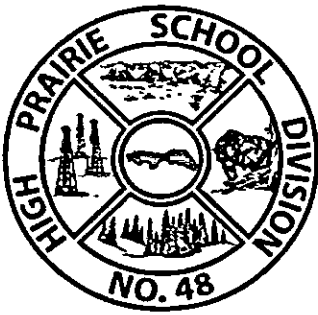




Organizational Meeting of the Board of Trustees MINUTES

Wednesday, June 17, 2020

9:00 AM

HPSD Learning Support Centre - High Prairie, AB

Present: Joyce Dvornek, Trustee
Ali Mouallem, Trustee
Steve Adams, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Lorrie Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary-Treasurer & Recording Secretary
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

1. Call to Order and Opening Remarks

The Superintendent called the meeting to order at 9:02 a.m. and acknowledged the ancestral land on which we are meeting.

2. Election of Chairperson

Superintendent Poloz called for nominations for the position of Chairperson of the Board. First call Trustee Shelp was nominated by Trustee Dvornek. Trustee Shelp accepted. Superintendent Poloz called a second time for further nominations. Second call Trustee Adams was nominated by Trustee Mouallem. The Superintendent called a third and final time for further nominations. Trustee Dvornek moved that nominations cease. A secret ballot was conducted. Trustee Adams was declared Chairperson of the Board. The meeting was turned over to Trustee Adams.

Resolution OG20200617.1001

Moved By: Joyce Dvornek

To destroy the secret ballots for the June 17, 2020 Election of the Chairperson.

Carried

3. Election of Vice Chair

The Chairperson called for nominations for the position of Vice Chair of the Board. First call Trustee Scholl was nominated by Trustee Dvornek. Trustee Scholl accepted. The Chairperson called a second time for further nominations. The Chairperson called a third and final time for further nominations. Trustee Shelp moved that nominations cease. Trustee Scholl was declared Vice Chair of the Board.

4. Signing Authorities - General Account

Resolution OG20200617.1002

Moved By: Ali Mouallem

That the signing authorities for the General Account be: one of Trustees Dvornek or Wong and one of the Superintendent or Secretary-Treasurer.

Carried

5. Signing Authorities - Payroll Liability

Resolution OG20200617.1003

Moved By: Ali Mouallem

That the signing authority for the Payroll Liability Cheques be: one of the Superintendent or Secretary-Treasurer.

Carried

6. Review of Board Policy 7 - Board Operations

Trustees reviewed and made amendments to Policy 7 - Board Operations.

Enter: Karin Scholl entered the meeting at 9:28 a.m.

Resolution OG20200617.1004

Moved By: Joyce Dvornek

That Policy 7 - Board Operations receive **first reading** to approve Policy 7 as amended.

Carried

Resolution OG20200617.1005

Moved By: Joyce Dvornek

That Policy 7 - Board Operations receive **second reading** to approve Policy 7 as amended.

Carried

Resolution OG20200617.1006

Moved By: Joyce Dvornek

To proceed with third and final reading of Policy 7 - Board Operations.

Carried

Resolution OG20200617.1007

Moved By: Joyce Dvornek

That Policy 7 - Board Operations receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

7. Review of Board Policy 8 - Committees of the Board

Trustees reviewed and made amendments to Policy 8 - Committees of the Board.

Resolution OG20200617.1008

Moved By: Ali Mouallem

That Policy 8 - Recruitment and Selection of Personnel receive **first reading** to approve Policy 8 as amended.

Carried

Resolution OG20200617.1009

Moved By: Ali Mouallem

That Policy 8 - Recruitment and Selection of Personnel receive **second reading** to approve Policy 8 as amended.

Carried

Resolution OG20200617.1010

Moved By: Ali Mouallem

To proceed with third and final reading of Policy 8 - Recruitment and Selection of Personnel.

Carried

Resolution OG20200617.1011

Moved By: Ali Mouallem

That Policy 8 - Recruitment and Selection of Personnel receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

8. Committees

Resolution OG20200617.1012

Moved By: Joyce Dvornek

That appointment to Standing Committees of the Board be set as follows:

1. Ali Mouallem, Adrian Wong, and Lorrie Shelp, (as alternate), the Superintendent, Secretary-Treasurer and Director of Transportation to the Board/Bus Drivers' Liaison Committee.
2. Karin Scholl, Lynn Skrepnek, Ali Mouallem, the Superintendent and the Secretary-Treasurer to the Board/Teacher Liaison Committee.
3. Committee of the Whole, the Superintendent and the Secretary-Treasurer to the Finance Committee.
4. Steve Adams, Lorrie Shelp, Karin Scholl, Lynn Skrepnek (alternate), the Superintendent, and the Secretary-Treasurer to the Bus Drivers' Salary Negotiations and Interpretation Committee.
5. Karin Scholl with Adrian Wong (as alternate) be trustee representatives for the Director, Zone 1, ASBA.
6. Committee of the Whole, the Superintendent and designates to the Planning and Priorities Committee with the Vice Chair of the Board, Karin Scholl as Chair of the Planning and Priorities Committee.
7. Minimum of one trustee and one Central Office person (as designated by the Superintendent) to the Pupil Personnel Committee.
8. Ali Mouallem, Karin Scholl, Lynn Skrepnek, Joyce Dvornek (as alternate), the Superintendent and the Secretary-Treasurer to the Teachers' Salary Negotiations and Interpretation Committee.
9. Lorrie Shelp and Joyce Dvornek (as alternate) to the Public School Boards' Association Council.
10. Committee of the Whole and the Superintendent for Trustee Professional Development.
11. One Trustee from each ward, the Superintendent and the Secretary-Treasurer to the Board/FNMI Liaison Committee.
12. Ward 4 Trustees, the Superintendent and/or Secretary-Treasurer and the Slave Lake Principals to the Slave Lake Joint Use Committee.
13. Ward 2 Trustees, the Superintendent and/or Secretary-Treasurer and the High Prairie Principals to the High Prairie Joint Use Committee.
14. Ward 3 Trustee(s), the Superintendent and/or Secretary-Treasurer and Kinuso School Personnel to the Kinuso School/Community Library Board Joint Use Committee.
15. Karin Scholl, Joyce Dvornek, Lorrie Shelp (as alternate) to the Recognition of Employees Committee.
16. The Board Chair and/or designate and the Superintendent and/or designate to the Council of School Councils (CoSC) Committee

17. One Trustee from the Ward for each Chamber of Commerce (Smoky River/McLennan, High Prairie, Slave Lake).
18. Lorrie Shelp and Karin Scholl (as alternate) to the Rural Caucus of Alberta School Boards.
19. Steve Adams, Karin Scholl and Lorrie Shelp to the Advocacy Committee.

Carried

9. Meetings

Resolution OG20200617.1013

Moved By: Karin Scholl

That the Board establish its regular meeting dates and times for 2020-2021 in accordance with Policy 7 and that the meetings be held at the High Prairie School Division Learning Support Center in High Prairie, every 3rd Wednesday, with the alternate date of meetings being the 4th Wednesday of the month, as follows:

Date	Time
August 19, 2020	1:00 p.m. - 7:00 p.m.
September 16, 2020	1:00 p.m. - 7:00 p.m.
October 21, 2020	1:00 p.m. - 7:00 p.m.
November 18, 2020	10:00 a.m. - 4:00 p.m.
December 16, 2020	10:00 a.m. - 4:00 p.m.
January 20, 2021	10:00 a.m. - 4:00 p.m.
February 17, 2021	10:00 a.m. - 4:00 p.m.
March 17, 2021	10:00 a.m. - 4:00 p.m.
April 21, 2021	1:00 p.m. - 7:00 p.m.
May 19, 2021	1:00 p.m. - 7:00 p.m.
June 16, 2021	1:00 p.m. - 7:00 p.m.
August 25, 2021	1:00 p.m. - 7:00 p.m.
September 15, 2021	1:00 p.m. - 7:00 p.m.
October 20, 2021(Organizational Meeting)	1:00 p.m. - 4:00 p.m.

Carried

10. Appointment to Teacher Employer Bargaining Association (TEBA)

Resolution OG20200617.1014

Moved By: Lynn Skrepnek

That High Prairie School Division appoint one trustee, Karin Scholl to sit on the Teacher Employer Bargaining Association (TEBA) as required by Bill 8.

Carried

11. Review Disclosure of Information Form

The Disclosure of Information Form was circulated to Trustees.

12. Delegation of Authority to the Pupil Personnel Committee

Resolution OG20200617.1015

Moved By: Karin Scholl

That the Board delegate authority to the Pupil Personnel Committee to expel students from its schools- this authority is for the period of time until its next Organizational Meeting.

Carried

13. Long Service Award Date

Resolution OG20200617.1016

Moved By: Lynn Skrepnek

To defer setting the date for the Long Service Awards until the August Board meeting.

Carried

14. School Report to the Board Date(s)

The Board discussed various methods of rolling out the School Report to the Board.

Resolution OG20200617.1017

Moved By: Karin Scholl

To defer selection of School Reports to Board dates until the August Board meeting.

Carried

15. Board Year Plan

Enter: Margaret Hartman entered the meeting at 11:28 p.m.

Resolution OG20200617.1018

Moved By: Karin Scholl

To approve the Board Year Plan for 2020-2021 as amended.

Carried

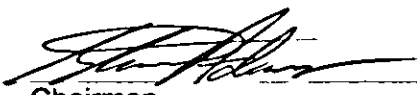
16. Adjournment

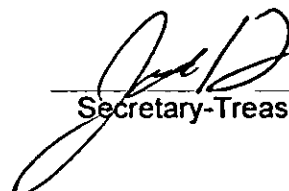
Resolution OG20200617.1019

Moved By: Lynn Skrepnek

That there being no further business, the meeting adjourned at 12:03 p.m.

Carried


Chairman


Secretary-Treasurer