

VOLUNTEER DRIVER
Authorization to Transport Student

This authorizes _____
(Name of volunteer driver)

Address: _____ Phone No. _____

1. To transport students participating in the events listed on the attached school schedule.
2. To transport students participating in the following school activity:

Vehicle Information: Year _____ Make _____ License # _____

(Date) (School Name) (Principal's Signature)

The volunteer driver MUST:

- a) Use a licensed automobile which carries a valid automobile Third Party Liability insurance as required under Alberta legislation AND a minimum limit of \$1M. HPSPD strongly recommends that you carry \$2m in order to protect yourself.
- b) Provide the school board with prompt written notice, with particulars, of any accident arising out of the use of a licensed automobile during a trip on board-related business.
- c) Be aware that the school board's Excess Automobile Liability insurance comes into effect only after the vehicle owner's primary Third Party Liability insured limit has been exhausted.
- d) Be aware that any damage to the volunteer's vehicle, the cost of any insurance deductible or premium adjustment as the result of an accident while the vehicle is being used on board-related business is NOT covered by the school board's Excess Automobile Liability Insurance.

Volunteer Driver is defined as any person authorized by the school board who has agreed to be a driver for a certain trip while they are driving their own or another licensed automobile. This includes, but is not limited to: Trustees, employees, teachers, parents, volunteers, officials of the school board.

Declaration to be signed by driver

- I declare that I hold an unrestricted driver's license and am authorized to drive in Alberta, and my vehicle is insured by a valid automobile liability insurance policy as required by Alberta law. Drivers license number _____
- I declare that the vehicle describe above is mechanically fit and that there are seat belts in working condition for all passengers.
- I declare that I agree to operate the vehicle in a safe manner.

(Signature)

(Date)

Declaration to be signed by owner (if driver does not own the vehicle)

- I declare that I have authorized _____ to drive my vehicle to transport students participating in the school event(s) listed on this form.
(Driver is not a student of the school board and over the age of 18 years).
- I declare that he/she holds an unrestricted driver's license, is authorized to drive and is insured as an operator under the vehicle's liability insurance.
- I declare that the vehicle described above is mechanically fit and that there are seat belts in working condition for all passengers.

(Signature)

(Date)

The personal information collected on this form is pursuant to section 33(c) of the Freedom of Information and Protection of Privacy Act.