



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, October 25, 2017

Start time : 9:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair
Joy McGregor, Vice Chair
Joyce Dvornek, Trustee
Lorraine Shelp, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Ali Mouallem, Trustee
Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Raymonde Lussier, Secretary Treasurer
& Recording Secretary
Sue Charest, Executive Assistant
Kyle Nichols, Communications Officer

CALL TO ORDER

The meeting was called to order at 9:01 a.m.

OPENING REMARKS

Chair, Tammy Henkel, acknowledged the land on which we are meeting.

APPROVAL OF CONSENT ITEMS

Resolution #BD20171025.1001

Moved By: Joyce Dvornek

That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein, minus 13.1.3

Correspondence, as follows:

7 *Reading and Adopting the Minutes

7.1 Regular Meeting of the Board of Trustees (2017/09/20)

7.2 Special Meeting of the Board of Trustees (2017/10/03)

7.3 Organizational Meeting of the Board of Trustees (2017/10/18)

11.1. *Report from the Superintendent Laura Poloz

11.2. *Finance

12.2. *Suspension List - (September) & PPC E17-18-01

12.3. *Action List (September)

12.4. *Retirements, Resignations, Appointments, Transfers

13.1.1. *Trustee Reports

~~13.1.3. *Correspondence~~

Carried

*Reading and Adopting the Minutes

Resolution #BD20171025.1002

Moved By: Joyce Dvornek

That the minutes of the Regular Meeting of the Board of Trustees held September 20, 2017 be approved as presented.

Carried

Resolution #BD20171025.1003

Moved By: Joyce Dvornek

That the minutes of the Organizational Meeting of the Board of Trustees held October 18, 2017 be approved as presented.

Carried

Resolution #BD20171025.1004

Moved By: Joyce Dvornek

That the minutes of the Special Meeting of the Board of Trustees held October 3, 2017 be approved as presented.

Carried

***Report from the Superintendent**
(GENERAL MATTERS)

Resolution #BD20171025.1005

Moved By: Joyce Dvornek

To receive the Superintendent's Report as information.

Carried

***Finance**
(GENERAL MATTERS)

Resolution #BD20171025.1006

Moved By: Joyce Dvornek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

***Trustee Reports**
(Open Items)

The Trustee Report was presented as information in the Consent Agenda.

CHANGES TO THE AGENDA

Resolution #BD20171025.1007

Moved By: Lynn Skrepnek

That the agenda be accepted as amended.

Carried

Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

Q & A: PSBA Fall General Meeting
(Trustee/Administration Question/Answer Period)

The Trustees discussed the Public School Boards of Alberta Association Fall General Meeting.

In Camera

Resolution #BD20171025.1008

Moved By: Joyce Dvornek

That the meeting go In Camera at 9:30 a.m. to discuss Field Trips.

Carried

ACTION: Field Trips
(CLOSED)

Director of Finance, Jody Frowley, and Assistant Superintendent of HR, John Wiedrick, attended the meeting at 9:30 a.m. to present information regarding field trips. They exited the meeting at 10:24 a.m.

Out of Camera

Resolution #BD20171025.1009

Moved By: Joyce Dvornek

That the meeting come Out of Camera at 10:30 a.m.

Carried

Recess

The meeting was recessed at 10:30 a.m. for a health break.

Reconvene

The meeting was reconvened at 10:40 a.m. with all members present.

Q & A: Joussard Community Survey
(Trustee/Administration Question/Answer Period)

Trustees discussed the Joussard Community Survey.

Q & A: Alberta School Board Association FGM
(Trustee/Administration Question/Answer Period)

The Trustees discussed the Alberta School Board Association Fall General Meeting.

Transportation Report
(Open Items)

The Trustees discussed the Transportation Report.



Correspondence
(Open Items)

The following correspondence was presented as information and Trustees discussed a letter sent by Saint Thomas Aquinas Roman Catholic School Division to the Teacher Employer Bargaining Association (TEBA) Chair:

1. 2017 09 19 Ltr to MLA Danielle Larivee
2. 2017 09 20 Ltr to NLC re Board Approval of Land Transfer
3. 2017 09 25 Invitation to CoSC - Minister of Ed
4. 2017 09 25 Invitation to CoSC - MLA Larivee
5. 2017 09 25 Invitation to CoSC - MLA McCuaig-Boyd
6. 2017 October Ltr from Big Lakes County to Minister of Advanced Ed re NLC campus
7. 2017 10 03 Ltr from Northern Gateway Public Schools re Funding Discussion Paper
8. 2017 10 10 Ltr from HPSD Safety Officer re VTRA Training
9. 2017 10 11 Ltr from S.T.A.R. Catholic re TEBA Interpretation
10. 2017 10 16 Ministerial Approval to Reappoint Superintendent (added to agenda)

Points to Celebrate
(Open Items)

Communication Officer, Kyle Nichols, presented Points to Celebrate.

Recess

The meeting was recessed at 11:53 a.m. for lunch.

Reconvene

The meeting was reconvened at 12:30 p.m. with all members present.

In Camera

Resolution #BD20171025.1010

Moved By: Lorraine Shelp

That the meeting go In Camera at 12:30 p.m. to discuss Closed Items.

Carried

The Trustee Disclosure of Information was circulated.

Out of Camera

Resolution #BD20171025.1011

Moved By: Karin Scholl

That the meeting come Out of Camera at 1:41 p.m.

Carried

**Delegation:
Christina Ridge -
Appeal
(CLOSED)**
(DELEGATIONS /
PRESENTATIONS)

Trustee Dvornek requested a recorded vote.

Resolution #BD20171025.1012

Moved By: Joyce Dvornek

To uphold the Superintendent's decision regarding student placement.

Carried Unanimously

**ACTION: Early
Notification of
Resignation
(CLOSED)**

Resolution #BD20171025.1013

Moved By: Joy McGregor

That any teacher who is on a continuing contract and submits an early notice of resignation by December 31, 2017, effective at the end of the current school year, will be paid \$2000.00 at the end of their employment.

Carried

**ACTION: Field
Trips
(CLOSED)**

Trustee Dvornek requested a recorded vote.

Resolution #BD20171025.1014

Moved By: Karin Scholl

To restrict curricular related field trips to school hours, unless supervised in their entirety by certified staff who hold a designation.

Defeated Unanimously

Trustees will re-visit this later in the year.

Recess

The meeting was recessed at 1:45 p.m. for a 5 minute break.

Reconvene

The meeting was reconvened at 1:50 p.m. with all members present.

**Presentation:
Director of
Finance
(DELEGATIONS /
PRESENTATIONS)**

Director of Finance, Jody Frowley, attended the meeting at 1:50 p.m. to give trustees a finance presentation. He left the meeting at 2:40 p.m.



ADJOURNMENT

Resolution #BD20171025.1015

Moved By: Ali Mouallem

That there being no further business, the meeting adjourn at 2:42 p.m.

Carried

**NEXT REGULAR
BOARD
MEETING**

The next Regular Meeting of the Board of Trustees is scheduled for
November 29, 2017 at 9:00 a.m.



Chairman



Secretary Treasurer