



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, May 17, 2017

Start time : 1:00 PM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair
Joy McGregor, Vice Chair
Joyce Dvornek, Trustee
Rudy Willier, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Tracy Ottenbreit, Trustee
Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Raymonde Lussier, Secretary Treasurer
& Recording Secretary
Sue Charest, Executive Assistant
Kyle Nichols, Communications Officer

CALL TO ORDER

The meeting was called to order at 1:04 p.m. Chairperson, Tammy Henkel, acknowledged the territorial lands on which we are meeting.

APPROVAL OF CONSENT ITEMS

Resolution #BD20170517.1001

Moved By: Joy McGregor

That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein as follows minus 13.1.1 Trustee Report:

- 7. *Reading and Adopting the Minutes
- 9.2.4. *ACTION: Amend Policy 12, Appeals Regarding Student Matters - 1st Reading
- 9.2.5. *ACTION: Amend Policy 12, Appeals Regarding Student Matters - 2nd Reading
- 9.2.6. *ACTION: Proceed to 3rd Reading to Amend Policy 12
- 9.2.7. *ACTION: Amend Policy 12, Appeals Regarding Student Matters - Final Reading
- 9.2.8. *ACTION: Amend Policy 13, Hearings on Teacher Transfers - 1st Reading
- 9.2.9. *ACTION: Amend Policy 13, Hearings on Teacher Transfers - 2nd Reading
- 9.2.10. *ACTION: Proceed to 3rd Reading to Amend Policy 13
- 9.2.11. *ACTION: Amend Policy 13, Hearings on Teacher Transfers - Final Reading
- 11.1. *Report from the Superintendent
- 11.2. *Finance
- 12.2. *Suspension List (April) & PPC's
- 12.3. *Action List (April)
- 12.4. *Retirements, Resignations, Appointments, Transfers
- ~~13.1.1. *Trustee Reports~~
- 13.1.2. *Transportation Report

A handwritten signature in blue ink, appearing to be "JH" or similar, located at the bottom right of the page.

13.1.3. *Correspondence

1. Ltr to H.P. Pow Wow re Sponsorship (April 21, 2017)
2. Ltr to Peace Country Regional Science Fair re Sponsorship (April 21, 2017)
3. 2017 PSBA SGM Program Update
4. Email from PSBC re August 2017 Meeting Charter (May 9, 2017)

13.1.4. *PSBA Fall Events 2017

Carried

**CHANGES TO
THE AGENDA**

Resolution #BD20170517.1002

Moved By: Karin Scholl

That the agenda be accepted as amended.

Carried

**Business Arising
from Previous
Minutes**

There was no business arising from the minutes of the previous meeting.

***Reading and
Adopting the
Minutes**

Resolution #BD20170517.1003

Moved By: Joy McGregor

That the minutes of the Regular Meeting of the Board of Trustees held April 19, 2017 be approved as presented.

Carried

***ACTION:
Amend Policy
12, Appeals
Regarding
Student Matters -
1st Reading
(Action Items)**

Resolution #BD20170517.1004

Moved By: Joy McGregor

That Policy 12, Appeals Regarding Student Matters, receive 1st reading to amend Policy 12 as presented.

Carried

***ACTION:
Amend Policy
12, Appeals
Regarding
Student Matters -
2nd Reading
(Action Items)**

Resolution #BD20170517.1005

Moved By: Joy McGregor

That Policy 12, Appeals Regarding Student Matters, receive 2nd reading to amend Policy 12 as presented.

Carried

***ACTION:
Proceed to 3rd
Reading to
Amend Policy 12
(Action Items)**

Resolution #BD20170517.1006

Moved By: Joy McGregor

To proceed with 3rd and final reading of Policy 12.

Carried

***ACTION:
Amend Policy
12, Appeals
Regarding
Student Matters -
Final Reading
(Action Items)**

Resolution #BD20170517.1007

Moved By: Joy McGregor

That Policy 12, Appeals Regarding Student Matters, receive 3rd and final reading and be accepted as High Prairie School Division policy.

Carried

***ACTION:
Amend Policy
13, Hearings on
Teacher
Transfers - 1st
Reading
(Action Items)**

Resolution #BD20170517.1008

Moved By: Joy McGregor

That Policy 13, Hearings on Teacher Transfers, receive 1st reading to amend Policy 13 as presented.

Carried

***ACTION:
Amend Policy
13, Hearings on
Teacher
Transfers - 2nd
Reading
(Action Items)**

Resolution #BD20170517.1009

Moved By: Joy McGregor

That Policy 13, Hearings on Teacher Transfers, receive 2nd reading to amend Policy 13 as presented.

Carried

***ACTION:
Proceed to 3rd
Reading to
Amend Policy 13**

Resolution #BD20170517.1010

Moved By: Joy McGregor

To proceed with 3rd and final reading of Policy 13.

