



**Regular Meeting of the Board of Trustees  
MINUTES**

**Wednesday, September 15, 2021  
1:00 PM**

**HPSD Learning Support Centre - High Prairie, AB**

**Present:** Steve Adams, Chair (Zoom)  
Karin Scholl, Vice Chair  
Joyce Dvornek, Trustee (Zoom)  
Ali Mouallem, Trustee (Zoom)  
Adrian Wong, Trustee (Zoom)  
Lynn Skrepnek, Trustee  
Lorrie Shelp, Trustee

**Staff Present:** Laura Poloz, Superintendent  
Margaret Hartman, Deputy Superintendent  
Jody Frowley, Secretary-Treasurer & Recording Secretary  
Kyle Nichols, Communications Officer  
Sue Charest, Executive Assistant

- 1. Division Vision, Mission, Values & Goals**
- 2. Board Priorities & Goals**
- 3. Call to Order**

The meeting was called to order at 1:00 p.m.

- 4. Opening Remarks**

Chair, Steve Adams, acknowledged the ancestral land on which we are meeting.

- 5. Approval of Consent Items**

**Resolution BD20210915.1001**

**Moved By:** Ali Mouallem

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

1. Adoption of Minutes of the Regular Meeting of the Board of Trustees held August 25, 2021
2. Receipt of the Superintendent's Report as information
3. Receipt of Correspondence as information

**Carried**

- 5.1 Adoption of Previous Minutes**

**Resolution BD20210915.1002**

**Moved By:** Ali Mouallem

That the minutes of the Regular Meeting of the Board of Trustees held August 25, 2021 be adopted as presented.

**Carried**

- 5.2 Receipt of Superintendent's Report as Information**

**Resolution BD20210915.1003**

**Moved By:** Ali Mouallem

To receive the Superintendent's Report as information.

Carried

**5.3 Receipt of Correspondence as Information**

The following correspondence was received as information:

1. 2021-08-13 Public School Boards' Council Meeting Highlights
2. 2021-09-08 ASBA Zone 1 Meeting on September 22, 2021 - Program

**6. Changes to the Agenda**

**Resolution BD20210915.1004**

**Moved By:** Joyce Dvornek

That the agenda be accepted as amended.

Carried

**7. Business Arising from Previous Minutes**

There was no business arising from the minutes of the previous meeting.

**8. Points to Celebrate**

Communication Officer, Kyle Nichols, presented Points to Celebrate.

**9. New Business- Open**

**9.1 Trustee/Administration Question/Answer Period**

**9.1.1 Q & A: Trustee Election Advance Polls**

The Board discussed having Advance polls for Trustee Elections on October 18, 2021.

**9.1.2 Q & A: Bus Compound in the West End**

Secretary-Treasurer, Jody Frowley advised the Trustees of recent, significant vandalism to spare busses in the west end of the division.

**Resolution BD20210915.1005**

**Moved By:** Joyce Dvornek

To approve the construction of a bus compound on the Georges P. Vanier campus using approximately \$30,000 from Capital Reserves.

Carried

**9.1.3 Q&A: Alberta School Boards Association Survey**

Trustees reviewed and completed the Alberta School Boards Association Survey regarding COVID contact tracing.

**9.1.4 Q & A: School Year Calendar**

Trustees discussed the September 30th National Day for Truth and Reconciliation.

**Resolution BD20210915.1006**

**Moved By:** Steve Adams

That High Prairie School Division add September 30th, National Day for Truth and Reconciliation, as a holiday on the school year calendar.

Defeated

**9.2 Action Items**

**9.2.1 ACTION: Amendment to Memorandum of Agreement 2018-2020 between High Prairie School Division and Alberta Teachers' Association**

**Exit:** Steve Adams recused himself and exited the meeting at 2:06 p.m.

Karin Scholl, Vice-Chair assumed roll of the Chair.

The Board discussed the amendments, as recommended by the Alberta Teachers' Association, to the September 2018 to August 31, 2020 High Prairie School Division/Alberta Teachers' Association Collective Agreement.

**Resolution BD20210915.1007**

**Moved By:** Lorrie Shelp

That High Prairie School Division approve the amendments, recommended by the Alberta Teachers' Association, to the September 2018 to August 31, 2020 High Prairie School Division/Alberta Teachers' Association Collective Agreement as follows:

- change language in the agreement to gender neutral – change “his/her” to “they”;
- p. 21 - 7.4 – Alberta Health Care reference - should remain in the collective agreement as it is a provision that retired teachers on contract but not on the benefit plan need to provide proof of benefits; and
- 10.4 – change “Board” to “School Division”.

