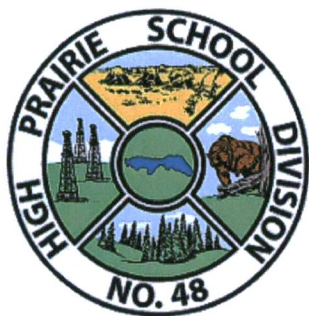




Regular Meeting of the Board of Trustees MINUTES

Tuesday, March 15, 2022
1:45 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary-Treasurer & Recording Secretary
Kyle Nichols, Director of Communications
Sue Charest, Executive Assistant

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

The Closed Session of the Regular Meeting took place at 1:00 p.m. and ended at 1:45 p.m.

The following items were reviewed under Closed: Suspension List; Action List; Retirements, Resignations, Appointments & Transfers; Committee of the Whole; Trustee Upcoming Meeting & Accommodations; PSBAA Annual Report and February PSBC Highlights - Information, Pandemic Summary of PSBAA Survey Responses Report - Information and review of 2022 Edwin Parr Nominees.

The YouTube live stream began at 1:52 p.m.

The Open session of the Regular Meeting of the Board of Trustees was called to order at 1:52 p.m.

4. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting. She then invited anyone who wished to provide a personal acknowledgement or a welcome to the land to come forward.

5. **Approval of Consent Items**

Resolution BDO20220315.1001

Moved By: Lorrie Shelp

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

1. Adoption of Minutes of the Regular Meeting of the Board of Trustees held February 15, 2022
2. Receipt of the Superintendent's Report as information
3. Receipt of the Trustee Report as information
4. Receipt of Correspondence as information

Carried

5.1 Adoption of Previous Minutes

Resolution BDO20220315.1002

Moved By: Lorrie Shelp

That the minutes of the Regular Meeting of the Board of Trustees held February 15, 2022 be adopted as presented.

Carried

5.2 Receipt of Superintendent's Report as Information

Resolution BDO20220315.1003

Moved By: Lorrie Shelp

To receive the Superintendent's Report as information.

Carried

5.3 Receipt of Trustee Report as Information

The Trustee Report was received as information.

5.4 Receipt of Correspondence as Information

The following correspondence was received as information:

1. 2022-02-22 Letter to Minister of Education re Mental Health Proposal
2. 2022-02-22 Letter to Minister of Health re Mental Health Proposal
3. 2022-02-23 Letter to Minister of Education re Draft K-6 Curriculum Implementation
4. 2022-02-23 Big Lakes County Letter of Support re HPSD Mental Health Proposal
5. 2022-02-25 Peace Wapiti PSD Letter to Minister of Education re Draft K-6 Curriculum Implementation
6. 2022-02-25 Prairie Land PSD Letter to Minister of Education re Draft K-6 Curriculum Implementation
7. 2022-02-28 Public School Boards' Association (PSBA) The Advocate Newsletter
8. 2022-03-01 Virtual Alberta School Council Conference and AGM
9. 2022-03-01 Northern Lights PS Letter to the Ministers of Education and Transportation re Student Transportation Concerns
10. 2022-03-08 Public School Board Council's April 2022 Meeting Info

6. Changes to the Agenda

Resolution BDO20220315.1004

Moved By: Tammy Henkel

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. Points to Celebrate

Communication Officer, Kyle Nichols, presented Points to Celebrate verbally.

9. New Business- Open

9.1 Trustee/Administration Question/Answer Period

9.1.1 Q & A: Public School Boards' Association Awards Nominations

Trustees discussed nominations for the Public School Boards' Association 2022 Awards. There were no candidates put forward.

9.1.2 Q & A: Proposed Position Statement from Peace River School Division

Trustees Henkel provided information regarding the Peace River School Division's DRAFT Proposed ASBA Position Statement.

Resolution BDO20220315.1005

Moved By: Lynn Skrepnek

That High Prairie School Division offer to be seconder to Peace River School Division's Proposed ASBA Position Statement, in principle.

Carried

9.2 Action Items

9.2.1 ACTION: 2022-2023 School Year Calendar

Trustees reviewed the proposed 2022-2023 School Year Calendar.

Resolution BDO20220315.1006

Moved By: Adrian Wong

To approve the 2022-2023 School Year Calendar as presented.

Carried

9.2.2 ACTION: Canadian Union of Provincial Employees (CUPE) Agreement Ratification

Resolution BDO20220315.1007

Moved By: Karin Scholl

To ratify the Canadian Union of Provincial Employees (CUPE) 1038/High Prairie School Division Memorandum of Agreement dated September 1, 2020 to August 31, 2024 as discussed, upon which once notified of this ratification the agreement will be drafted by The Alberta Branch of CUPE National and forwarded to High Prairie School Division for signing.

