

Regular Meeting of the Board of Trustees
MINUTES

Tuesday, March 24, 2026
2:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joy McGregor, Chair
Karin Scholl, Vice-Chair
Tammy Henkel, Trustee
Lynn Skrepnek, Trustee
Steven Adams, Trustee
Michael Strebchuk, Trustee

Absent: Lorrie Shelp, Trustee

Staff Present: Murray Marran, Superintendent
Pam Heckbert, Assistant Superintendent
Darla Stout, Director of Finance
Sandra Cairns, Director of Corporate Services
Kyle Nichols, Director of Communications

1. **Division Vision Statement & Values and Board Priorities**
2. **Call to Order**

The Closed Session of the agenda took place at 1:02 p.m. and recessed at 2:03 p.m. prior to the Call to Order of the Open session. There were additions to the Closed session.

The following items were reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Finance Documents, Committee of the Whole, Suspension List, Action List, and Retirements, Resignations, Appointments & Transfers.

The YouTube live stream began at 2:10 p.m.

The meeting was called to order at 2:11 p.m.

3. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

4. **Adoption of Agenda**

Resolution BDO202606324.1001

Moved By: Karin Scholl

That the agenda be accepted as *presented*.

Carried

5. **Adoption of Previous Minutes**

Resolution BDO202606324.1002

Moved By: Steven Adams

That the minutes of the Regular Meeting of the Board of Trustees held February 17, 2026, be adopted as presented.

Carried

6. **Delegations / Presentations**

7. Points to Celebrate

Director of Communications, Kyle Nichols, presented Points to Celebrate.

8. Discussion Items

8.1 Board Advocacy Committee

That Board Policy 8 Appendix 8.1 - 7.3.1 be changed from "Two trustees and one alternate trustee." to "Committee of the Whole"

Resolution BDO20260324.1003

Moved By: Michael Strebchuk

That Board Policy 8 - Board Operations and its Appendices receive **first reading** to amend Policy 8 as discussed.

Carried

Resolution BDO20260324.1004

Moved By: Tammy Henkel

That Board Policy 8 - Board Operations and its Appendices receive second reading to amend Policy 8 as discussed.

Carried

The Board was unable to move to third reading due to the absence of one trustee. Third reading will take place at the April regular meeting.

8.2 Bloomfield Colony Potential Collaboration

Pamela Heckbert arrived at 2:22 p.m.

8.3 Safety Audit Information

8.4 Strategic Planning 2027

9. Action Items

9.1 2026 Edwin Parr Award Nominee

Discussion took place in closed.

Resolution BDO20260324.1005

Moved By: Lynn Skrepnek

That the Board has reviewed and approved the administrator's recommendation for the 2026 Edwin Parr Award nomination.

Carried

9.2 Friends of Education Award Nominee

Resolution BDO20260324.1006

Moved By: Steven Adams

That the Board has reviewed and approved the Superintendent's recommendation for the 2026 Friends of Education Award.

Carried

9.3 Capital Item - Renovations to High Prairie Daycare

Resolution BDO20260324.1007

Moved By: Tammy Henkel

That the Board has reviewed the estimated renovations to the High Prairie Daycare and approved up to \$69,000.00 for the project.

Carried

9.4 Capital Item - RMSS Kitchen Renovation

Resolution BDO20260324.1008

Moved By: Michael Strebchuk

That the Board has reviewed the estimated budget of \$285,000.00 for food service equipment for Roland Michener Secondary School and approved the purchase.

Carried

9.5 Capital Item - DocuShare to SharePoint Data Migration

Resolution BDO20260324.1009

Moved By: Tammy Henkel

That the Board has reviewed the cost and justification for data migration service up to \$124,000.00 and approved the purchase.

Carried

9.6 E.W. Pratt International Trip - Approval in Principle

Trustees discussed E.W. Pratt High School's proposed field trip to Italy. The Board decided to allow the request for up to 2 missed school days and removed the provision that states: "That the be trip be planned outside of class time". Administration was directed to review the international field trip guidelines.

Resolution BDO20260324.1010

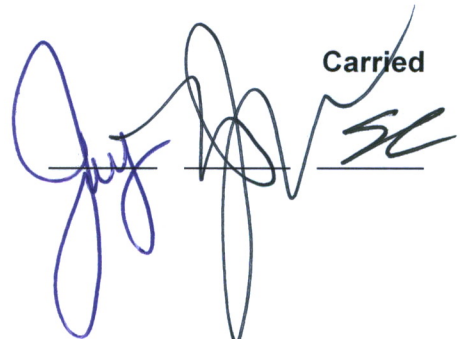
Moved By: Karin Scholl

That "Approval in Principle" be given to EW Pratt School's proposed field trip to Italy during Spring Break 2027, subject to adherence to High Prairie School Division Administrative Procedure 260 - Off-Site Activities, and any changes in the Off-Site Activity Handbook effective January 2024, and the following conditions being met:

