



Regular Meeting of the Board of Trustees
MINUTES

Tuesday, May 16, 2023
2:00 PM
VIRTUAL MEETING

Present: Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Sandra Cairns, Director of Business and Recording Secretary
Darla Smith, Director of Finance
Kyle Nichols, Director of Communications
Sue Charest, Executive Assistant

- 1. Division Vision, Mission, Values & Goals**
- 2. Board Priorities & Goals**
- 3. Call to Order**

The Closed Session of the agenda took place at 1:00 p.m. and recessed at 2:00 p.m. prior to the Call to Order of the Open session. Additions to the Closed session were: ASBA Zone 1 Friends of Education, Capital Purchases x 2, Personnel, Wages, Busing.

The following items were reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Suspension List, Action List, Retirements, Resignations, Appointments & Transfers, Committee of the Whole (ASBA Zone 1 Friends of Education, Personnel, Wages, Busing), and two Capital Purchases items.

The YouTube live stream began at 2:04 p.m.

The meeting was called to order at 2:04 p.m.

- 4. Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

- 5. Approval of Consent Items**

Resolution BDO20230516.1001

Moved By: Adrian Wong

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

1. Adoption of Minutes of the Regular Meeting of the Board of Trustees held April 18, 2023
2. Receipt of the Superintendent's Report as information
3. Receipt of the Trustee Report as information
4. Receipt of Correspondence as information

Carried

5.1 Adoption of Previous Minutes

Resolution BDO20230516.1002

Moved By: Adrian Wong

That the minutes of the Regular Meeting of the Board of Trustees held April 18, 2023, be adopted as presented.

Carried

5.2 Receipt of Superintendent's Report as Information

Resolution BDO20230516.1003

Moved By: Adrian Wong

To receive the Superintendent's Report as information.

Carried

5.3 Receipt of Trustee Report as Information

There is no new information to report for April 2023.

5.4 Receipt of Correspondence as Information

The following correspondence was received as information:

1. 2023-04-12 Northern Gateway Public Schools - Ltr to Minister of Education - Small Rural School Funding
2. 2023-04-20 Wolf Creek Public Schools - Ltr to Minister of Education - New Transportation Requirements
3. 2023-04-21 Minister of Education re Planning funding for GPV modernization
4. 2023-04-21 Wolf Creek Public Schools - Ltr to Minister of Education - Increased Benefit Negotiated Through TEBA
5. 2023-05-01 Public School Boards' Association (PSBA) Advocate Newsletter
6. 2023-05-01 Public School Boards' Council (PSBC) - Save the Date - August

6. Changes to the Agenda

Additions to the agenda: Two Capital Purchase items and ASBA Zone 1 Friends of Education.

Resolution BDO20230516.1004

Moved By: Tammy Henkel

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. Points to Celebrate

Director of Communications, Kyle Nichols, presented Points to Celebrate.

9. New Business- Open

9.2 Action Items

9.2.1 ACTION: Reaffirm Policy 1 - Division Vision Statement and Values

Resolution BDO20230516.1005

Moved By: Karin Scholl

To reaffirm Policy 1 - Division Vision Statement and Values as High Prairie School Division Policy.

Carried

9.2.2 ACTION: Amend Policy 3 - Role of the Trustee

Resolution BDO20230516.1006

Moved By: Lynn Skrepnek

That Policy 3 - Role of the Trustee, and its Appendices, receive **first reading** to amend Policy 3 as presented.

Carried

Resolution BDO20230516.1007

Moved By: Tammy Henkel

That Policy 3 - Role of the Trustee, and its Appendices, receive **second reading** to amend Policy 3 as presented.

Carried

Resolution BDO20230516.1008

Moved By: Lorrie Shelp

To proceed with third and final reading of Board Policy 3 - Role of the Trustee and its Appendices.

Carried

Resolution BDO20230516.1009

Moved By: Tammy Henkel

That Policy 3 - Role of the Trustee, and its Appendices, receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

9.2.3 ACTION: Amend Policy 4 - Trustee Code of Ethics

Resolution BDO20230516.1010

Moved By: Lynn Skrepnek

That Policy 4 - Trustee Code of Ethics, and its Appendix, receive **first reading** to amend Policy 4 as presented.

Carried

Resolution BDO20230516.1011

Moved By: Cory Hughes

That Policy 4 - Trustee Code of Ethics, and its Appendix, receive **second reading** to amend Policy 4 as presented.

Carried

Resolution BDO20230516.1012

Moved By: Karin Scholl

To proceed with third and final reading of Board Policy 4 - Trustee Code of Ethics and its Appendix.

