

MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, May 18, 2016

Start time : 9:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair

Joy McGregor, Vice Chair

Karin Scholl, Trustee

Tracy Ottenbreit, Trustee

Laura Poloz, Superintendent

Margaret Hartman, Deputy Superintendent

Murray Marran, Asst Superintendent of Finance

Raymonde Lussier, Asst Superintendent of Business
& Recording Secretary

Sue Charest, Executive Assistant

Kyle Nichols, Communications Officer

Absent:

Joyce Dvornek, Trustee

Rudy Willier, Trustee

Lynn Skrepnek, Trustee

CALL TO ORDER

The meeting was called to order at 9:01 a.m.

CHANGES TO THE AGENDA

Resolution #BD20160518.1001

Moved By: Tracy Ottenbreit

That the agenda be accepted as amended.

Carried

Reading and Adopting the Minutes

Resolution #BD20160518.1002

Moved By: Joy McGregor

That the minutes of the Regular Meeting of the Board of Trustees held April 20, 2016 be approved as presented.

Carried

Business Arising from Previous Minutes

Superintendent, Laura Poloz, updated the Board on the research she conducted on the meaning behind gifts given to Aboriginal students upon graduation.

Q & A: ASBA Budget and Bylaws Bulletin 2016 (Trustee/Administration Question/Answer Period)

The ASBA Budget and Bylaws Bulletin 2016 was discussed.

Recess

The meeting was recessed at 10:08 a.m. for a health break.

Reconvene

The meeting was reconvened at 10:14 a.m. with all members present.

[Handwritten signatures]

Presentation:
HPSD Director of Technology
(DELEGATIONS / PRESENTATIONS)

HPSD Director of Technology, Sascha Klingsch, attended at 10:14 a.m. to provide trustees with an update on the work being undertaken by the Technology Department. He exited the meeting at 10:55 a.m.

Presentation:
HPSD Director of Transportation
(DELEGATIONS / PRESENTATIONS)

HPSD Director of Transportation, Harry Davis, attended at 11:00 a.m. to make a presentation to the Board about the School Bus Rodeo hosted by HPSP on May 14, 2016. He exited the meeting at 11:44 a.m.

Q & A: Student Leadership
(Trustee/Administration Question/Answer Period)

Discussion was held about student leadership/governance.

Recess

The meeting was recessed at 11:50 a.m. for lunch.

Reconvene

The meeting was reconvened at 12:30 p.m. with all members present.

ACTION: Holy Family Catholic Regional Division Bussing
(Action Items)

Resolution #BD20160518.1003
Moved By: Karin Scholl

That High Prairie School Division run its High Prairie busses on 7 Fridays for St. Andrew's students when HPSP busses are not operating for HPSP students.

Defeated

ACTION: Living Waters Catholic Schools Bussing
(Action Items)

Resolution #BD20160518.1004
Moved By: Joy McGregor

That High Prairie School Division run its Slave Lake busses on September 23, 2016 for St. Mary of the Lake School and St. Francis of Assisi Catholic Academy students when HPSP busses are not operating for HPSP students.

Carried

ACTION: EPIC Funding
(Action Items)

Discussion postponed until after Closed Items.

ACTION: Approval in Principle, International Field Trip: Kinuso to Italy
(Action Items)

Resolution #BD20160518.1005
Moved By: Karin Scholl

That "Approval in Principle" be given to Kinuso School's proposed field trip to Italy from March 18 to March 28, 2017 subject to adherence to HPSP AP #260 (excluding Procedure 3) and any changes in the Off-Site Activity Handbook effective September 2015, and the following conditions being met:

- that the trip be planned outside of class time;
- that supervisors on the trip be at a ratio of at least one supervisor for every ten students;
- that only one teacher supervisor per ten participating students be released from regular duties, with pay on those days where school is in session. Additional teacher(s) may be approved to accompany this trip under the personal leave clause of the HPSP-ATA Collective Agreement;
- that parents of participating students be involved in planning and implementing the trip;
- that the Policies, Administrative Procedures, and requirements of the Off-site Activity Handbook of HPSP and the rules of the school must apply to this activity;
- the risk assessment as required by the Off-site Activity Handbook must be submitted with the request for final approval;
- Police Information Checks, acceptable to the Principal, must be obtained for any volunteer supervisors not employed by HPSP;
- HPSP reserves the right to terminate the approval to proceed with the field trip, up to the point of departure, at no cost to the division; and,

a further recommendation (not a requirement) that the school consider procedures to enable participation to all interested students without causing economic hardship for individuals and to explore the purchase of cancellation insurance for the entire activity.

Carried

Report from the Superintendent
(GENERAL MATTERS)

Laura Poloz presented the Superintendent's Report to the Board.

Resolution #BD20160518.1006

Moved By: Tracy Ottenbreit

To receive the Superintendent's Report as information.

Carried

Finance
(GENERAL MATTERS)

Resolution #BD20160518.1007

Moved By: Joy McGregor

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

In Camera

Resolution #BD20160518.1008

Moved By: Karin Scholl

That the meeting go In Camera at 1:12 p.m. to discuss Personnel and Closed Items.

Carried

Out of Camera

Resolution #BD20160518.1009

Moved By: Tracy Ottenbreit

That the meeting come Out of Camera at 2:54 p.m.

Carried

ACTION: EPIC Funding
(Action Items)

Resolution #BD20160518.1010

Moved By: Tracy Ottenbreit

That High Prairie School Division overturn the defeated Resolution No. BD20160420.1016 which states, "That HPSD support 2 EPIC wellness coach positions for the 2016-2017 school year until continued pressure on the provincial government results in full Mental Health Capacity Building funding or something similar."

Defeated

ACTION: Transportation
(Action Items)

Resolution #BD20160518.1011

Moved By: Joy McGregor

That transportation fees be waived for newly registered students who've been displaced by the Fort McMurray fires.

Carried

ACTION: Succession Plan (CLOSED)
(Action Items)

Resolution #BD20160518.1012

Moved By: Joy McGregor

That High Prairie School Division support a leadership succession plan with \$150,000 from reserves to provide aspiring leaders an opportunity to train as vice-principals in schools.

Carried

Extend Meeting

Resolution #BD20160518.1013

Moved By: Joy McGregor

To the meeting extend past 3:00 p.m.

Carried

Trustee Reports
(Open Items)

The Trustee Report was presented as information and reviewed.

Transportation Report
(Open Items)

The Board reviewed the Transportation Report.

Correspondence
(Open Items)

The following correspondence was presented as information:

1. Ltr to ASBA from Calgary Board of Education re Carbon Tax Levy (May 5, 2016)
2. Ltr from Minister of Transportation re signage (April 25, 2016)
3. Ltr to Minister of Health re Mental Health Capacity Building projects (May 3, 2016)
4. Ltr from Minister of Education re Excellence in Teaching Award (April 25, 2016)
5. Ltr from Terry Fox Foundation re donation history (April 29, 2016)

Points to Celebrate
(Open Items)

Communication Officer, Kyle Nichols, presented Points to Celebrate.

The Board will send a note to the staffs of High Prairie Elementary, Prairie River Junior High, E.W. Pratt, HPSD Transportation and Facilities Departments for their efficient handling of the evacuation of HPE due to sewer back up on May 17, 2016.

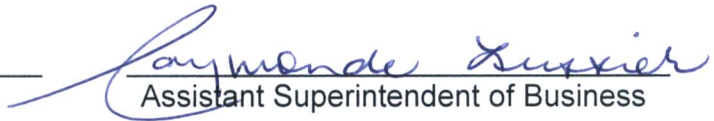
ADJOURNMENT

Resolution #BD20160518.1014

Moved By: Joy McGregor

That there being no further business, the meeting adjourn at 3:10 p.m.

Carried


Chairman
Assistant Superintendent of Business