

RECOGNITION OF STUDENT ACHIEVEMENT

Background

HPSD strives to have all students successful in academics and other school activities. Meritorious performance by students in academics, citizenship, Skills Canada competition, the arts, science fair competition, and provincial competitions will be recognized by the division. HPSP will approve the establishment and presentation of additional contributions of scholarships and awards that are consistent with the goals, values and beliefs of HPSP. High Prairie School Division agrees to administer funds in connection with approved scholarships and awards. HPSP reserves the right to reject or prohibit donations and/or awarding of any scholarship or award which is inconsistent with HPSP's mission and value statements.

Procedures

1. Post-Secondary Recognition

1.1. Who is Eligible?

1.1.1. High school students transitioning into a post-secondary institution.

1.2. Recognition

1.2.1. A letter from the Board of Trustees.

1.3. Criteria

1.3.1. Student must:

1.3.1.1. have been registered in a HPSP school;

1.3.1.2. have a GPA of 80% or higher in any 4 core subjects (Math, English, Sciences, Social Studies) + 1 elective of choice, from a HPSP school in the year the student is recognized; and

1.3.1.3. be attending full-time studies at a post-secondary institution in the upcoming school year.

1.4. Administration

1.4.1. Qualifying students will fill in *Form 364A - Post-Secondary Recognition* and submit it along with required documentation to the Director of Business by September 15 of the year of eligibility. (i.e., June 2020 high school completion applications need to be in by September 15, 2020)

2. Achievement of a Perfect Score on a Provincial Test (Provincial Achievement Test/Diploma Exam) Recognition

2.1. Who is Eligible?

2.1.1. Students writing provincial exams.

2.2. Recognition

2.2.1. A letter from the Board of Trustees.

2.3. Criteria

2.3.1. Student must:

2.3.1.1. have been registered in a HPSP school; and

2.3.1.2. have written a provincial test during a scheduled writing time, under the supervision of a HPSP school or writing center.

2.4. Administration

2.4.1. School administration will fill in *Form 364B – Achievement of a Perfect Score on a Provincial Test (Provincial Achievement Test/Diploma Exam)* and submit it along with required documentation to the Director of Business by September 15 of the year of eligibility. (i.e., June 2020 high school completion applications need to be in by September 15, 2020)

3. Citizenship Recognition

3.1. Who is Eligible?

3.1.1. All students from Kindergarten to Grade 12.

3.1.2. Each school may select one out of every 60 students per Division level (Div. I, Div. II, Div. III, and Div. IV) for recognition. (e.g., a K-3 school with 360 students could present up to 6 letters; a K-6 school with 240 students in Div I and 120 students in Div II could present up to 6 letters)

3.2. Recognition

3.2.1. A letter from the Board of Trustees to each recognition recipient.

3.2.2. All nominees will receive a letter of recognition from their respective school principal.

3.3. Criteria

3.3.1. Criteria could include:

3.3.1.1. Participate in activities;

3.3.1.2. Kind and considerate;

3.3.1.3. Embrace diversity; or

3.3.1.4. Serve as an ambassador for their school and community.

3.3.2. Students will be nominated by:

3.3.2.1. School staff;

3.3.2.2. Parents;

3.3.2.3. Coaches;

3.3.2.4. Bus Drivers

3.3.2.5. Self;

3.3.2.6. Peers; or

3.3.2.7. Community members.

3.3.3. Nomination packages will include:

3.3.3.1. evidence from community members within the school community and greater community including, but not limited to, staff, students, bus drivers, work placement supervisors or colleagues, and/or previous school staff members;

3.3.3.2. supporting documentation that may include but is not limited to letters of endorsement, anecdotal evidence, work records, certificates, awards, letters of recognition, volunteer records, and/or evaluations from work placements; and

3.3.3.3. endorsement from the principal of the school.

3.3.4. A selection committee of one administrator, two staff members, and one trustee will select the recognition recipients for each school prior to the end of each school year. It is expected that anyone on the selection committee who is in conflict will recuse themselves from the committee and an alternate will be sought.