**Carried**

**Enter:** Steve Adams returned to the meeting at 2:10 p.m.

Steve Adams resumed the roll of the Chair.

**9.2.2 ACTION: Amend 2021-2022 School Re-Entry Plan**

The Board discussed the amendments to the 2021-2022 School Re-Entry Plan.

**Resolution BD20210915.1008**

**Moved By:** Joyce Dvornek

To approve changes to the 2021-2022 Re-Entry plan, until further notice, as follows:

1. Masks must be worn in all indoor common areas and where social distancing cannot be observed;
2. Exceptions to the above are the medically exempt, while eating, during intense physical activity or while outdoors;
3. No social gatherings including in-person assemblies, open houses, school council meetings, ceremonies, spectators at sporting events, community use; and
4. Visitors may enter the school by appointment only and must be masked at all times.

**Carried**

**10. General Matters**

**10.1 Finance**

Secretary Treasurer, Jody Frowley, presented the financial information.

**Resolution BD20210915.1009**

**Moved By:** Lynn Skrepnek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

**Carried**



**10.2 Reserves Discussion: Hiring Additional Staff**

The Secretary-Treasurer, Jody Frowley, provided more information regarding the provincially mandated changes to reserves.

**Resolution BD20210915.1010**

**Moved By:** Joyce Dvornek

To approve expenditures of \$175,000 out of reserves to hire additional staff.

**Carried**

**Exit:** Sue Charest exited the meeting at 2:37 p.m.

**Enter:** Sue Charest returned to the meeting at 2:41 p.m.

**11. Information Items**

**11.1 Standing Committee Reports**

**11.1.1 Q & A: Advocacy Committee**

The Board reviewed the DRAFT Board Advocacy Points 2021 document presented by the Advocacy Committee. The Board decided that the Advocacy Points will be as follows:

1. Timely and Appropriate Mental Health Resources for Students;
2. School Authorities continue to have Choice in the Provision of Transportation Services; and
3. Additional Points for consideration with the addition of "Through a Reduction in the Number of School Bus Fly-bys, Students are Safely Transported to and from School".

**11.1.2 Evaluation Committee**

The Board discussed the procedures for Superintendent and Board of Trustee evaluations.

**Recess:** The meeting recessed at 2:54 p.m. for a health break.

**Reconvene:** The meeting reconvened at 3:02 p.m. with all members present.

**Resolution BD20210915.1011**

**Moved By:** Karin Scholl

To adopt the Superintendent Evaluation and Board Evaluation procedures as presented.

**Carried**

**Exit:** Kyle Nichols exited the meeting at 3:04 p.m.

**12. Closed**

**Resolution BD20210915.1012**

**Moved By:** Karin Scholl

That the meeting go into camera at 3:04 p.m.

**Carried**

**12.1 Upcoming Meetings & Accommodations**

**Exit:** Sue Charest exited the meeting at 3:08 p.m.

**12.2 Suspension List**

**12.3 Action List**

**12.4 Retirements, Resignation, Appointments & Transfers**

**12.5 Committee of the Whole**

**12.5.1 Alberta School Boards of Alberta Board Chair Discussion**

**12.5.2 Teacher Employer Bargaining Association (TEBA) Update**

**Exit:** Steve Adams recused himself from the discussion and left the meeting at 3:21 p.m.

**Enter:** Steve Adams returned to the meeting at 3:29 p.m. after the Teacher Employer Bargaining Association (TEBA) update was completed.

**12.5.3 Canada Wide Notice of Liability & COVID Mandate from Parent**

**12.5.4 Classroom Supervisors**

**12.6 Out of Camera**

**Resolution BD20210915.1013**

**Moved By:** Joyce Dvornek

To come Out of Camera at 3:52 p.m.

**Carried**

**13. Next Regular Board Meeting**

The next Regular Meeting of the Board of Trustees will be scheduled at the Organizational Meeting on October 20, 2021.

**14. Adjournment**

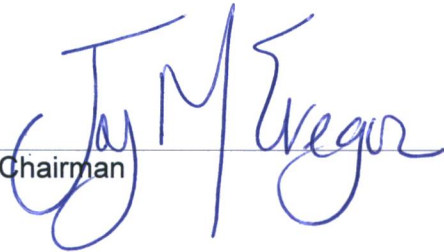
**Resolution BD20210915.1014**

**Moved By:** Adrian Wong

That there being no further business, the meeting adjourn at 3:52 p.m.

**Carried**

Chairman



Secretary Treasurer

