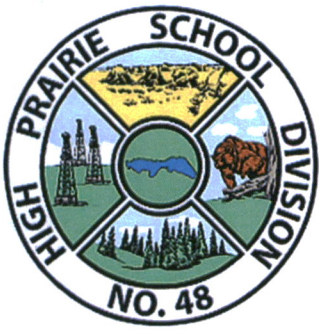




Regular Meeting of the Board of Trustees
MINUTES

Tuesday, June 17, 2025
2:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Murray Marran, Superintendent
Pam Heckbert, Assistant Superintendent
Darla Stout, Director of Finance
Sandra Cairns, Director of Business and Recording Secretary
Kyle Nichols, Director of Communications
Richa Sherman-Peters, Executive Assistant

1. **Division Vision Statement & Values and Board Priorities**
2. **Call to Order**

The Closed Session of the agenda took place at 1:00 p.m. and was recessed at 2:00 p.m. prior to the Call to Order of the Open session. The Closed session reconvened at 3:15 p.m. and adjourned at 4:02 p.m. There were additions to the Closed session.

The following items were reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Finance Documents, Committee of the Whole, Suspension List, Action List, and Retirements, Resignations, Appointments & Transfers.

The YouTube live stream began at 2:06 p.m.

The meeting was called to order at 2:09 p.m.

3. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

4. **Adoption of Agenda**

Added 9.4 Roland Michener Commercial Kitchen Renovation

Resolution BDO20250617.1001

Moved By: Adrian Wong

That the agenda be accepted as *amended*.

Carried

5. **Adoption of Previous Minutes**

Resolution BDO20250617.1002

Moved By: Karin Scholl

That the minutes of the Regular Meeting of the Board of Trustees held May 13, 2025, be adopted as presented.

Carried

6. **Delegations / Presentations**

6.1 **Big Lakes Child Care Society**

Delegation presented an update on the status of the daycare, funding, and licensing.

Darla Stout exited at 2:16 p.m. and returned at 2:18 p.m.

Opened to questions from the trustees.

Delegation exited at 2:25 p.m.

7. **Points to Celebrate**

Director of Communications, Kyle Nichols, presented Points to Celebrate.

- Congratulations to 2025 Graduates!
- HPSD received Collegiate approval from Alberta Education and Childcare.
- Local Food Infrastructure Fund grant procured in the amount of \$252,668.
- National Indigenous People's Day June 21, activities throughout week.
- Last day for all students June 25.

Trustee Cory Hughes exited at 2:25 p.m.

8. **Trustee/Administration Question/Answer Period**

8.1 **Fairness and Safety in Sport**

Assistant Superintendent Heckbert presented Bill 29 and Fairness and Safety in Sport.

Discussion took place establishing the policy.

Trustee Cory Hughes returned at 2:40 p.m.

9. **Action Items**

9.1 **Capital Purchase - Replacement of Technology Department Fleet Vehicle**

Trustee Henkel exited at 2:46 p.m. and returned at 2:47 p.m.

Resolution BDO20250617.1003

Moved By: Karin Scholl

THAT the Board approves the purchase of a replacement fleet vehicle for the Technology Department, not exceeding a cost of \$50,000.

Carried

9.2 **Amendment to Transportation, Subsistence, and Facility Rates**

Resolution BDO20250617.1004

Moved By: Karin Scholl

THAT the Board has reviewed and approved the proposed new Transportation, Subsistence, and Facility Rates for the 2025-2026 school year.

Carried

9.3 **Capital Purchase - Vertical Farm Hub**

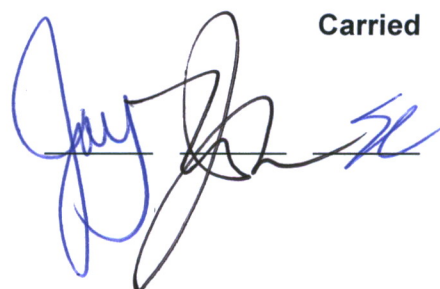
The Board reviewed and discussed the proposed purchase of the Vertical Farm Hub, using the proceeds of the LFIF grant.

Resolution BDO20250617.1005

Moved By: Lynn Skrepnek

THAT the Board has reviewed the cost and justification for the vertical farm hub and has approved the purchase.

Carried



9.4 Roland Michener Commercial Kitchen Renovations

The kitchen requires renovations to meet the Fire Marshall's recommendations for safety. The program has grown exponentially, and the modifications are required to meet the demand. Cost estimate of \$325,000.00.

Resolution BDO20250617.1006

Moved By: Karin Scholl

THAT the Board has reviewed the cost and justification of the renovations to RMSS kitchen and has approved the project up to a maximum of \$325,000.

Carried

10. Reports

10.1 Superintendent's Report

Resolution BDO20250617.1007

Moved By: Adrian Wong

To receive the Superintendent's Report as information.

Carried

10.2 Finance Reports

Director of Finance, Darla Stout presented the financial information during the Closed Session in adherence of the Freedom of Information and Protection of Privacy (FOIPP) Act.

Resolution BDO20250617.1008

Moved By: Lynn Skrepnek

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, School Generated Funds, VISA and Budget reports as presented in the Closed session.

Carried

10.3 Trustee Reports

10.3.1 PSBAA

Report on April 2025 meeting – Trustee Shelp

10.3.2 PSBAA Spring General Meeting

Report on PSBAA Spring General Meeting – Trustee Shelp
ASBA Long Service Awards
Trustee Karin Scholl - 20 years
Trustee Lorrie Shelp - 8 years

10.4 Standing Committee Reports

11. Information

11.1 Correspondence

The following correspondence was received as information:

11.1.1 Letter of Response to HPSD from Minister Nicolaides

11.1.2 Letter from AB Government

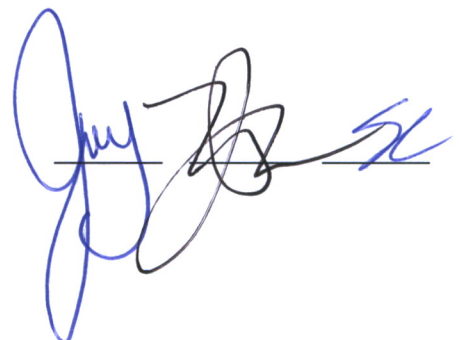
11.1.3 Letter to Minister Gull-Masty regarding Jordan's Principle

11.1.4 Letter to Minister Nicolaides regarding Jordan's Principle Changes

11.1.5 Email from Deputy Minister of Education

11.1.6 PSBA The Advocate

11.1.7 MLA Letter



11.2 Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for August 19, 2025 beginning at 1:00 p.m. with the Closed session.

Recess: The meeting recessed at 3:14 p.m. to return to the Closed session.

The YouTube live stream ended at 3:14 p.m.

Reconvene: The meeting reconvened at 4:02 p.m.

12. Adjournment

Resolution BDO20250617.1009

Moved By: Karin Scholl

That there being no further business, the meeting adjourn at 4:02 p.m.

Chair

Director of Business

Superintendent