

MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, December 21, 2016

Start time : 9:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair

Joy McGregor, Vice Chair

Joyce Dvornek, Trustee

Rudy Willier, Trustee

Lynn Skrepnek, Trustee

Karin Scholl, Trustee

Tracy Ottenbreit, Trustee

Laura Poloz, Superintendent

Margaret Hartman, Deputy Superintendent

Raymonde Lussier, Secretary Treasurer

& Recording Secretary

Sue Charest, Executive Assistant

Kyle Nichols, Communications Officer

CALL TO ORDER

The meeting was called to order at 9:02 a.m.

CHANGES TO THE AGENDA

Resolution #BD20161221.1001

Moved By: Tracy Ottenbreit

That the agenda be accepted as amended.

Carried

Reading and Adopting the Minutes

Resolution #BD20161221.1002

Moved By: Tracy Ottenbreit

That the minutes of the Regular Meeting of the Board of Trustees held November 16, 2016 be approved as presented.

Carried

Resolution #BD20161221.1003

Moved By: Tracy Ottenbreit

That the minutes of the Special Budget/Audit Meeting held November 28, 2016 be approved as presented.

Carried

Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

Q & A: ASBA Strategic Plan (Trustee/Administration Question/Answer Period)

The Board discussed the ASBA Strategic Plan September 2015 - August 2018 (Year 2) online survey.

Q & A: Letter of Support for Lesser Slave Lake Economic Alliance (Trustee/Administration Question/Answer Period)

The Board discussed a request from the Lesser Slave Lake Economic Alliance for a letter of support .

Two handwritten signatures in blue ink, one appearing to be "Joy" and the other "LH".

Q & A: Policy 5 & 6 Review

(Trustee/Administration Question/Answer Period)

The Board discussed their review of Policies 5 & 6.

Q & A: Kinuso School Field Trip to Italy

(Trustee/Administration Question/Answer Period)

Kinuso School field trip to Italy has been postponed from spring 2017 to spring 2018. The original Approval in Principle will stand.

Q & A: Save Me

(Trustee/Administration Question/Answer Period)

The Board discussed the "Fentanyl Info for Teachers and Parents" information sheet put out by Alberta Health. More information will be provided at the January Board meeting.

Q & A: 2017 Alberta Rural Education Symposium

(Trustee/Administration Question/Answer Period)

Attendance at the 2017 Alberta Rural Education Symposium was discussed.

Q & A: ASBA Bargaining Boot Camp

(Trustee/Administration Question/Answer Period)

Attendance at the ASBA Bargaining Boot Camp on January 19, 2017 in Edmonton was discussed. The Planning & Priorities meeting has been rescheduled from January 18, 2017 to January 31, 2017 (Kinuso School at 5 pm) to allow for travel time to Edmonton.

Q & A: RMSS Facilities

(Trustee/Administration Question/Answer Period)

Secretary Treasurer, Raymonde Lussier, advised Trustees that asbestos abatement will occur in the Junior High wing of Roland Michener Secondary School when floor tiles are removed in mid-January 2017.

ACTION: School Board Access to ASEBP

(Action Items)

Resolution #BD20161221.1004

Moved By: Joyce Dvornek

That High Prairie School Division send a letter to Edmonton Public Schools regarding support for ASBA policy amendment 3A/FGM16: School Board Access to ASEBP as amended and that a copy of this letter be forwarded to all school board chairpersons through Alberta School Boards' Association.

Carried

ACTION: Reserve Land for School Sites

(Action Items)

Resolution #BD20161221.1005

Moved By: Karin Scholl

That High Prairie School Division send a letter to MLA Danielle Larivee, with a copy to Hon. David Eggen, Minister of Education, regarding sufficient reserve land for suitable school sites.

Carried

ACTION: Contribution to 2017 N.W. Zone One Act Play Festival

(Action Items)

Resolution #BD20161221.1006

Moved By: Lynn Skrepnek

That the Board contribute the sum of \$100.00 to support the activities of the N.W. Zone One Act Play Festival to be held in Grande Prairie, AB on March 27 and 28, 2017.

Carried

ACTION: Rural School Caucus

(Action Items)

Resolution #BD20161221.1007

Moved By: Joy McGregor

That High Prairie School Division join a rural school boards caucus, appoint Trustee Tammy Henkel as our representative and send a letter of response to Board Secretary, Faye Dunne.

Carried

ACTION: Amend Policy 3, Role of The Trustee - 1st Reading

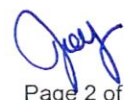
(Action Items)

Resolution #BD20161221.1008

Moved By: Joy McGregor

That Policy 3, Role of the Trustee, receive 1st reading to amend Policy 3 with changes as presented.

Carried



**ACTION: Amend
Policy 3, Role of
The Trustee -
2nd Reading**
(Action Items)

Resolution #BD20161221.1009

Moved By: Joyce Dvornek
That Policy 3, Role of The Trustee, receive 2nd reading to amend Policy 3
with changes as presented.