Carried

9.2.3 ACTION: Bus Driver Liaison Committee Recommendations

Resolution BDO20220315.1008

Moved By: Tammy Henkel

To approve the recommendations of the Bus Driver Liaison Committee as follows:

Operational Budget:

1. Cell phone allowance of \$35/month effective immediately;
2. Bus plug in flat rate of \$50/month for the months of November-March, effective immediately and retroactive to November 1, 2021;
3. Increase the current wheelchair stipend from \$10 to \$20 per driver effective immediately; and

Capital Budget:

4. Capital expenditure of maximum \$10,000 to renovate C.J. Schurter School to include a driver washroom; and

Other:

5. Notification of drivers of vacant positions in the division; and
6. Drivers may claim the meal allowance set by the Board and not need to submit receipts.

Carried

9.2.4 ACTION: Third Party User Transportation Rates/Fees

Resolution BDO20220315.1009

Moved By: Lynn Skrepnek

To approve the proposed rates for third party bus contracting, effective immediately as follows:

1. School Bus Rentals - \$1.85/Km *plus* \$29/hour Driver Rate *plus* Meals & Accommodation *plus* \$29/hour unit clean
2. Coach Rental - \$1.95/Km *plus* \$29/hour Driver Rate *plus* Meals & Accommodation *plus* \$29/hour unit clean.

Carried

9.2.5 ACTION: Contribution to High Prairie Traditional Pow Wow

Trustees discussed sponsorship of the 2022 High Prairie Traditional Pow Wow.

Resolution BDO20220315.1010

Moved By: Adrian Wong

That High Prairie School Division contribute the sum of \$2000 (Bear Sponsorship) to support the 6th Annual High Prairie Traditional Pow Wow which is taking place on May 7, 2022.

Carried

9.2.6 ACTION: Alberta School Boards Association (ASBA) 2022 Edwin Parr Teacher Award

Discussion took place in the Closed meeting on March 15, 2022.

Resolution BDO20220315.1011

Moved By: Lorrie Shelp

That the Board accept Administration's recommendation to nominate Cara Haubrich from C.J. Schurter School as High Prairie School Division's candidate for the ASBA 2022 Edwin Parr Teacher Award.

Carried

9.2.7 ACTION: Tobacco and Vaping Letter

Trustees discussed marketing and product placement of vaping products.

Resolution BDO20220315.1012

Moved By: Cory Hughes

That a letter be sent to the Minister of Health, with copies to the Minister of Education, Public School Boards' Association and Alberta School Boards Association, stating our concerns regarding the manner in which vaping companies target youth with their marketing and product placement and requesting that government bring in legislation to prevent sales techniques that are directed to the youth.

Carried

10. General Matters

10.1 Finance

Secretary Treasurer, Jody Frowley, presented the financial information.

Resolution BDO20220315.1013

Moved By: Karin Scholl

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

11. Information Items

11.1 Standing Committee Reports

The Employee Recognition Committee presented a report on their meeting of March 14, 2022 and brought forward recommendations regarding the 2022 Long Service Awards.

Resolution BDO20220315.1014

Moved By: Lorrie Shelp

To accept the recommendations of the Employee Recognition Committee for the Long Service Awards banquet venue and awards.

Carried

12. Closed

Addition to agenda to discuss Personnel.

Resolution BDO20220315.1015

Moved By: Lynn Skrepnek

To go Into Camera at 3:05 p.m. to discuss Personnel.

Carried

The YouTube live feed was terminated at 3:05 p.m.

Exit: Margaret Hartman, Jody Frowley, Kyle Nichols and Sue Charest exited the meeting at 3:05 p.m.

Resolution BDO20220315.1016

Moved By: Karin Scholl

That the meeting come Out of Camera at 3:35 p.m.

Carried

13. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for April 19, 2022 at 1:45 p.m.

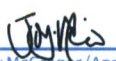
14. Adjournment

Resolution BDO20220315.1017

Moved By: Tammy Henkel

That there being no further business, the meeting adjourn at 3:35 p.m.

Carried


Joy McGregor (Apr 20, 2022 09:03 MDT)
Chair


Sandra Cliss
Director of Business

2022-03-15 Regular Meeting Minutes for signing

Final Audit Report

2022-04-20

Created:	2022-04-19
By:	Human Resources HPSP (hr@hpsd.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAASnzJudPxWzrC1h19auJPr9Hq_FcNeQwb

"2022-03-15 Regular Meeting Minutes for signing" History

-  Document created by Human Resources HPSP (hr@hpsd.ca)
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-  Document emailed to Joy McGregor (jmcgregor@hpsd.ca) for signature
2022-04-19 - 9:49:03 PM GMT
-  Email viewed by Joy McGregor (jmcgregor@hpsd.ca)
2022-04-20 - 3:06:15 AM GMT- IP address: 104.28.85.6
-  Document e-signed by Joy McGregor (jmcgregor@hpsd.ca)
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