3.4. Administration

3.4.1. School administration will fill in *Form 364C - Citizenship Recognition* and submit it along with required documentation for each student to the Director of Business by May 15 of the year the recognition is being given.

4. Skills Canada Competition Recognition

4.1. Who is Eligible?

4.1.1. High school students who qualify to compete in the Skills Canada Competition.

4.2. Recognition

4.2.1. A letter from the Board of Trustees.

4.3. Criteria

4.3.1. Student must:

4.3.1.1. be registered in a HPSD school;

4.3.1.2. be active participants in the competitions (not coaching or spectating); and

4.3.1.3. have participated in the Regional Skills Canada competition, and qualified for Skills Canada Competition for HPSD in the year the recognition is given.

4.4. Administration

- 4.4.1. School administration will fill in *Form 364D – Skills Canada Competition Recognition* and submit it along with required documentation to the Director of Business at least 30 days prior to the student attending the Skills Canada Competition.

5. **The Arts Recognition**

5.1. Who is Eligible?

- 5.1.1. Junior and senior high school students taking fine or performing arts programs.

5.2. Recognition

- 5.2.1. A letter from the Board of Trustees.

5.3. Criteria

- 5.3.1. Student must be registered in a HPSD school;
5.3.2. Student must be registered in three fine or performing arts programs in the year the recognition is given;
5.3.3. Arts programs include but are not limited to drawing, painting, sculpture, ceramics, drama, dance, choral singing, and band;
5.3.4. Each program must be a minimum of 75 hours in length or equivalent to 3 credits; and
5.3.5. Student must receive an average mark of 80% in the three arts programs of their choice.

5.4. Administration

- 5.4.1. School administration will fill in *Form 364E - The Arts Recognition* and submit it along with required documentation to the Director of Business by May 15 of the year the recognition is being given.

6. **National Science Fair Competition Recognition**

6.1. Who is Eligible?

- 6.1.1. Junior and senior high school students who qualify to compete in the National Science Fair Competition.

6.2. Recognition

- 6.2.1. A letter from the Board of Trustees

6.3. Criteria

- 6.3.1. Student must be registered in a HPSD school; and
6.3.2. Student must have participated in the Regional Science Fair competition for HPSD in the year the recognition is given.

6.4. Administration

- 6.4.1. School administration will fill in *Form 364F – National Science Fair Competition Recognition* and submit it along with required documentation to the Director of Business 30 days prior to the student attending the National Science Fair Competition.

7. **Provincial Competition Recognition**

7.1. Who is Eligible?

- 7.1.1. Senior high students and/or teams who are in good standing in their school and on the team they are representing.

7.2. Recognition

- 7.2.1. A letter from the Board of Trustees for each event at a provincial level.
7.2.1.1. If a student competed in singles and doubles at the badminton competition the student would only qualify for one letter of recognition. However, if a student participated in two separate provincial competitions such as golf at the provincial level and then in basketball provincials he or she would qualify for two letters of recognition.

7.3. Criteria

- 7.3.1. Student must be registered in a HPSD school;
7.3.2. Student must be active participant in the competitions (not coaching or spectating);

7.3.3. Student must have participated in the Divisional competition or auditioned for a HPSPD school in the year the recognition is given;

7.3.4. Student must be in good standing in their respective school; and

7.3.5. Student must have been a good ambassador for their school and HPSPD at all levels of competition.

7.4. Administration

7.4.1. School administration will fill in *Form 364G - Provincial Competition Recognition* and submit it along with required documentation to the Director of Business by May 15 of the year the recognition is being given.

Forms

[Administrative Form 364A - Post-Secondary Recognition](#)

[Administrative Form 364B - Achievement of a Perfect Score on a Provincial Test \(PAT / DE\) Recognition](#)

[Administrative Form 364C - Citizenship Recognition](#)

[Administrative Form 364D - Skills Canada Competition Recognition](#)

[Administrative Form 364E - The Arts Recognition](#)

[Administrative Form 364F – National Science Fair Competition Recognition](#)

[Administrative Form 364G - Provincial Competition Recognition](#)