Carried

Recess

The meeting was recessed at 10:32 a.m. for a 5 minute health break.

Reconvene

The meeting was reconvened at 10:41 a.m. with all members present.

**ACTION:
Proceed to 3rd
Reading to
Amend Policy 3**
(Action Items)

Resolution #BD20161221.1010

Moved By: Joyce Dvornek
To proceed with 3rd and final reading of Policy 3.

Carried

**ACTION: Amend
Policy 3, Role of
The Trustee - 3rd
Reading**
(Action Items)

Resolution #BD20161221.1011

Moved By: Lynn Skrepnek
That Policy 3, Role of the Trustee, receive 3rd and final reading and be
accepted as High Prairie School Division policy.

Carried

**ACTION: Amend
Policy 4, Trustee
Code of Ethics -
1st Reading**
(Action Items)

Resolution #BD20161221.1012

Moved By: Joyce Dvornek
That Policy 4, Trustee Code of Ethics , receive 1st reading to amend Policy 4
as presented.

Carried

**ACTION: Amend
Policy 4, Trustee
Code of Ethics -
2nd Reading**
(Action Items)

Resolution #BD20161221.1013

Moved By: Joy McGregor
That Policy 4, Trustee Code of Ethics , receive 2nd reading to amend
Policy 4 as presented.

Carried

**ACTION:
Proceed to 3rd
Reading to
Amend Policy 4**
(Action Items)

Resolution #BD20161221.1014

Moved By: Joyce Dvornek
To proceed with 3rd and final reading of Policy 4.

Carried

**ACTION: Amend
Policy 4, Trustee
Code of Ethics
-3rd Reading**
(Action Items)

Resolution #BD20161221.1015

Moved By: Karin Scholl
That Policy 4, Trustee Code of Ethics, receive 3rd and final reading and be
accepted as High Prairie School Division policy.

Carried

**ACTION: Capital
Purchase**
(Action Items)

Resolution #BD20161221.1016

Moved By: Lynn Skrepnek
That High Prairie School Division purchase a new van for the Technology
department, from Capital Reserves, at a maximum cost of \$40,000.00.

Carried

**Report from the
Superintendent**
(GENERAL MATTERS)

Laura Poloz presented the Superintendent's Report to the Board.

Resolution #BD20161221.1017

Moved By: Tracy Ottenbreit
To receive the Superintendent's Report as information.

Carried

Finance
(GENERAL MATTERS)

Resolution #BD20161221.1018

Moved By: Lynn Skrepnek
To approve the Accounts Receivables, Accounts Payables, Cheque/EFT
Register, VISA and Budget reports as presented.

Carried

Trustee Reports
(Open Items)

The Trustee Report was presented as information and reviewed.

**Transportation
Report**
(Open Items)

The Board reviewed the Transportation report.

Correspondence
(Open Items)

The following correspondence was presented as information:

1. Ltr from Arnold Viersen, MP for P.R.-Westlock re Excise Tas Act (November 10, 2016)
2. Commendation Ltr to Success Coaches (Dec 1, 2016) - A letter was sent to each of the 5 Success Coaches
3. Commendation Ltr to HPE re Minister's Visit (Dec 2, 2016)
4. Holiday Greetings from the Minister and Deputy Minister of Education (Dec 15, 2016)

Points to Celebrate
(Open Items)

Communication Officer, Kyle Nichols, presented Points to Celebrate.

2017 Alberta School Council Association (ASCA) Conference
(Open Items)

Attendance at the 2017 Alberta School Council Association Conference taking place in Edmonton on April 28-30, 2017 was discussed.

November 2016 Public School Board Council Highlights
(Open Items)

Highlights of the November 2016 Public School Board Council meeting were discussed.

February 2017 PSBC Meeting
(Open Items)

The Board discussed attendance at the February 2017 Public School Board Council meeting.

In Camera

Resolution #BD20161221.1019

Moved By: Tracy Ottenbreit

That the meeting go In Camera at 11:06 a.m.

Carried

Out of Camera

Resolution #BD20161221.1020

Moved By: Lynn Skrepnek

That the meeting come Out of Camera at 11:50 a.m.

Carried

Recess

The meeting was recessed for lunch at 11:52 a.m.

Reconvene

The meeting was reconvened at 12:45 p.m. with all members present.

Presentation: HPSD Success Coaches
(DELEGATIONS / PRESENTATIONS)

The High Prairie School Division Success Coaches attended the meeting and guided the Trustees and Administration through the Kairos Blanket Exercise.

NEXT REGULAR BOARD MEETING - January 18, 2016

The next Regular Meeting of the Board of Trustees is scheduled for January 18, 2017.

ADJOURNMENT

Resolution #BD20161221.1021

Moved By: Lynn Skrepnek

That there being no further business, the meeting adjourn at 3:00 p.m.

Carried


Chairman


Secretary Treasurer