

TRUSTEE COMPENSATION AND EXPENSES

The following rates for trustee compensation have been established by the High Prairie School Division Board of Trustees and approved in the annual budget.

1. Honoraria

- 1.1. The honoraria for attending meetings, conferences, events, etc. are established as follows and include travel to and from the function:

1.1.1. Quarter Day	up to 2 hours	\$56.65
1.1.2. Half Day	2 to less than 4 hours	\$113.30
1.1.3. Full Day	4 to 8 hours:	\$226.60
1.1.4. Full Day +	beyond 8 hours	1.5 times the full day rate regardless of the number of meetings attended

2. Meeting Preparation Days

- 2.1. Trustees may claim:
 - 2.1.1. Board Chair: Four “Full Days” per month
 - 2.1.2. Other Trustees: Two “Full Days” per month
 - 2.1.3. Up to 9 additional “Full Days” for preparation if attending the following:
 - 2.1.3.1. Strategic Planning
 - 2.1.3.2. Alberta School Boards Association Spring General Meeting
 - 2.1.3.3. Alberta School Boards Association Fall General Meeting
 - 2.1.3.4. Public School Boards’ Association Spring General Meeting
 - 2.1.3.5. Public School Boards’ Association Fall General Meeting
 - 2.1.3.6. School Reports to the Board (x4)

3. Professional Development

- 3.1. Each trustee receives \$1000 per year to a maximum of \$4000 per term for Professional Development and associated expenses.

4. Meals, Accommodations and Travel

- 4.1. Food, overnight stays, and mileage will be compensated as per Administrative Procedure 510 – Appendix II – Transportation, Subsistence and Facility Rates
- 4.2. Fares/Fees such as conference registration, taxi, park passes, etc. will be compensated for approved conferences and events upon submission of receipts.

5. Technology

- 5.1. Trustees will be compensated \$35 per month for internet service.
- 5.2. Trustees who supply their own computer/tablet for Division business will be compensated \$45 per month.

Cross Reference

Administrative Procedure 510 – Appendix II – Transportation, Subsistence and Facility Rates

Approval Dates

August 2023, August 2024, June 2026

Revision Dates

October 2023, August 2024, June 2026