



APPLICATION FOR ASSOCIATION LEAVE WITH PAY - Teachers

This request for association leave with pay is made in accordance with the High Prairie School Division/Alberta Teachers' Association Collective Agreement, Article 13.

Clause 13.1 A teacher shall be granted leave of absence with pay provided the School Division is reimbursed by the Association for the actual costs of the substitute, including the School Division portion of statutory benefit contributions, to fulfill the duties as an elected or appointed member of the Provincial Executive Council, Discipline and Practice Review Committees, and central and local table negotiating committees.

13.2 Upon written request to the superintendent or designate, the School Division may consider additional Association Leave. The written request shall be provided with as much notice as possible and, where possible, not less than five (5) working days in advance of the leave, stating the teacher's name, and the date(s) and time(s) the teacher will be absent from their professional duties with the School Division. The Association will reimburse the School Division as per Clause 13.1. Such leaves will not be unreasonably denied.

I, _____, hereby apply for association leave, with pay, pursuant to Article 13 of the Teachers' Collective Agreement.

My absence is planned for _____ (Date mm/dd/yyyy).

I am part of the _____ Committee. The event/meeting that I am attending is _____.

Teacher's Signature

Date of Application

Principal's Signature

Date

Approval:

Superintendent of Schools

Date