meeting come Out of Camera at 3:00 p.m.

Carried

Extend Meeting

Resolution #BD20180117.1009
Moved By: Joyce Dvornek
To extend the meeting past 3:00 p.m.

Carried

In Camera

Resolution #BD20180117.1010
Moved By: Karin Scholl
That the meeting go In Camera at 3:00 p.m. to continue School Reports to the Board.

Carried

Presentations: School Reports to Board
(DELEGATIONS / PRESENTATIONS)

The last delegation left the meeting at 3:33 p.m.

Out of Camera

Resolution #BD20180117.1011
Moved By: Joy McGregor
That the meeting come Out of Camera at 3:34 p.m.

Carried

NEXT REGULAR BOARD MEETING

The next Regular Meeting of the Board of Trustees is scheduled for February 21, 2018 at 9:00 a.m.

ADJOURNMENT

Resolution #BD20180117.1012
Moved By: Lynn Skrepnek
That there being no further business, the meeting adjourn at 3:34 p.m.

Carried

Chairman

Raymonde Lussier
Secretary Treasurer