



Regular Meeting of the Board of Trustees MINUTES

Tuesday, September 20, 2022
2:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee

Absent: Lorrie Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Sandra Cairns, Director of Business and Recording Secretary
Darla Smith, Director of Finance
Kyle Nichols, Director of Communications
Sue Charest, Executive Assistant

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

The Closed Session of the agenda took place at 1:01 p.m. and ended at 2:00 p.m. prior to the Call to Order of the Open session. There were no additions to the Closed session.

The following items were reviewed under Closed: Action List, Retirements, Resignations, Appointments & Transfers, Committee of the Whole, Advocacy Committee Recommendations (embargoed information), Professional Development, Board Planning and Budget Considerations, Upcoming Minister of Education Meeting (embargoed information), Correspondence (embargoed information), 2021-2022 School Council Reports and Trustee Upcoming Meetings & Accommodations.

The YouTube live stream began at 2:05 p.m.

The meeting was called to order at 2:05 p.m.

4. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

Resolution BDO20220920.1001

Moved By: Adrian Wong

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

1. Adoption of Minutes of the Regular Meeting of the Board of Trustees held August 23, 2022.
2. Receipt of the Superintendent's Report as information
3. Receipt of the Trustee Report as information
4. Receipt of Correspondence as information

Carried

5.1 Adoption of Previous Minutes

Resolution BDO20220920.1002

Moved By: Adrian Wong

That the minutes of the Regular Meeting of the Board of Trustees held August 23, 2022 be adopted as presented.

Carried

5.2 Receipt of Superintendent's Report as Information

Resolution BDO20220920.1003

Moved By: Adrian Wong

To receive the Superintendent's Report as information.

Carried

5.3 Receipt of Trustee Report as Information

The Trustee Report was received as information.

5.4 Receipt of Correspondence as Information

The following correspondence was received as information:

1. 2022-08-31 Alberta School Boards Association (ASBA) Fall General Meeting 2022 Information
2. 2022-08-31 Public School Boards' Association (PSBA) Fall Conference 2022 Information
3. 2022-09-01 Public School Boards' Association (PSBA) Advocate Newsletter - Special Edition
4. 2022-09-01 Public School Boards' Council (PSBC) November 2022 Meeting Information

6. Changes to the Agenda

Resolution BDO20220920.1004

Moved By: Tammy Henkel

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. Points to Celebrate

Director of Communications, Kyle Nichols, presented Points to Celebrate.

9. New Business- Open

9.1 Trustee/Administration Question/Answer Period

9.1.1 Q & A: Trustee Reports

The Board discussed the Trustee Reports to the Board.

9.1.2 Q & A: Bus Driver Shortage

The Board discussed the Bus Driver shortage in the High Prairie School Division. The Superintendent clarified that all the training and testing is paid for by the division and that it can take up to 2 months to become fully qualified.

Exit: Adrian Wong exited the room at 2:30 p.m.
Enter: Adrian Wong entered the room at 2:33 p.m.
Exit: Sue Charest exited the room at 2:41 p.m.
Enter: Sue Charest entered the room at 2:43 p.m.

10. Delegations / Presentations

10.1 Presentation: HPSD Safety Coordinator

Enter: Katie Doucette entered the meeting at 2:43 p.m.

High Prairie School Division Safety Coordinator, Katie Doucette attended the meeting at 2:49 p.m. to provide the Occupational Health & Safety update.

Exit: Sue Charest exited the room at 2:54 p.m.

Enter: Sue Charest entered the room at 2:58 p.m.

Exit: Katie Doucette exited the meeting at 3:15 p.m.

9. New Business- Open

9.2 Action Items

9.2.1 ACTION: Update Technology and Capital Renovations - Learning Support Centre Meeting Room

The Board discussed replacing the technology, which has reached its end of life, and the possible renovations to room 266 A/B of the Learning Support Centre.

Resolution BDO20220920.1005

Moved By: Tammy Henkel

To approve up to \$58,000 to replace the technology, which has reached its end of life, and for capital renovation of the Learning Support Centre to reconfigure rooms 266A and 266B to improve the meeting space and accommodate the updated technology.

Carried

9.2.2 ACTION: Advocacy Committee Recommendation to Update Advocacy Points

The Advocacy Committee presented recommendations to update the Advocacy Points in Closed session due to the embargoed information contained within the document.

Resolution BDO20220920.1006

Moved By: Adrian Wong

To accept the recommendation of the Advocacy Committee to approve the 2022 Board Advocacy Points as presented with Mental Health and the Provincial Bargaining Coordination Office (PBCO) being identified as priorities.

Carried

11. General Matters

11.1 Finance

Director of Finance, Darla Smith presented the financial information.

Exit: Karin Scholl exited the room at 3:32 p.m.

Enter: Karin Scholl entered the room at 3:34 p.m.

Resolution BDO20220920.1007

Moved By: Lynn Skrepnek

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Registers, VISA and Budget reports as presented.

Carried

12. Information Items

12.1 Standing Committee Reports

There were no Standing Committee reports.

13. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for October 18, 2022, beginning at 1:00 p.m. with the Closed session.

14. Adjournment

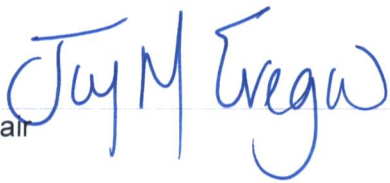
Resolution BDO20220920.1008

Moved By: Cory Hughes

That there being no further business, the meeting adjourn at 3:38 p.m.

Carried

Chair



Director of Business

