



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, April 20, 2016

Start time : 9:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair

Joy McGregor, Vice Chair

Joyce Dvornek, Trustee

Rudy Willier, Trustee

Lynn Skrepnek, Trustee

Tracy Ottenbreit, Trustee

Laura Poloz, Superintendent

Margaret Hartman, Deputy Superintendent

Murray Marran, Asst Superintendent of Finance

Raymonde Lussier, Asst Superintendent of Business

& Recording Secretary

Sue Charest, Executive Assistant

Kyle Nichols, Communications Officer

Absent: Karin Scholl, Trustee

CALL TO ORDER

The meeting was called to order at 9:01 a.m.

CHANGES TO THE AGENDA

Resolution #BD20160420.1001

Moved By: Joy McGregor

That the agenda be accepted as amended.

Carried

Reading and Adopting the Minutes

Resolution #BD20160420.1002

Moved By: Joy McGregor

That the minutes of the Regular Meeting of the Board of Trustees held March 16, 2016 be approved as presented.

Carried

Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

Q & A: External Signage

(Trustee/Administration Question/Answer Period)

The Board discussed signage for the exterior of the Learning Support Centre.

Resolution #BD20160420.1003

Moved By: Joyce Dvornek

That external signage on the Learning Support Centre building include the ring logo with the words "High Prairie School Division No 48" around the stylized HPSD, and that the corner sign contain only the stylized HPSD logo without the wording.

Carried

Q & A: High Prairie Powwow

(Trustee/Administration Question/Answer Period)

The Board discussed the High Prairie Powwow.

A handwritten signature in blue ink, appearing to be "JA".

A handwritten signature in blue ink, appearing to be "JH".

**Q & A: PSBA
SGM &
Governance
Seminar**
(Trustee/Administration
Question/Answer
Period)

Trustees discussed attendance at the 2016 PSBA Spring General Assembly and Governance Seminar.

ACTION:
**Joussard School
Grand Opening**
(Action Items)

Resolution #BD20160420.1004

Moved By: Lynn Skrepnek

That HPSP host the Joussard School Grand Opening on September 16, 2016 from 1:00 pm to 3:00 pm with guests by invitation only.

Carried

**ACTION: H.P. &
District Golf
Club Donation
Request**
(Action Items)

Resolution #BD20160420.1005

Moved By: Tracy Ottenbreit

That High Prairie School Division donate to the High Prairie & District Golf Club for the Teeing 4 Tots Golf Tournament taking place June 10, 2016.

Defeated

**ACTION: Roland
Michener
Secondary
School
Transition Day**
(Action Items)

Resolution #BD20160420.1006

Moved By: Joy McGregor

That the Board approve the request from Roland Michener Secondary School to hold a Transition day, with only new Junior High students and all High School students attending the first day of school and that this approval be in effect until otherwise notified.

Carried

ACTION:
**Approval in
Principle,
International
Field Trip: RMS
to Anaheim,
California**
(Action Items)

Resolution #BD20160420.1007

Moved By: Joyce Dvornek

That effective immediately, International Field Trip requests will be considered for approval on a case by case basis.

Carried

Resolution #BD20160420.1008

Moved By: Tracy Ottenbreit

That "Approval in Principle" be given to Roland Michener School's proposed field trip to Anaheim, California USA from April 20 to April 24, 2017 with the clear understanding that before fundraising is undertaken, it is clearly communicated to parents what will be done with the funds should the trip be cancelled, and subject to adherence to HPSP AP #260 (excluding Procedure 3) and any changes in the Off-Site Activity Handbook effective August 2015, and the following conditions being met:

- a. that the trip be planned outside of class time;
- b. that supervisors on the trip be at a ratio of at least one supervisor for every ten students;
- c. that only one teacher supervisor per ten participating students be released from regular duties, with pay on those days where school is in session. Additional teacher(s) may be approved to accompany this trip under the personal leave clause of the HPSP-ATA Collective Agreement;
- d. that parents of participating students be involved in planning and implementing the trip;
- e. that the Policies, Administrative Procedures, and requirements of the Off-site Activity Handbook of HPSP and the rules of the school must apply to this activity;
- f. the risk assessment as required by the Off-site Activity Handbook must be submitted with the request for final approval;
- g. Police Information Checks, acceptable to the Principal, must be obtained for any volunteer supervisors not employed by HPSP;
- h. HPSP reserves the right to terminate the approval to proceed with the field trip, up to the point of departure, at no cost to the division; and,

a further recommendation (not a requirement) that the school consider procedures to enable participation to all interested students without causing economic hardship for individuals and encourage the purchase of cancellation insurance for the entire activity.