Carried

(Action Items)

***ACTION:**
Amend Policy
13, Hearings on
Teacher
Transfers - Final
Reading
(Action Items)

Resolution #BD20170517.1011

Moved By: Joy McGregor
That Policy 13, Hearings on Teacher Transfers, receive 3rd and final reading and be accepted as High Prairie School Division policy.

Carried

***Report from the**
Superintendent
(GENERAL MATTERS)

Resolution #BD20170517.1012

Moved By: Joy McGregor
To receive the Superintendent's Report as information.

Carried

***Finance**
(GENERAL MATTERS)

Resolution #BD20170517.1013

Moved By: Joy McGregor
To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Q & A: Review
Policy 11, 14 &
15
(Trustee/Administration
Question/Answer
Period)

Policies 11, 14 and 15 were reviewed.

Q & A: School
Year Calendar
(Trustee/Administration
Question/Answer
Period)

The School Year Calendar for 2017-2018 was discussed.

Resolution #BD20170517.1014

Moved By: Tracy Ottenbreit
To approve the revised 2017-2018 School Year Calendar.

Carried

Q & A: Report to
the Board Dates
(Trustee/Administration
Question/Answer
Period)

The process for the Report to the Board was briefly discussed. Dates will be set at the next Planning & Priorities meeting in June.

Q & A: ASBA
Budget and
Bylaws Bulletin
2017
(Trustee/Administration
Question/Answer
Period)

The ASBA Budget and Bylaws Bulletin 2017 was discussed.

ACTION: AHS
Request Space
at CJS
(Action Items)

Resolution #BD20170517.1015

Moved By: Karin Scholl
That the Board enter into a lease agreement with Alberta Health Services to provide one of C.J. Schurter School's class rooms, at no cost, to house the Early Childhood Intervention Program (ECIP) for the 2017-18 school year in exchange for 8-10 P.U.F. children placements.

Carried

ACTION:
2017-2018
Infrastructure
Maintenance &
Renewal
(Action Items)

Resolution #BD20170517.1016

Moved By: Joy McGregor
That the Board approve the 2017-18 IMR (Infrastructure Maintenance & Renewal) plan as presented and subject to change as recommendation from the Director of Facilities.

Carried

ACTION: Holy
Family Catholic
Regional
Division Bussing
(Action Items)

Resolution #BD20170517.1017

Moved By: Joy McGregor
That High Prairie School Division run its High Prairie busses on October 20, 2017 and December 1, 2017 for St. Andrew's students, which are PD days for High Prairie School Division.

Carried

Trustee Reports
(Open Items)

The Trustee Report was presented as information and reviewed. Trustee Dvornek reported on her attendance at the High Prairie Health Complex grand opening and Trustee McGregor reported on her attendance at the Slave Lake Chamber of Commerce meeting.

Recess

The meeting was recessed at 1:59 p.m. for a health break.

Reconvene	The meeting was reconvened at 2:04 p.m. with all members present.	
Presentation: ECS Support Team (DELEGATIONS / PRESENTATIONS)	High Prairie School Division's ECS Support Team members, Brennan McDonald, Michelle Downing, Kay Samiano and Dana VonWackerbarth, attended the meeting at 2:04 pm to update the Trustees on their work and support for Early Childhood Services students. They left the meeting at 2:48 pm.	
Points to Celebrate (Open Items)	Communication Officer, Kyle Nichols, presented Points to Celebrate.	
Invitation to Kinuso Commencement (Open Items)	Trustee McGregor will represent the Board at the Kinuso School Commencement Ceremony.	
In Camera	Resolution #BD20170517.1018 Moved By: Joyce Dvornek That the meeting go In Camera at 3:05 p.m.	Carried
Out of Camera	Resolution #BD20170517.1019 Moved By: Lynn Skrepnek That the meeting come Out of Camera at 5:55 p.m.	Carried
Q & A: Land Exchange (CLOSED)	Resolution #BD20170517.1020 Moved By: Joyce Dvornek That High Prairie School Division respond to the Town of Slave Lake's letter dated April 20, 2017 regarding a potential land exchange at E.G. Wahlstrom School, stating that High Prairie School Division is not interested in exchanging a strip of land at E.G. Wahlstrom School because that land would be needed for the addition of portable classrooms on the site should the school see a rise in population.	Carried
NEXT REGULAR BOARD MEETING	The next Regular Meeting of the Board of Trustees is scheduled for June 21, 2017	
ADJOURNMENT	Resolution #BD20170517.1021 Moved By: Lynn Skrepnek That there being no further business, the meeting adjourn at 5:56 p.m.	Carried



Chairman



Secretary Treasurer