

HPSD LITERARY MATERIALS REVIEW FORM

Ministerial Order #034/2025 – Request to Review or Reconsider School Literary Materials

Who may file: student, parent/guardian, employee, school council member, or community member with a direct connection to the school.

Focus of review: *explicit visual depictions of a sexual act* (medical/biological contexts and non-distinctly sexual displays are excluded).

Submit to: School Principal (or designate).

Section A – Requester Information

Name: _____

Role (check one): Student Parent/Guardian Employee School Council Member

Community Member (describe connection): _____

Email/Phone: _____

Mailing Address: _____

Section B – Item Details

Title: _____

Author: _____

Location (check one): School Library Classroom Collection Digital/eBook/Online

School: _____ **Room/Teacher:** _____

Classic Literature (if known): Yes

Note: Classic literature is not removed solely for text-only content.

Section C – Description of Concern

Describe the specific concern, focusing on explicit visual depictions of a sexual act. List page numbers, panels, or timestamps and (if possible) attach copies/screenshots. If relevant, explain why medical/biological or non-distinctly sexual content exclusions do not apply.

Section D – Requested Action (select one)

- Remove from student access
- Retain without restriction
- Modify access (explain): _____

Section E – Attestation

I certify that the information provided is accurate to the best of my knowledge and that I have a direct connection to the school per HPSD policy.

Requester Signature: _____ **Date:** ____ / ____ / ____

References

Administrative Procedure 221 – Standards for the Selection, Availability, and Access of School Literary Materials