Carried

Resolution BDO20230516.1013

Moved By: Adrian Wong

That Policy 4 - Trustee Code of Ethics, and its Appendix, receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

9.2.4 ACTION: Amend Policy 6 - Role of the Vice-Chair

Resolution BDO20230516.1014

Moved By: Lynn Skrepnek

That Policy 6 - Role of the Vice-Chair receive **first reading** to amend Policy 6 as presented.

Carried

Resolution BDO20230516.1015

Moved By: Karin Scholl

That Policy 6 - Role of the Vice-Chair receive **second reading** to amend Policy 6 as presented.

Carried

Resolution BDO20230516.1016

Moved By: Lorrie Shelp

To proceed with third and final reading of Policy 6 - Role of the Vice-Chair.

Carried

Resolution BDO20230516.1017

Moved By: Tammy Henkel

That Policy 6 - Role of the Vice-Chair receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

9.2.5 ACTION: Amend Policy 10 - Board Delegation of Authority

Resolution BDO20230516.1018

Moved By: Lynn Skrepnek

That Policy 10 - Board Delegation of Authority receive **first reading** to amend Policy 10 as presented.

Carried

Resolution BDO20230516.1019

Moved By: Karin Scholl

That Policy 10 - Board Delegation of Authority receive **second reading** to amend Policy 10 as presented.

Carried

Resolution BDO20230516.1020

Moved By: Lorrie Shelp

To proceed with third and final reading of Policy 10 - Board Delegation of Authority.

Carried

Resolution BDO20230516.1021

Moved By: Tammy Henkel

That Policy 10 - Board Delegation of Authority receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

9.2.6 ACTION: Reaffirm Board Priorities, Goals and Outcomes for the 2023-2024 School Year

Resolution BDO20230516.1022

Moved By: Lorrie Shelp

To reaffirm The High Prairie School Division Board Priorities, Goals and Outcomes as presented, and effective September 1, 2023.

Carried

9.2.7 ACTION: Travel and Subsistence for PSBA Awards Banquet

Resolution BDO20230516.1023

Moved By: Adrian Wong

That, should a High Prairie School Division nominee be selected to receive a Public School Boards' Association (PSBA) Award, travel (hotel and meals) will be arranged and paid for by High Prairie School Division for 2 representatives per award to attend the Awards Banquet in Calgary on June 3, 2023.

Carried

9.2.8 ACTION: Approval of 2023-2026 Education Plan

Resolution BDO20230516.1024

Moved By: Cory Hughes

That the Board approve The High Prairie School Division's 2023-2026 Education Plan as presented.

Carried

9.2.9 ACTION: 2023 Three Year Capital Plan

Trustees reviewed the proposed 2023 Three Year Capital Plan.

Resolution BDO20230516.1025

Moved By: Tammy Henkel

To approve the 2023 Three Year Capital Plan as presented.

Carried

9.2.10 ACTION: Capital Purchase (Transmission)

Resolution BDO20230516.1026

Moved By: Karin Scholl

To purchase a replacement transmission for Facilities Unit 425 at a maximum expense of \$10,000 from the Capital Budget.

Carried

9.2.11 ACTION: Capital Purchase (Cell phone booster)

Resolution BDO20230516.1027

Moved By: Lynn Skrepnek

To purchase a cell phone booster for the Learning Support Centre board room at a maximum expense of \$11,000 from the Capital Budget.

Carried

9.2.12 ACTION: ASBA Zone 1 Friends of Education

Resolution BDO20230516.1028

Moved By: Tammy Henkel

That High Prairie School Division nominate the High Prairie Native Friendship Centre as High Prairie School Division's candidate for the 2023 ASBA Zone 1 Friends of Education Award.

Carried

10. General Matters

10.1 Finance

Director of Finance, Darla Smith presented the financial information.

Resolution BDO20230516.1029

Moved By: Lynn Skrepnek

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

11. Information Items

11.1 Standing Committee Reports

There were no standing committee items to discuss.

12. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for June 20, 2023 beginning at 1:00 p.m. with the Closed session followed by the Open session at 2:00 p.m.

13. In Camera

Resolution BDO20230516.1030

Moved By: Lorrie Shelp

To return to the Closed session at 2:29 p.m.

Carried

The YouTube live stream ended at 2:30 p.m.

Exit: Sue Charest, Kyle Nichols and Cory Hughes left the meeting at 2:30 p.m.

The Closed session adjourned at 3:05 p.m.

14. Adjournment

Resolution BDO20230516.1031

Moved By: Lorrie Shelp

That there being no further business, the meeting adjourn at 3:05 p.m.

Carried


Chair


Director of Business