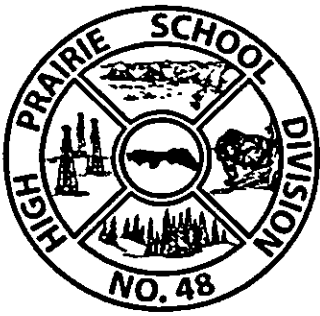




Regular Meeting of the Board of Trustees MINUTES

Wednesday, April 15, 2020

1:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joyce Dvornek, Chair
Ali Mouallem, Vice Chair
Steven Adams, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Lorraine Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary Treasurer & Recording Secretary
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

The meeting was called to order at 1:02 p.m.

4. **Opening Remarks**

Chair, Joyce Dvornek, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

Resolution BD20200415.1001

Moved By: Lynn Skrepnek

That the Board of Trustees receive the items listed below, minus the Letter from the Minister of Transportation under 5.5 Correspondence, and to approve all recommendations contained therein as follows:

- 5.1 Minutes of the Regular Meeting of the Board of Trustees held March 18, 2020
- 5.2 Superintendent's Report
- 5.3 Trustee Reports
- 5.4 Transportation Reports
- 5.5 Correspondence

- ~~2020-03-10 Ltr from Minister of Transportation re MELT~~
- 2020-03-20 Village of Donnelly - Response to All-day School Zone Request
- 5.6 2019 Alberta School Boards Insurance Exchange (ASBIE) Annual Report

Carried

- 5.1 **Adoption of Previous Minutes**

Resolution BD20200415.1002

Moved By: Lynn Skrepnek

That the minutes of the Regular Meeting of the Board of Trustees held March 18, 2020 be approved as presented.

Carried

5.2 Superintendent's Report

Resolution BD20200415.1003

Moved By: Lynn Skrepnek

To receive the Superintendent's Report as information.

Carried

5.3 Trustee Reports

The Trustee Report was presented as information.

5.4 Transportation Report

Transportation Reports were presented as information.

5.5 Correspondence

The following correspondence was presented as information:

1. ~~2020-03-10 Ltr from Minister of Transportation re MELT~~ (pulled from Consent Agenda)
2. 2020-03-20 Village of Donnelly - Response to All-day School Zone Request

5.6 2019 Alberta School Boards Insurance Exchange (ASBIE) Annual Report

The 2019 Alberta School Boards Insurance Exchange (ASBIE) Annual Report was presented as information.

6. Changes to the Agenda

Resolution BD20200415.1004

Moved By: Steven Adams

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.1 Q & A: Policy 11 - Role of Superintendent

Trustees reviewed Policy 11 - Role of Superintendent. Changes will be brought to the next regular board meeting for approval.

8.1.2 Q & A: Policy 12 - Appeals Regarding Student Matters and Appendix - Delegation Request Form

Trustees reviewed Policy 12 - Appeals Regarding Student Matters and its Appendix - Delegation Request Form. Changes will be brought to the next regular board meeting for approval.

8.1.3 Q & A: Policy 13 - Hearings on Teacher Transfers

Trustees reviewed Policy 13 - Hearings on Teacher Transfers. Changes will be brought to the next regular board meeting for approval.

8.2 Action Items

8.2.1 ACTION: 2020-2021 Operational Year

Resolution BD20200415.1005

Moved By: Ali Mouallem

To approve the Operational Year Calendar for the 2020-2021 school year as presented.

Carried



8.2.2 ACTION: 2020 Three Year Capital Plan

Resolution BD20200415.1006

Moved By: Karin Scholl

To approve the 2020 Three Year Capital Plan as presented.

Carried

8.2.3 ACTION: Long Service Awards

The Trustees discussed postponement of the 2020 Long Service Awards due to the COVID-19 pandemic.

Resolution BD20200415.1007

Moved By: Karin Scholl

To issue Long Service Awards to the 2020 recipients at the end of May 2020 and to postpone the celebration at a time to be determined in the next school year.

Carried

8.2.4 ACTION: Letter from Minister of Transportation

The Letter from the Minister of Transportation was pulled from the Consent Agenda, 5.5 Correspondence for further discussion.

Resolution BD20200415.1008

Moved By: Karin Scholl

To send a follow up letter to the Minister of Transportation.

Carried

10. General Matters

10.1 Finance

Secretary Treasurer, Jody Frowley, presented the financial information.

Resolution BD20200415.1009

Moved By: Steven Adams

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented

Carried

11. Information Items

11.1 Points to Celebrate

Communication Officer, Kyle Nichols, presented Points to Celebrate.

11.2 Standing Committee Reports

Trustee Adams provided an update on the Superintendent/Board Evaluation Committee.

11.3 Communication Regarding Student School Work

The Board discussed how to convey to students the importance of completing their studies during the pandemic.

Discussion was postponed at 2:09 p.m. for a scheduled presentation.

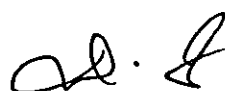
Discussion resumed at 3.09 p.m

Resolution BD20200415.1010

Moved By: Ali Mouallem

That the Board create a video using an approved script that communicates the importance and relevance of students completing their school work during the COVID-19 pandemic.

Carried



9. Delegations / Presentations

9.1 Presentation: Wellness Program

Divisional Psychologist, Colin Collett attended at 2:09 p.m. to provide an update on the Wellness Program and the Wellness Coaches. He left the meeting at 3:08 p.m.

12. Closed

Resolution BD20200415.1011

Moved By: Steven Adams

That the meeting go into camera at 3:21 p.m.

Carried

12.1 Upcoming Meetings & Accommodations

12.2 Suspension List

12.3 Action List

12.4 Retirements, Resignation, Appointments & Transfers

12.5 Committee of the Whole

12.6 Land

12.7 Out of Camera

Resolution BD20200415.1012

Moved By: Lorraine Shelp

To come Out of Camera at 3:44 p.m.

Carried

13. ACTION: Capital Renovation

Discussion occurred in Closed Session.

Resolution BD20200415.1013

Moved By: Steven Adams

To approve up to \$200,000 from Capital Reserves to refurbish the Canyon Creek building on the C.J. Schurter School campus, which will become the new Lakeside Outreach School, if the government turns down our Capital Maintenance & Renewal Request.

Carried

14. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for May 20, 2020 at 1.00 p.m.

15. Adjournment

There being no further business, the meeting adjourned at 3:50 p.m.


Chairman
Secretary Treasurer