Carried

**Report from the
Superintendent**
(GENERAL MATTERS)

Laura Poloz presented the Superintendent's Report to the Board.

Resolution #BD20160420.1009

Moved By: Joyce Dvornek

To receive the Superintendent's Report as information.

Carried



Finance
(GENERAL MATTERS)

Assistant Superintendent of Finance, Murray Marran, presented the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports.

Resolution #BD20160420.1010

Moved By: Lynn Skrepnek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Recess

The meeting was recessed at 10:35 a.m. for a health break.

Reconvene

The meeting was reconvened at 10:43 a.m. with all members present.

In Camera

Resolution #BD20160420.1011

Moved By: Lynn Skrepnek

That the meeting go In Camera at 10:43 a.m. to discuss Closed Items including Collective Bargaining.

Carried

Conflict of Interest

Trustee Ottenbreit declared a conflict of interest in Teachers' Employer Bargaining Association (TEBA) discussions and exited the meeting at 11:55 a.m.

Out of Camera

Resolution #BD20160420.1012

Moved By: Rudy Willier

That the meeting come Out of Camera at 12:17 p.m.

Carried

Attendance

Tracy Ottenbreit rejoined the meeting at 12:17 p.m.

Recess

The meeting was recessed for lunch at 12:17 p.m.

Reconvene

The meeting was reconvened at 1:00 p.m. with all members present.

In Camera

Resolution #BD20160420.1013

Moved By: Joyce Dvornek

That the meeting go In Camera at 1:00 p.m. to continue discussions.

Carried

Out of Camera

Resolution #BD20160420.1014

Moved By: Rudy Willier

That the meeting come Out of Camera at 1:57 p.m.

Carried

**Q & A: Team
EPIC**

(Trustee/Administration
Question/Answer
Period)

A request from EPIC was considered.

Resolution #BD20160420.1015

Moved By: Joyce Dvornek

That HPSPD support lobbying the provincial government to fund mental health capacity building projects in all communities within High Prairie School Division.

Carried

Resolution #BD20160420.1016

Moved By: Lynn Skrepnek

That HPSPD support 2 EPIC wellness coach positions for the 2016-2017 school year until continued pressure on the provincial government results in full Mental Health Capacity Building funding or something similar.

Defeated

**ACTION: Holy
Family Catholic
Regional
Division Bussing**
(Action Items)

Resolution #BD20160420.1017

Moved By: Lynn Skrepnek

That High Prairie School Division No. 48 offer Holy Family Catholic Regional Division No. 37 bussing for a maximum of 3 days in addition to HPSPD's 2016-2017 instructional days calendar for two reasons: 1) due to the public opinion from a survey indicating a strong recommendation that busses do not run for just one of the two school systems and, 2) the detrimental effect the differing calendars has on families, childcare arrangements, and student absenteeism.

Recorded vote requested.



Carried Unanimously



Trustee Reports
(Open Items)

The Trustee Reports were presented as information and reviewed.

Transportation Report
(Open Items)

Trustees reviewed the Transportation Report.

Correspondence
(Open Items)

The following correspondence was presented as information:

1. Email from Office of the Premier (March 16, 2016)
2. Invitation from EWP Commencement Committee (March 16, 2016)
3. Ltr from Minister of Education (March 18, 2016)
4. Ltr from Minister of Advanced Ed (March 31, 2016)
5. Youth Leadership Summit

ASBA Budget and Bylaws Bulletin 2016
(Open Items)

The ASBA Budget and Bylaws Bulletin 2016 was presented as information.

Canadian School Board Association 2016 Congress
(Open Items)

Trustees discussed attendance at the Canadian School Board Association 2016 Congress.

NEXT REGULAR BOARD MEETING - May 18, 2016

The next Regular Meeting of the Board of Trustees will be held on May 18, 2016 at the Learning Support Centre in High Prairie.

Points to Celebrate
(Open Items)

Communications Officer, Kyle Nichols, presented Points to Celebrate.

ADJOURNMENT

Resolution #BD20160420.1018

Moved By: Lynn Skrepnek

That there being no further business, the meeting adjourn at 2:26 p.m.

Carried


Chairman
Assistant Superintendent of Business