



Regular Meeting of the Board of Trustees
MINUTES

Wednesday, October 23, 2019

1:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present:

Joyce Dvornek, Chair
Ali Mouallem, Vice Chair
Steven Adams, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Lorraine Shelp, Trustee

Staff Present:

Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary Treasurer & Recording Secretary
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

1. Division Vision, Mission, Values & Goals

2. Board Priorities & Goals

3. Call to Order

The meeting was called to order at 1:03 p.m.

4. Opening Remarks

Chair, Joyce Dvornek, acknowledged the ancestral land on which we are meeting.

5. Approval of Consent Items

Resolution 20191023.1001

Moved By: Lynn Skrepnek

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows, minus 5.4 Transportation Reports:

5.1 Minutes of the Regular Meeting of the Board of Trustees held September 18, 2019

5.2 Superintendent's Report

5.3 Trustee Reports

~~5.4 Transportation Reports~~

5.5 Correspondence

Carried

5.1 Adoption of Previous Minutes

Resolution 20191023.1002

Moved By: Lynn Skrepnek

That the minutes of the Regular Meeting of the Board of Trustees held September 18, 2019 be approved as presented.

Carried

5.2 Superintendent's Report

Resolution 20191023.1003

Moved By: Lynn Skrepnek

To receive the Superintendent's Report as information.

Carried

5.3 Trustee Reports

The Trustee Report was presented as information.

5.4 Transportation Report

Transportation Reports were pulled from the Consent agenda and added to the regular agenda for discussion under 8.1.8 Q & A: Transportation Reports.

5.5 Correspondence

The following correspondence was presented as information:

1. 2019-08-06 Ltr from Minister of Transportation re MELT
2. 2019-09-30 Ltr to Minister of Transportation - Unintended Consequences of MELT
3. 2019-10-09 Ltr from Office of the Information and Privacy Commissioner of AB re: Disclosing a Student's Participation in a School Club

6. Changes to the Agenda

Resolution 20191023.1004

Moved By: Ali Mouallem

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.1 Q & A: Alberta School Boards Association Strategic Plan Questions

Trustees discussed the Alberta School Boards Association Strategic Plan Questions. Chair, Joyce Dvornek will respond to ASBA.

8.1.2 Q & A: Policy 1 - Division Vision Statement and Values

Resolution 20191023.1005

Moved By: Karin Scholl

To reaffirm Policy 1 - Division Vision Statement and Values as High Prairie School Division Policy.

Carried

8.1.3 Q & A: Policy 2 - Role of the Board

Trustees reviewed Policy 2 - Role of the Board. Changes will be brought to the next board meeting for approval.

8.1.4 Q & A: Special Budget Meeting

Resolution 20191023.1006

Moved By: Steven Adams

To schedule a Special Budget Meeting for 9:00 a.m. on November 20, 2019.

Carried

8.1.5 Q & A: Alberta School Boards Insurance Exchange (ASBIE) Advisory Board

Trustees discussed the Call for Interest to School Board Trustees for the upcoming vacancy on the Alberta School Boards Insurance Exchange (ASBIE) Advisory Board.

8.1.6 Q & A: Repeal of School Act and Need to Amend Safe and Caring Policies

Trustees discussed the letter from the Justice Centre for Constitutional Freedoms regarding the repeal of the School Act and their opinion on the need to amend Safe and Caring Policies.

8.1.7 Q & A: Regulation 88/2019 - Establishment of Separate School Districts

Trustees discussed the letter from Sturgeon Public Schools to the President of Public School Boards' Association of Alberta (PSBA) regarding Regulation 88/2019 - Establishment of Separate School Districts.

Resolution 20191023.1007

Moved By: Karin Scholl

To send a letter to the President of the Public School Boards' Association of Alberta in support of the letter from Sturgeon Public Schools to the Public School Boards' Association of Alberta (PSBAA) regarding the right of Public School Boards to have representation and a voice at community meetings where the formation of separate school districts is discussed.

Carried

9. Delegations / Presentations

9.1 Presentation: Assessment and Literacy & Numeracy

Supervisor of Curriculum, Julia Drefs, Lead Facilitator for Curriculum, Darcy Kirkham and Literacy/Numeracy Lead, Evan Dearden, attended at 2:00 p.m. to update the Board on their work in the division. They left the meeting at 3:12 p.m.

Recess: The meeting was recessed at 3:12 p.m. for a health break.

Reconvene: The meeting was reconvened at 3:25 p.m. with all members present.

8. New Business- Open

8.2 Action Items

8.2.1 ACTION: Approval in Principle, International Field Trip: RMS to Italy/Croatia

Resolution 20191023.1008

Moved By: Karin Scholl

That "Approval in Principle" be given to Roland Michener's proposed field trip to Italy & Croatia during Spring Break 2021, subject to adherence to HPSP AP #260 (excluding Procedure 3) and any changes in the Off-Site Activity Handbook effective September 2015, and the following conditions being met:

- a. that the trip be planned outside of class time;
- b. that supervisors on the trip be at a ratio of at least one supervisor for every ten students;
- c. that only one teacher supervisor per ten participating students be released from regular duties, with pay on those days where school is in session. Additional teacher(s) may be approved to accompany this trip under the personal leave clause of the HPSP-ATA Collective Agreement;
- d. that parents of participating students be involved in planning and implementing the trip;
- e. that the Policies, Administrative Procedures, and requirements of the Off-site Activity Handbook of HPSP and the rules of the school must apply to this activity;
- f. the risk assessment as required by the Off-site Activity Handbook must be submitted with the request for final approval;
- g. Police Information Checks, acceptable to the Principal, must be obtained for any volunteer supervisors not employed by HPSP;
- h. HPSP reserves the right to terminate the approval to proceed with the field trip, up to the point of departure, at no cost to the division; and,

a further recommendation (not a requirement) that the school consider procedures to enable participation to all interested students without causing economic hardship for individuals and to explore the purchase of cancellation insurance for the entire activity.

Carried

8.2.2 ACTION: Ad Hoc Committee

Trustees discussed the formation of an Ad Hoc Committee regarding Board and Superintendent Evaluations.

Resolution 20191023.1009

Moved By: Joyce Dvornek

To form an Ad Hoc Committee, consisting of 3 Trustees, to develop the process for Board and Superintendent evaluations.

Carried

Resolution 20191023.1010

Moved By: Lorraine Shelp

To appoint Karin Scholl, Steve Adams and Adrian Wong to the Ad Hoc Committee for Board and Superintendent evaluations.

Carried

10. General Matters

10.1 Finance

Secretary Treasurer, Jody Frowley, presented the financial information.

Resolution 20191023.1011

Moved By: Steven Adams

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

11. Information Items

11.1 Points to Celebrate

Communication Officer, Kyle Nichols, presented Points to Celebrate.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.8 Transportation Report

Trustees discussed the Transportation Reports.

12. Closed

Resolution 20191023.1012

Moved By: Lorraine Shelp

That the meeting go into camera at 4:09 p.m.

Carried

12.1 Upcoming Meetings & Accommodations

12.2 Suspension List

12.3 Action List

12.4 Retirements, Resignation, Appointments & Transfers

12.5 Committee of the Whole

12.6 Appointed Trustee

12.7 Out of Camera

Resolution 20191023.1013

Moved By: Ali Mouallem

To come Out of Camera at 5:30 p.m.

Carried

13. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for November 20, 2019 at 1:00 p.m.

14. Adjournment

There being no further business, the meeting adjourned at 5:31 p.m.


Chairman


Secretary Treasurer