



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, June 20, 2018

Start time : 9:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair
Joy McGregor, Vice Chair
Joyce Dvornek, Trustee
Lorraine Shelp, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Ali Mouallem, Trustee
Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Raymonde Lussier, Secretary Treasurer
& Recording Secretary
Jody Frowley, Director of Finance
Kyle Nichols, Communications Officer

Absent: Sue Charest, Executive Assistant

CALL TO ORDER

The meeting was called to order at 9:00 a.m.

OPENING REMARKS

Chair, Tammy Henkel, acknowledged the ancestral land on which we are meeting.

APPROVAL OF CONSENT ITEMS

Resolution #BD20180620.1001

Moved By: Ali Mouallem

That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein as follows, minus 11.1

Report from the Superintendent:

7. *Reading and Adopting the Minutes

~~11.1. *Report from the Superintendent Laura Poloz~~

12.1.1. *Trustee Reports

12.1.2. *Transportation Report

12.1.3. *Correspondence

13.2. *Suspension List (May) & PPC

13.3. *Action List (May)

13.4. *Retirements, Resignations, Appointments, Transfers

13.6. *2017-2018 School Council Annual Reports

Carried

*Reading and Adopting the Minutes

Resolution #BD20180620.1002

Moved By: Ali Mouallem

That the minutes of the Regular Meeting of the Board of Trustees held May 16, 2018 be approved as presented.

Carried

*Trustee Reports (Open Items)

The Trustee Report was presented as information.

A handwritten signature in black ink, appearing to be "JR".

Handwritten initials in blue ink, possibly "RX".

***Transportation Report**
(Open Items)

The Transportation Report was presented as information.

***Correspondence**
(Open Items)

The following correspondence was presented as information:

1. Ltr from PSBA re J. Dvornek nominee for Dick Baker Legacy Award (May 1, 2018)

CHANGES TO THE AGENDA

Resolution #BD20180620.1003

Moved By: Karin Scholl

That the agenda be accepted as amended.

Carried

Q & A: ASBA Zone 1 Fall Awards Banquet
(Trustee/Administration Question/Answer Period)

Trustees discussed attendance at the ASBA Zone 1 Fall Awards Banquet on September 12, 2018.

Q & A: ASBA Trustee Code of Conduct Questionnaire
(Trustee/Administration Question/Answer Period)

Trustees discussed the ASBA Trustee Code of Conduct Questionnaire.

Q & A: Transportation Survey
(Trustee/Administration Question/Answer Period)

Trustees discussed the Transportation Survey and agreed with the responses prepared by Administration. The completed document will be forwarded to Wendy Boje, Assistant Deputy Minister, Strategic Services & Governance Division - Education.

Q & A: Livingstone Range School Division Letter
(Trustee/Administration Question/Answer Period)

Trustees discussed a letter from Livingstone Range School Division.

Recess

The meeting was recessed at 9:55 a.m. for a 5 minute health break.

Reconvene

The meeting was reconvened at 10:00 a.m. with all members present.

Presentation - HPSPD Director of Facilities
(DELEGATIONS / PRESENTATIONS)

Director of Facilities, Lionel (Butch) Gagnon attended the meeting at 10:00 a.m. to give an update on the Facilities Department. He left the meeting at 10:23 a.m.

ACTION: Village of Donnelly Paving
(Action Items)

Resolution #BD20180620.1004

Moved By: Joyce Dvornek

To postpone discussion/decision regarding Village of Donnelly Paving to the August Board meeting.

Carried

ACTION: School Materials
(Action Items)

Resolution #BD20180620.1005

Moved By: Joy McGregor

That High Prairie School Division approve the purchase of pencils, pens and facial tissue for every child at the following rate: 10 pencils/student (K-6), 5 pencils/student (Gr. 7-12), 2 pens/student (Gr. 4-12) and 2 boxes facial tissue/student (K-12).

Defeated

Presentation - HPSPD Director of Technology
(DELEGATIONS / PRESENTATIONS)

Director of Technology, Sascha Klingsch, attended the meeting at 10:38 a.m. to update the Board on the work of the Technology Department. He exited the meeting at 11:26 a.m.



ACTION:
Sponsorship of
NLC Fundraising
Golf Tournament
(Action Items)

Trustee Joyce Dvornek requested a recorded vote.

Resolution #BD20180620.1006

Moved By: Karin Scholl

That High Prairie School Division sponsor the Northern Lakes College Friends & Partners Fundraising Golf Tournament.

Defeated Unanimously

ACTION: Amend
2018-2019
Preliminary
Capital Budget
(Action Items)

Resolution #BD20180620.1007

Moved By: Joyce Dvornek

To amend the High Prairie School Division 2018-2019 Preliminary Capital Budget by adding expenses of up to \$25,625 for copiers and up to \$6000 to replace the oil tank at the north end of the Learning Support Center.

Carried

Presentation -
HPSD Director of
Transportation
(DELEGATIONS /
PRESENTATIONS)

Director of Transportation, Harry Davis, attended the meeting at 11:30 a.m. to update the Board on the work of the Transportation Department. He left the meeting at 12:17 p.m.

Recess

The meeting was recessed at 12:17 p.m. for lunch.

Reconvene

The meeting was reconvened at 1:02 p.m. with all members present.

Report from the
Superintendent
(GENERAL MATTERS)

Trustees discussed the Superintendent's Report to the Board.

Resolution #BD20180620.1008

Moved By: Joyce Dvornek

To receive the Superintendent's Report as information.

Carried

Finance
(GENERAL MATTERS)

Resolution #BD20180620.1009

Moved By: Lorraine Shelp

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Points to
Celebrate
(Open Items)

Communication Officer, Kyle Nichols, presented Points to Celebrate.

In Camera

Resolution #BD20180620.1010

Moved By: Lynn Skrepnek

That the meeting go In Camera at 1:50 p.m.

Carried

Out of Camera

Resolution #BD20180620.1011

Moved By: Karin Scholl

That the meeting come Out of Camera at 2:03 p.m.

Carried

ASBA Zone 1
Friends of
Education
(CLOSED)

Resolution #BD20180620.1012

Moved By: Lorraine Shelp

That HPSPD nominate Crystal Marschner from Smoky River Family & Community Support Services as HPSPD's candidate for the 2018 Zone 1 Friends of Education Award.

Carried

NEXT REGULAR
BOARD
MEETING

The next Regular Meeting of the Board of Trustees is scheduled for August 22, 2018 at 1:00 p.m.



ADJOURNMENT

Resolution #BD20180620.1013

Moved By: Lorraine Shelp

That there being no further business, the meeting adjourn at 2:03 p.m.

Carried



Chairman


Secretary Treasurer