



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, August 17, 2016

Start time : 9:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair

Joy McGregor, Vice Chair

Joyce Dvornek, Trustee

Rudy Willier, Trustee

Lynn Skrepnek, Trustee

Karin Scholl, Trustee

Tracy Ottenbreit, Trustee

Laura Poloz, Superintendent

Margaret Hartman, Deputy Superintendent

John Wiedrick, Asst Superintendent of Human Resources

Raymonde Lussier, Secretary Treasurer & Recording Secretary

Sue Charest, Executive Assistant

Kyle Nichols, Communications Officer

CALL TO ORDER

The meeting was called to order at 9:02 a.m.

The new Assistant Superintendent of Human Resources, John Wiedrick, was introduced to the Board of Trustees.

CHANGES TO THE AGENDA

Resolution #BD20160817.1001

Moved By: Tracy Ottenbreit

That the agenda be accepted as amended.

Carried

Reading and Adopting the Minutes

Resolution #BD20160817.1002

Moved By: Lynn Skrepnek

That the minutes of the Regular Meeting of the Board of Trustees held June 15, 2016 be approved as presented.

Carried

Resolution #BD20160817.1003

Moved By: Karin Scholl

That the minutes of the Organizational Meeting of the Board of Trustees held June 15, 2016 be approved as presented.

Carried

Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

Q & A: Local Authorities Election Act

(Trustee/Administration Question/Answer Period)

The Board of Trustees discussed the Local Authorities Election Act Discussion Guide.

Q & A: Superintendent/Board Evaluation

(Trustee/Administration Question/Answer Period)

The Board of Trustees discussed the Board and Superintendent Evaluation which is scheduled for October 17, 2016 at 9 a.m.

A handwritten signature in blue ink, appearing to be "LH", is located at the bottom right of the page.

Q & A: School Reports to Board
(Trustee/Administration Question/Answer Period)

The Board of Trustees discussed the format and process of the School Report to the Board.

ACTION - Amend Policy 7, Board Operations - 3rd Reading
(Action Items)

Resolution #BD20160817.1004

Moved By: Karin Scholl

That Policy 7, Board Operations, receive 3rd reading and be accepted as High Prairie School Division policy.

Carried

ACTION: Budget 2016-2017
(Action Items)

Resolution #BD20160817.1005

Moved By: Joy McGregor

That the Board approve the following Capital Expenditures in the 2016-2017 school year:

2 vans	\$90,000
Bobcat Trailer	\$8,000
Scissor Lift Trailer	\$5,200
Renovations to Exterior of Facilities Dept	\$130,000
Paint Booth	\$145,000

Carried

ACTION: Smoky River Playschool
(Action Items)

Resolution #BD20160817.1006

Moved By: Joy McGregor

That High Prairie School Division permit the Prematernelle de Smoky River Playschool Society to use the Ecole Routhier School ECS building, rent free, for the 2016-2017 school year provided that they are responsible for their own custodian, the full cost of the telephone line, and half the cost of the burglar alarm.

Carried

Report from the Superintendent
(GENERAL MATTERS)

Laura Poloz presented the Superintendent's Report to the Board.

Resolution #BD20160817.1007

Moved By: Joyce Dvornek

To receive the Superintendent's Report as information.

Carried

Attendance

Director of Finance, Rod Geyer, entered the meeting.

Finance
(GENERAL MATTERS)

Resolution #BD20160817.1008

Moved By: Lynn Skrepnek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Attendance

Rod Geyer exited the meeting.

Trustee Reports
(Open Items)

The Board reviewed the Trustee Reports.

Transportation Report
(Open Items)

The Board reviewed the June Transportation report and the annual compilation.

Correspondence
(Open Items)

The following correspondence was presented as information:

1. Trustee Appointment to Northland School Division (July 13, 2016)
2. Zone 1 ASBA 2016 Friends of Education
3. Superintendent Appointment to Northland School Division (August 10, 2016)

Points to Celebrate
(Open Items)

Communications Officer, Kyle Nichols, provided Points to Celebrate including the completion and launch of the new HPSD website.

Recess

The meeting was recessed at 10:13 a.m. for a health break.

Reconvene

The meeting was reconvened at 10:20 a.m. with all members present.

**Presentation: HPSPD
Safety Officer**
(DELEGATIONS /
PRESENTATIONS)

HPSPD Safety Officer, Michael Bourguignon, attended at 10:20 a.m. to provide the Board with the annual OH & S report. He exited the meeting at 10:55 a.m.

**Students from Ft.
McMurray**
(Open Items)

Superintendent, Laura Poloz, provided information regarding the students from Fort McMurray who attended the schools in our division this past spring.

Organizational Chart
(Open Items)

The Board of Trustees reviewed the HPSPD Organizational Chart.

In Camera

Resolution #BD20160817.1009

Moved By: Joy McGregor

That the meeting go In Camera at 11:00 a.m. to discuss 1 Land,
2 Legal issues and Closed Items.

Carried

Out of Camera

Resolution #BD20160817.1010

Moved By: Lynn Skrepnek

That the meeting come Out of Camera at 1:00 p.m.

Carried

**ACTION: Janitorial
Contracts - CLOSED**
(Action Items)

Resolution #BD20160817.1011

Moved By: Joyce Dvornek

That the Board provide all janitorial contractors who are on contract on November 1, 2016, with a lump sum payment equivalent to 1% of their annual contract to be paid by November 30, 2016.

Carried

**NEXT REGULAR
BOARD MEETING -
September 21, 2016**

The next Regular Board meeting will take place on September 21, 2016 at 1:00 p.m.

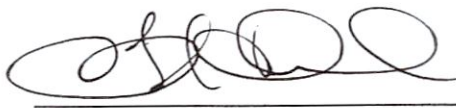
ADJOURNMENT

Resolution #BD20160817.1012

Moved By: Karin Scholl

That there being no further business, the meeting adjourn at 1:00 p.m.

Carried


Chairman
Assistant Superintendent of Business