Regular Meeting of the Board of Trustees

MINUTES

Tuesday, December 20, 2022
2:00 PM
VIRTUAL MEETING

Present:

Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present:

Laura Poloz, Superintendent
Sandra Cairns, Director of Business and Recording Secretary
Darla Smith, Director of Finance
Kyle Nichols, Director of Communications
Sue Charest, Executive Assistant

1. Division Vision, Mission, Values & Goals

2. Board Priorities & Goals

3. Call to Order

The Closed Session of the agenda took place at 1:00 p.m. and recessed at 1:56 p.m. prior to the Call to Order of the Open session. The Closed session resumed at 2:39 p.m. and adjourned at 3:45 p.m.

The following items were reviewed under Closed: Suspension List & PPC's, Action List, Retirements, Resignations, Appointments & Transfers, Committee of the Whole, Trustee Upcoming Meeting & Accommodations, Alberta School Boards Association (ASBA) Survey, Public School Boards' Association (PSBA) - DRAFT Strategic Plan 2023-2028, and Public School Boards' Council (PSBC) Meeting Highlights - November 2022 . Proposed wage increase for uncertified, non-union staff was added to the Closed agenda.

The YouTube live stream began at 2:04 p.m.

The meeting was called to order at 2:04 p.m.

4. Opening Remarks

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

5. Approval of Consent Items

Resolution BDO20221220.1001

Moved By: Adrian Wong

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

1. Adoption of Minutes of the Regular Meeting of the Board of Trustees held November 15, 2022
2. Receipt of the Superintendent's Report as information
3. Receipt of the Trustee Report as information
4. Receipt of Correspondence as information

Carried

Initials:

5.1 **Adoption of Previous Minutes**

Resolution BDO20221220.1002

Moved By: Adrian Wong

That the minutes of the Regular Meeting of the Board of Trustees held November 15, 2022, be adopted as presented.

Carried

5.2 **Receipt of Superintendent's Report as Information**

Resolution BDO20221220.1003

Moved By: Adrian Wong

To receive the Superintendent's Report as information.

Carried

5.3 **Receipt of Trustee Report as Information**

There is no new information to report for November 2022.

5.4 **Receipt of Correspondence as Information**

The following correspondence was received as information:

1. 2022-11-18 Karl's nofrills - Thank you re bottled water donation
2. 2022-11-21 Ever Active Schools re Shaping the Future Conference 2023
3. 2022-11-30 Poloz, Laura - Letter to Accept Resignation
4. 2022-11-30 Public School Boards' Association (PSBA) Advocate Newsletter

6. **Changes to the Agenda**

Superintendent Poloz requested to withdraw item 9.2.1 from the agenda.

Resolution BDO20221220.1004

Moved By: Lorrie Shelp

That the agenda be accepted as amended.

Carried

7. **Business Arising from Previous Minutes**

There was no business arising from the minutes of the previous meeting.

8. **Points to Celebrate**

Director of Communications, Kyle Nichols, presented Points to Celebrate.

9. **New Business- Open**

9.1 **Trustee/Administration Question/Answer Period**

9.1.1 **Q & A: Mental Health Pilot Program**

Enter: Assistant Superintendent (Student Services), Pam Heckbert entered the room at 2:04 p.m.

At 2:10 p.m. Ms. Heckbert presented the plan for the 2-year Mental Health Pilot Program for which High Prairie School Division has received a grant in partnership with Fort Vermilion School Division. The vision is to provide workshop and capacity building style professional development on Trauma Informed Practice to school staff.

Exit: Pam Heckbert left the meeting at 2:29 p.m.

Initials:

9.2 Action Items

9.2.1 ACTION: Wage increase for Uncertified, Non-union Employees

Item 9.2.1 Action: Wage increase for uncertified, non-union employees was withdrawn from the agenda and postponed to the January 17, 2023 Regular Meeting of the Board of Trustees.

10. General Matters

10.1 Finance

Director of Finance, Darla Smith presented the financial information.

Resolution BDO20221220.1005

Moved By: Tammy Henkel

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

11. Information Items

11.1 Standing Committee Reports

Tammy Henkel gave an update on the Alberta Rural Caucus of Alberta School Boards.

Joy McGregor provided an update on the search for a new Superintendent and on busing. She also invited community members to reach out to Central Office or HPSD Trustees if they have any questions.

12. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for January 17, 2023 beginning at 1:00 p.m. with the Closed session.

13. Adjournment

Resolution BDO20221220.1006

Moved By: Cory Hughes

That there being no further business, the meeting adjourn at 2:38 p.m.

Carried

Joy McGregor

Chair

Sandra Cross

Director of Business