



Regular Meeting of the Board of Trustees
MINUTES

Tuesday, January 16, 2024
2:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Murray Marran, Superintendent
Sandra Cairns, Director of Business and Recording Secretary
Darla Smith, Director of Finance
Kyle Nichols, Director of Communications
Sue Charest, Executive Assistant

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

The Closed Session of the agenda took place at 10:30 a.m., recessed at 12:26 p.m., reconvened at 1:02 p.m., and ended at 1:52 p.m. prior to the Call to Order of the Open session. Additions to the Closed session included CUPE Grievance and HPSP Literacy Framework.

The following items were also reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Finance Documents, Committee of the Whole, Suspension List, Action List, and Retirements, Resignations, Appointments & Transfers.

The YouTube live stream began at 2:03 p.m.

The meeting was called to order at 2:03 p.m.

4. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

Resolution BDO20240116.1001

Moved By: Adrian Wong

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

1. Adoption of Minutes of the Regular Meeting of the Board of Trustees held December 19, 2023
2. Receipt of the Trustee Report as information
3. Receipt of Correspondence as information

Carried

- 5.1 **Adoption of Previous Minutes**
Resolution BDO20240116.1002

Moved By: Adrian Wong

That the minutes of the Regular Meeting of the Board of Trustees held December 19, 2023, be adopted as presented.

Carried

Initials  

5.2 Receipt of Trustee Report as Information

There is no new information to report for December 2023.

5.3 Receipt of Correspondence as Information

The following correspondence was received as information:

1. 2023-12-21 Minister of Education - Response to Walk Limits Concerns
2. 2023-12-21 Invitation to Rural Ed Symposium - all local municipalities
3. 2024-01-04 Minister of Education - Response to New Complaint Process to the Commission

6. Changes to the Agenda

Additions: Q&A: Health Professional Survey and Superintendent's Meeting Regarding School Year Calendar.

Resolution BDO20240116.1003

Moved By: Tammy Henkel

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

9. Points to Celebrate

Director of Communications, Kyle Nichols, presented Points to Celebrate.

Enter: Director of Facilities Lionel (Butch Gagnon) entered the room at 2:06 p.m.

Exit/Enter: Sandra Cairns left the room at 2:08 p.m. and returned at 2:09 p.m.

Enter: Assistant Superintendent Pam Heckbert entered the room at 2:09 p.m.

8. Delegations / Presentations

8.1 Presentation: Director of Facilities

Butch Gagnon, Director of Facilities began his presentation at 2:13 p.m. to provide an update on the Facilities Department.

Exit/Enter: Murray Marran left the room at 2:31 p.m. and returned at 2:33 p.m.

Enter: Sascha Klingsch, Director of Technology entered the room at 2:57 p.m.

Exit: Pam Heckbert and Butch Gagnon exited the meeting at 2:58 p.m.

Exit/Enter: Sandra Cairns left the room at 2:57 p.m. and returned at 2:59 p.m.

8.2 Presentation: Director of Technology

Sascha Klingsch, Director of Technology began his presentation at 3:04 p.m. to provide an update on the Technology Department.

Exit: Sandra Cairns left the room at 3:54 p.m.

Exit: Sascha Klingsch exited the meeting at 3:55 p.m.

10. New Business- Open

10.1 Trustee/Administration Question/Answer Period

10.1.1 Q & A: International Travel

Enter: Sandra Cairns and Assistant Superintendent Treva Emter entered the room at 3:56 p.m.

Trustees discussed the criteria for international field trips.

Exit/Enter: Joy McGregor left the room at 3:57 p.m. and returned at 3:59 p.m.

Exit: Treva Emter exited the meeting at 4:00 p.m.

10.1.2 Q & A: Bus Driver Compensation re Field Trips

Superintendent Marran informed Trustees that we are currently waiting on legal counsel regarding the proposal for compensating bus drivers for field trips. An update will be provided at the February 20th Board meeting.

10.1.3 Q & A: Use of Personal Devices in Classrooms

Trustees discussed the use of personal devices in classrooms. Superintendent Marran informed Trustees that the implementation of the cell phone policy at Roland Michener Secondary School has been successful and parent feedback has been positive.

10.1.4 Q & A: Health Professionals Survey

ASBA Zone 1's Recruitment of Health Professionals committee is asking for feedback through a survey. The Trustees decided to complete the survey at their February Governance and Planning meeting.

10.1.5 Q & A: Superintendent's Meeting Regarding the School Year Calendar

Superintendent Marran informed Trustees that there will be a multi-divisional (HPSD, Northland School Division and Holy Family Catholic Regional Division) meeting regarding the school year calendar.

Exit/Enter: Sandra Cairns left the room at 4:14 p.m. and returned at 4:15 p.m.

Enter: Treva Emter entered the meeting at 4:15 p.m.

Exit/Enter: Sue Charest left the room at 4:15 p.m. and returned at 4:19 p.m.

Exit/Enter: Darla Smith left the room at 4:18 p.m. and returned at 4:20 p.m.

10.2 Action Items

10.2.1 ACTION: Approval in Full - Kinuso International Field Trip to Europe 2024

Resolution BDO20240116.1004

Moved By: Lynn Skrepnek

That "Approval in Full" be given to Kinuso School's proposed field trip to Europe from March 26 to April 7, 2024, pending receipt of final documentation.

Carried

Exit: Treva Emter exited the meeting at 4:25 p.m.

11. General Matters

11.1 Finance

Director of Finance, Darla Smith presented the financial information during the Closed Session in adherence of the Freedom of Information and Protection of Privacy (FOIPP) Act.

Resolution BDO20240116.1005

Moved By: Karin Scholl

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, School Generated Funds, VISA and Budget reports as presented in the Closed session.

Carried

11.2 Superintendent's Report

Resolution BDO20240116.1006

Moved By: Tammy Henkel

To receive the Superintendent's Report as information.

Carried

12. Information Items

12.1 Standing Committee Reports

There were no standing committee reports.

12.2 Public School Boards' Association Awards Nomination Packages

Trustees received the nomination criteria for the Public School Boards' Association 2024 Awards as information. This will be discussed further at the February Governance and Planning meeting.

12.3 Alberta School Boards Association (ASBA) Awards

Trustees received the nomination criteria for the Alberta School Boards Association 2024 Awards. This will be discussed further at the February Governance and Planning meeting.

13. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for February 20, 2024 beginning at 1:00 p.m. with the Closed session.

14. Adjournment

Resolution BDO20240116.1007

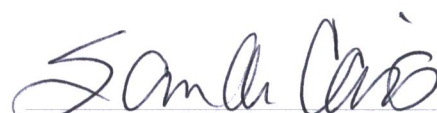
Moved By: Cory Hughes

That there being no further business, the meeting adjourn at 4:34 p.m.

Carried

The YouTube live stream ended at 4:34 p.m.


Chair


Director of Business