



Regular Meeting of the Board of Trustees MINUTES

Tuesday, January 21, 2025
2:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Murray Marran, Superintendent
Pam Heckbert, Assistant Superintendent
Darla Stout, Director of Finance
Sandra Cairns, Director of Business and Recording Secretary
Kyle Nichols, Director of Communications

Staff Absent: Sue Charest, Executive Assistant

1. **Division Vision Statement & Values and Board Priorities**
2. **Call to Order**

The Closed Session of the agenda took place at 1:03 p.m. and ended at 1:55 p.m. prior to the Call to Order of the Open session. Additions to the Closed agenda included: TEBA Negotiating and PSBA Presentation.

The following items were also reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Finance Documents, Committee of the Whole, Suspension List, Action List, and Retirements, Resignations, Appointments & Transfers.

The YouTube live stream began at 2:05 p.m.

The meeting was called to order at 2:05 p.m.

Enter: RMS Principal, Kris Herbert and student Ben Bella entered the meeting at 2:06 p.m.

3. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

4. **Adoption of Agenda**

Resolution BDO20250121.1001

Moved By: Karin Scholl

That the agenda be accepted as presented.

Carried

5. **Adoption of Previous Minutes**

Resolution BDO20250121.1002

Moved By: Adrian Wong

That the minutes of the Regular Meeting of the Board of Trustees held December 17, 2024, be adopted as presented.

Carried

6. Delegations / Presentations

6.1 Delegation: Ben Balla - Minister's Youth Advisory Council

RMS student, Ben Balla attended at 2:07 p.m. to inform the Board of the work he's been doing on the Minister's Youth Advisory Council.

Exit: Kris Herbert and Ben Balla exited the meeting at 2:25 p.m.

Recess: The meeting recessed for a health break at 2:25 p.m.

7. Points to Celebrate

Director of Communications, Kyle Nichols, presented Points to Celebrate.

Enter: Butch Gagnon entered the meeting at 2:33 p.m.

6. Delegations / Presentations

6.2 Presentation: HPSD Director of Facilities

Director of Facilities, Butch Gagnon will attended at 2:34 p.m. to update the Board regarding the Facilities Department.

Exit: Butch Gagnon left the meeting at 2:56 p.m.

8. Trustee/Administration Question/Answer Period

8.1 Q & A: Kinuso School International Field Trip to Europe - Date Change

Superintendent Marran informed the Board that Kinuso School is postponing their field trip to Europe from spring 2026 to spring 2027 to allow more time for participants to save or fundraise the money for the trip costs. Approval in full will come before the Board in approximately January 2027.

9. Action Items

9.1 ACTION: Joint Use Planning and Agreement (JUPA) - Town of Falher

Trustees discussed the Joint Use Planning and Agreement (JUPA) between High Prairie School Division and Town of Falher.

Resolution BDO20250121.1003

Moved By: Lynn Skrepnek

To approve the Joint Use Planning and Agreement (JUPA) between High Prairie School Division and Town of Falher as presented.

Carried

10. Reports

10.1 Superintendent's Report

Resolution BDO20250121.1004

Moved By: Lorrie Shelp

To receive the Superintendent's Report as information.

Carried

10.2 Finance Reports

Director of Finance, Darla Stout presented the financial information during the Closed Session in adherence of the Freedom of Information and Protection of Privacy (FOIPP) Act.

Resolution BDO20250121.1005

Moved By: Adrian Wong

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, School Generated Funds, VISA and Budget reports as presented in the Closed session.

Carried

10.3 Trustee Reports

No written reports were submitted.

10.4 Standing Committee Reports

There were no Standing Committee reports.

11. Information

11.1 Correspondence

The following correspondence was received as information:

1. 2024-12-20 Northern Lights P.S. to Minister of Education re Funding Formula

11.2 Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for February 18, 2025 beginning at 1:00 p.m. with the Closed session.

12. Adjournment

Resolution BDO20250121.1006

Moved By: Cory Hughes

That there being no further business, the meeting adjourn at 3:08 p.m.

Carried


Chair


Director of Business