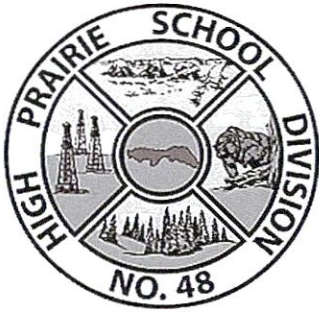




Regular Meeting of the Board of Trustees
MINUTES

Wednesday, December 19, 2018

10:00 AM

HPSD Learning Support Center - High Prairie, AB

Present: Tammy Henkel, Chair
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Lorraine Shelp, Trustee
Ali Mouallem, Trustee
Joyce Dvornek, Trustee

Staff Present: Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Raymonde Lussier, Secretary Treasurer & Recording Secretary
Jody Frowley, Assistant Secretary Treasurer
Sue Charest, Executive Assistant
Kyle Nichols, Communications Officer

3. Call to Order

The meeting was called to order at 10:06 a.m.

4. Opening Remarks

Chair, Tammy Henkel, acknowledged the ancestral land on which we are meeting.

5. Approval of Consent Items

Resolution BD20181219.1001

Moved By: Karin Scholl

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

5.1 Minutes of the Meeting held November 21, 2018

5.2 Superintendent's Report

5.3 Trustee Reports

5.4 Transportation Reports

5.5 Correspondence

Carried

5.1 Adoption of the Minutes of the Previous Meeting

Resolution BD20181219.1002

Moved By: Karin Scholl

That the minutes of the Regular Meeting of the Board of Trustees held November 21, 2018 be approved as presented.

Carried

5.2 Superintendent's Report

Resolution BD20181219.1003

Moved By: Karin Scholl

To receive the Superintendent's Report as information.

Carried

5.3 Trustee Reports

The Trustee Report was provided as information.

5.4 Transportation Report

The Transportation Report was provided as information.

5.5 Correspondence

The following correspondence was provided as information:

1. 2018-11-21 Northwest Alberta Regional Skills Sponsorship
2. 2018-12-03 Ltr from Trustee Henkel re Resignation April 18, 2019
3. 2018-12-05 PSBA Season's Greetings
4. 2018-11-26 Ltr to School Council Chairs re AP 241-Healthy Community Schools

6. Changes to the Agenda

Additions to agenda:

8.1.7 Q & A: Recruitment & Retention

12.5.2 Personnel x 2 and Transportation

Resolution BD20181219.1004

Moved By: Lorraine Shelp

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.1 Q & A: ASBA Winter Leadership Academy

Trustees discussed attendance at the ASBA Winter Leadership Academy.

8.1.2 Q & A: Ever Active Schools

Trustees discussed attendance at the Ever Active Schools conference.

8.1.3 Q & A: 2019 N.W. Alberta Regional Skills Canada

Superintendent Poloz provided trustees with information on the Regional Skills competitions. Divisional competitions will be developed to promote the Regional competition.



8.1.4 Q & A: PSBC Meeting - February 2019

Trustees discussed attendance at the February PSBC meeting.

8.1.5 Q & A: PSBA 2019 Association Awards Nominations

Trustees discussed the PSBA 2019 Association Awards. Trustees Henkel (8 years) and Dvornek (20 years) are eligible for Long Service Awards. Trustees requested to have this added to the January Board meeting agenda for further consideration.

8.1.6 Q & A: Occupational Health & Safety Update

Director of Finance, Jody Frowley, provided trustees with an update on variances regarding Occupational Health & Safety and the creation of site committees.

8.1.7 Q & A: Recruitment and Retention

Trustees discussed Recruitment & Retention committees.

Margaret Hartman joined the meeting at 10:36 am.

8.2 Action

8.2.1 ACTION: 2019 N.W. Zone One Act Play Festival

Resolution BD20181219.1005

Moved By: Ali Mouallem

That the Board contribute the sum of \$100.00 to support the activities of the N.W. Zone One-Act Play Festival to be held in Grande Prairie, AB on April 4 and 5, 2019.

Carried

8.2.2 ACTION: Coyote Acres 4H Club Sponsorship Request

Resolution BD20181219.1006

Moved By: Karin Scholl

That High Prairie School Division sponsor a coach bus for the Coyote Acres 4H Club's Peace Country educational field trip as requested in their email of December 12, 2018.

Defeated

10. General Matters

10.1 Finance

Assistant Secretary Treasurer, Jody Frowley, presented the Financial Report. He also reviewed a new draft Administrative Procedure regarding Visa cards.

Resolution BD20181219.1007

Moved By: Lynn Skrepnek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

11. Information Items

11.1 Points to Celebrate

Jody Frowley exited the meeting at 10:52 a.m.

Communication Officer, Kyle Nichols, presented Points to Celebrate.

Recess

The meeting was recessed at 11:14 a.m. for a health break.

Reconvene

The meeting was reconvened at 11:20 a.m.

9. Delegations / Presentations

9.1 Presentation: Indigenous Support Coaches

The Indigenous Support Coaches attended at 11:20 a.m. They updated the Board on their work in the division and presented a "Pebbles" activity. They exited the meeting at 11:57 a.m.

Recess

The meeting was recessed for lunch at 11:57 a.m.

Reconvene

The meeting was reconvened at 1:06 p.m. with all members present.

Jody Frowley rejoined the meeting at 1:06 p.m.

12. Closed

Resolution BD20181219.1008

Moved By: Ali Mouallem

That the meeting go into camera at 1:06 p.m.

Carried

12.1 Upcoming Meetings with Accommodations

12.2 Suspension List

12.3 Action List

12.4 Retirements, Resignation, Appointments, Transfers

12.5 Committee of the Whole

12.6 2016-18 ATA/HPSD Collective Agreement

12.7 Out of Camera

Resolution BD20181219.1009

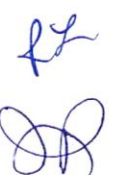
Moved By: Lynn Skrepnek

That the meeting come Out of Camera at 2:28 p.m.

Carried

13. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for January 16, 2019 at 10:00 a.m.



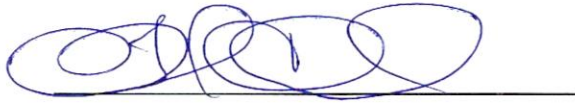
14. Adjournment

Resolution BD20181219.1010

Moved By: Ali Mouallem

That there being no further business, the meeting adjourn at 2:29 p.m.

Carried



Chairman



Secretary Treasurer