

EMERGENCY MEDICAL TREATMENT

Background

HPSD recognizes that students may experience medical emergencies and has established procedures whereby employees will enable students to secure appropriate treatment.

Procedures

1. Emergency Response

- 1.1. An employee who observes that a student is in need of medical treatment shall refer the student to the Principal and communicate the reason for the referral.
- 1.2. In cases where an individual is experiencing an anaphylactic reaction, an employee may be preauthorized to administer or supervise student administration of medication.
 - 1.2.1. Even when not preauthorized, an employee may administer an epinephrine auto-injector or other medication prescribed to a student for the treatment of an anaphylactic reaction if the employee has reason to believe that the student is experiencing an anaphylactic reaction.
- 1.3. Staff members who have First Aid training may attend and provide applicable assistance.
- 1.4. Where, in the judgment of the Principal, it is necessary for a student to obtain the services of a medical practitioner or medical facility the parent shall be advised of the injury and any first-aid treatment given.
 - 1.4.1. Subsequent action will be taken in accordance with the wishes of the parent.
- 1.5. Where the parent is not available, the Principal shall arrange for the transportation of the student, to the nearest medical facility.
 - 1.5.1. The student shall be accompanied by at least one other staff member.
 - 1.5.2. Staff members accompanying the student should bring relevant medical information from the student's records to provide to medical staff as needed.
- 1.6. In situations deemed to require an ambulance, costs will be the responsibility of the parents.
- 1.7. Upon arrival at the medical facility, the staff member(s) accompanying the student shall advise those in authority that they are not authorized to offer consent for medical treatment.
- 1.8. The staff member accompanying the student shall remain until:
 - 1.8.1. relieved by the parent;
 - 1.8.2. relieved by another employee;
 - 1.8.3. the student is discharged by the practitioner, or
 - 1.8.4. advised by a medical practitioner that there is no further need to remain, as treatment and safety of the child have been undertaken by the medical staff.
- 1.9. When dealing with accidents, incidents and near misses, Administrative Procedure 194 – Accidents, should be referred to for further guidance.
- 1.10. Principal shall notify, or arrange for notification to the Learning Support Centre as soon as possible in the event of emergency medical treatment. A report will be filed through Public School Works within 24 hours.
- 1.11. When dealing with life-threatening allergies, Administrative Procedure 195 – Severe Allergies should be referred to for further guidance.

References

Education Act, Sections 32, 33

Emergency Medical Aid Act, Section 2

Protection of Students with Life-Threatening Allergies Act

Cross References

[Administrative Procedure 194 - Accidents, Incidents and Near Misses](#)

[Administrative Procedure 195 - Severe Allergies](#)

[Administrative Procedure 314 - Administering Medication/Personal Care to Students](#)