

OFF-SITE ACTIVITIES

Background

HPSD believes that educational field trips can be used successfully to expand upon and enrich the learning opportunities and curricular outcomes in the Program of Studies.

For all procedures, guidelines, and processes regarding off-site activities, including off-campus education and land-based learning, refer to the Off-Site Activity Handbook.

References

Education Act, Section 33

School Fees Regulation 95/2019

Safety Guidelines for Activities in Alberta Schools

Cross References

Off-Site Activity Handbook

Board Policy 2 - Role of the Board

Appendix 400A - Criminal Record and Vulnerable Sector Check

Administrative Procedure 314 - Administering Medication/Personal Care to Students

Administrative Procedure 489 - Volunteers (Lay Coaches, Supervisors & Assistants)

Administrative Procedure 510 - Fees and Costs Related to Instruction and Student Transportation

HPSD Forms

260A - Off-Site Activity Proposal (fillable)

260B - Request for Approval in Principle

260C - Request for Approval in Full

260D - HPSP Sport Team Fee Letter

260E - HPSP Sample Parental Permission for a Field Trip

260E-1 - Land-Based Learning Consent

260E-2 - Sweat Lodge Consent

260E-3 - Pipe Ceremony and Traditional Feast Consent

260F - Off-Site Work Site Inspection Form

260G - Off-Campus Education (Program Agreement Form)

260H - Work Experience Checklist

260H-1 - Work Experience Course Outline

260H-2 - Work Site Job Description and Learning Plan

260H-3 - Off-Campus Education Program Parent/Guardian Information

260H-4 - Student Expectations and Responsibilities

260H-5 - Work Experience Employer Evaluation

260H-6 - Work Experience Student Self Evaluation

260I - Consent for Participation, Risk Acknowledgement, Waiver and Indemnity for International Field Trips

260J - Permission to Participate RE: Climbing Wall Activities

260K - Volunteer Driver – Authorization to Transport Student

260L - Student Declining Transportation

260M - Transportation Waiver

260N - Application to Use Privately Owned Vehicle for Off-Site Activities

314B - Administering Medication to Students – Request for Administration of Medication to Students

314C - Administering Medication to Students – Student Medication Schedule