1. That supervisors on the trip be at the ratio of at least one supervisor for every ten students;
2. That only one teacher supervisor per ten participating students be released from regular duties, with pay on those days where school is in session. Additional teacher(s) may be approved to accompany this trip under the personal leave clause of the HPSD-ATA Collective Agreement;
3. That parents of participating students be involved in planning and implementing the trip;
4. That the Policies, Administrative Procedures, and requirements of the Off-site Activity Handbook of HPSD and the rules of the school must apply to this activity;
5. The final risk assessment as required by the Off-site Activity Handbook must be submitted with the request for final approval;
6. Criminal Records Checks including a vulnerable sector check, acceptable to HPSD Human Resources department, must be obtained for any volunteer supervisors not employed by HPSD;
7. HPSD reserves the right to terminate the approval to proceed with the field trip, up to the point of departure, at no cost to the division; and,

a further recommendation (not a requirement) that the school consider procedures to enable participation to all interested students without causing economic hardship for individuals and to explore the purchase of cancellation insurance for the entire activity.

Carried



9.7 Three Year Capital Plan

Resolution BDO20260324.1011

Moved By: Lynn Skrepnek

That the Board has reviewed and approved the amended 2024 - 2027 Three Year Capital Plan.

Carried

10. Reports

10.1 Superintendent's Report

Resolution BDO20260324.1012

Moved By: Tammy Henkel

To receive the Superintendent's Report as information.

10.2 Finance Reports

Director of Finance, Darla Stout presented the financial information during the Closed Session in adherence of the Protection of Privacy (POP) Act.

Resolution BDO20260324.1013

Moved By: Lynn Skrepnek

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, School Generated Funds, VISA and Budget reports as presented in the Closed session.

Carried

10.3 Trustee Reports

There is no new information to report for February 2026.

10.4 Standing Committee Reports

11. Information

11.1 Correspondence

The following correspondence was received as information:

11.1.1 Letter from Town of High Prairie

Trustees discussed a potential partnership with the Town of High Prairie in regards to the sledding hill on HPSD property.

11.1.2 Letter to Minister Nicolaides

11.1.3 Letter of Support from MLA Jackie Armstrong-Homeniuk

11.1.4 Letter to Minister Nicolaides

11.1.5 Letter to Minister Nicolaides

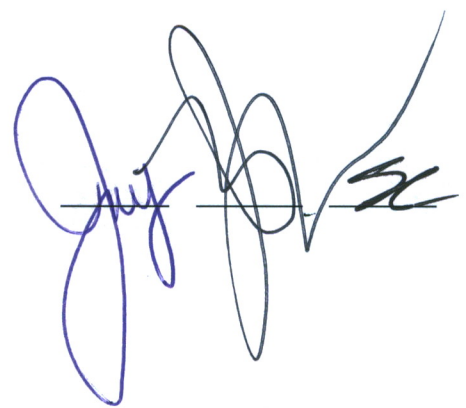
11.1.6 Letter of Town of Slave Lake

11.1.7 PSBAA The Advocate - February 27, 2026

11.1.8 Letter from Minister Nicolaides

11.2 Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for April 21, 2025 beginning at 1:00 p.m. with the Closed session.



12. **Adjournment**

Recess: The meeting recessed at 3:15 p.m. to return to the Closed session.

The YouTube live stream ended at 3:15 p.m.

Reconvene: The meeting reconvened at 3:59 p.m.

Resolution BDO20260324.1014

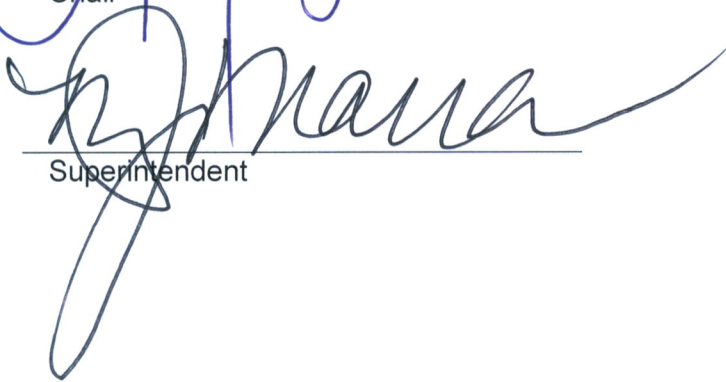
Moved By: Lynn Skrepnek

That there being no further business, the meeting adjourn at 4:00 p.m.

Carried


Chair


Director of Corporate Services


Superintendent