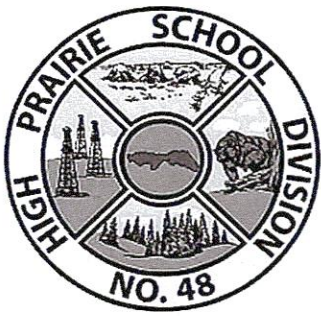




Regular Meeting of the Board of Trustees MINUTES

Wednesday, January 15, 2020
1:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joyce Dvornek, Chair
Steven Adams, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Lorraine Shelp, Trustee

Absent: Ali Mouallem, Vice Chair

Staff Present: Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary Treasurer & Recording Secretary
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

The meeting was called to order at 1:01 p.m. Trustees Adams, Shelp, Scholl and Skrepnek were in attendance from a distance via technology (Zoom).

4. **Opening Remarks**

Chair, Joyce Dvornek, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

Resolution 20200115.1001

Moved By: Steven Adams

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

- 5.1 Minutes of the Regular Meeting of the Board of Trustees held December 18, 2019
- 5.2 Superintendent's Report
- 5.3 Trustee Reports
- 5.4 Transportation Reports
- 5.5 Correspondence

Carried

- 5.1 **Adoption of Previous Minutes**

Resolution 20200115.1002

Moved By: Steven Adams

That the minutes of the Regular Meeting of the Board of Trustees held December 18, 2019 be approved as presented.

Carried

- 5.2 **Superintendent's Report**

Resolution 20200115.1003

Moved By: Steven Adams

To receive the Superintendent's Report as information.

Carried

5.3 Trustee Reports

The Trustee Report was presented as information.

5.4 Transportation Report

Transportation Reports were presented as information.

5.5 Correspondence

The following correspondence was presented as information:

1. 2019-12-23 Ltr to Big Lake County Library Board re Accessibility Kinuso Library
2. 2019-12-23 Ltr to Town of High Prairie re Request for all-day school zone implementation
3. 2019-12-23 Ltr to Town of Slave Lake re Request for all-day school zone implementation
4. 2020-01-06 Ltr to Big Lakes County re Request for all-day school zone implementation

6. Changes to the Agenda

Resolution 20200115.1004

Moved By: Steven Adams

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

7.1 Q & A: Public School Boards' Association Awards Nomination Package

Trustees reviewed the 2020 Public School Boards' Association Awards Nomination Package. Nominations will be brought to the February 2020 Regular Board Meeting.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.1 Q & A: Transportation in Inclement Weather

Trustees discussed concerns around transporting students in extreme cold weather.

Recess: The meeting recessed at 1:35 p.m. for the Kinuso School Report to the Board.

Reconvene: The meeting reconvened at 2:37 p.m. with all members present.

9. Delegations / Presentations

9.1 Presentation: Inclusive Education & Student Services

Supervisor of Inclusion, Brennan McDonald, Psychologist, Colin Collet and Provisional Psychologist, Jo-Ann Lane, attended at 2:38 p.m. to provide an update on their work in the division. They exited the meeting at 3:25 p.m.

Recess: The meeting was recessed at 3:25 p.m. for a health break.

Reconvene: The meeting was reconvened at 3:31 p.m. with all members present.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.2 Q & A: School Council Dispute Resolution

Trustees reviewed the Education Act's Section 55 (8) regarding resolution of disputes between principals and school councils when adopting proposed policies. The Board directed Administration to review our Administrative Procedures to ensure that we are in compliance.

8.1.3 Q & A: Board/Superintendent Evaluation Ad Hoc Committee Terms of Reference

The Board/Superintendent Evaluation Ad Hoc committee presented a draft of their recommended Terms of Reference.

Resolution 20200115.1005

Moved By: Lynn Skrepnek

To adopt the Terms of Reference for the Board/Superintendent Evaluations Ad Hoc Committee as recommended.

Carried

8.1.4 Q & A: Long Service Awards

The Recognition of Employees Committee has reviewed the previous Long Service Awards. The committee recommends a change of venue for the 2020 Long Service Awards.

Resolution 20200115.1006

Moved By: Adrian Wong

To hold the 2020 Long Service Awards at the Enilda Hall.

Carried

8.2 Action Items

8.2.1 ACTION: Sponsorship of N.W. Alberta Regional Skills Canada 2020

Trustee discussed attendance numbers of High Prairie School Division students at both the N.W. and N.E. Skills Canada Competitions.

Resolution 20200115.1007

Moved By: Karin Scholl

That the Board contribute the sum of \$1000.00 to support the N.W. Regional Skills Canada Competition taking place on April 23 & 24, 2020 in Fairview.

Defeated

8.2.2 ACTION: Amend Policy 5 - Role of the Chair

Resolution 20200115.1008

Moved By: Karin Scholl

That Policy 5 - Role of the Chair, receive **first reading** to amend Policy 5 as presented.

Carried

Resolution 20200115.1009

Moved By: Steven Adams

That Policy 5 - Role of the Chair, receive **second reading** to amend Policy 5 as presented.

Carried

10. General Matters

10.1 Finance

Secretary Treasurer, Jody Frowley, presented the financial information.

Resolution 20200115.1010

Moved By: Lynn Skrepnek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

11. Information Items

11.1 Points to Celebrate

Communication Officer, Kyle Nichols, presented Points to Celebrate.

12. Closed

Resolution 20200115.1011

Moved By: Steven Adams

That the meeting go into camera at 4:28 p.m.

Carried

12.1 Upcoming Meetings & Accommodations

12.2 Suspension List

12.3 Action List

12.4 Retirements, Resignation, Appointments & Transfers

12.5 Committee of the Whole

12.6 Q & A: Appointed Trustee

12.7 Out of Camera

Resolution 20200115.1012

Moved By: Adrian Wong

To come Out of Camera at 4:51 p.m.

Carried

13. ACTION: Appointed Trustee

Discussion occurred in Closed Session.

Resolution 20200115.1013

Moved By: Steven Adams

That Administration write another letter to the 5 First Nation Chiefs regarding the request of a Sucker Creek First Nation councillor to become an appointed trustee.

Carried

14. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for February 19, 2020 at 1:00 p.m.

15. Adjournment

There being no further business, the meeting adjourned at 4:53 p.m.


Chairman
Secretary Treasurer