



Regular Meeting of the Board of Trustees MINUTES

**Wednesday, August 19, 2020
1:00 PM**

HPSD Learning Support Centre - High Prairie, AB

Present: Steve Adams, Chair
Karin Scholl, Vice Chair
Joyce Dvornek, Trustee
Ali Mouallem, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary-Treasurer & Recording Secretary
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

- 1. Division Vision, Mission, Values & Goals**
- 2. Board Priorities & Goals**
- 3. Call to Order**

The meeting was called to order at 1:00 p.m.

- 4. Opening Remarks**

Chair, Steve Adams acknowledged the ancestral land on which we are meeting

- 5. Approval of Consent Items**

Resolution BD20200819.1001
Moved By: Joyce Dvornek

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

5.1 Adoption of Previous Minutes

- Minutes of the Organizational Meeting of the Board of Trustees held June 17, 2020
- Minutes of the Regular Meeting of the Board of Trustees held June 17, 2020
- Minutes of the Special Meeting of the Board of Trustees held June 25, 2020
- Minutes of the Special Meeting of the Board of Trustees held July 30, 2020

5.2 Superintendent's Report

5.3 Trustee Reports

5.4 Transportation Reports

5.5 Correspondence

Carried

- 5.1 Adoption of Previous Minutes**

Resolution BD20200819.1002
Moved By: Joyce Dvornek

That the minutes of the Regular Meeting of the Board of Trustees held June 17, 2020 be approved as presented.

Carried

A handwritten signature, possibly "J A", is located in the bottom right corner of the page.

Resolution BD20200819.1003

Moved By: Joyce Dvornek

That the minutes of the Organizational Meeting of the Board of Trustees held June 17, 2020 be approved as presented.

Carried

Resolution BD20200819.1004

Moved By: Joyce Dvornek

That the minutes of the Special Meeting of the Board of Trustees held June 25, 2020 be approved as presented.

Carried

Resolution BD20200819.1005

Moved By: Joyce Dvornek

That the minutes of the Special Meeting of the Board of Trustees held July 30, 2020 be approved as presented.

Carried

5.2 Superintendent's Report

Resolution BD20200819.1006

Moved By: Joyce Dvornek

To receive the Superintendent's Report as information.

Carried

5.3 Trustee Reports

The Trustee Report was presented as information.

5.4 Transportation Report

The 2019-2020 Compilation Transportation Report was presented as information.

5.5 Correspondence

The following correspondence was presented as information:

1. 2020-06-22 Ltr from Rocky View Schools to ASBA - Advocacy re Minister of Ed. comments
2. 2020-06-24 Ltr to Conseil Scolaire Centre-Nord - Emergent Position Statement re Campus Saint-Jean
3. 2020-06-24 Ltr to ASBA - Advocacy re COVID-19 PPE Costs
4. 2020-06-26 Ltr to the Minister re ATA Memo of June 25
5. 2020-06-26 Ltr to the Minister re Hours of Instruction
6. 2020-06-26 Ltr to Deputy Minister Corbould re ATA memo
7. 2020-06-29 Ltr from Public School Boards' Association - Advocacy of Publicly Funded Education
8. 2020-06-30 Ltr from Alberta Band Association - School Band Programs
9. 2020-07-06 Ltr from Minister of Transportation - Consequences of MELT - Testing Locations
10. 2020-07-07 Ltr from ASBA - Advocacy re COVID-19 PPE Costs
11. 2020-07-08 Ltr to I Want Wireless re ASBA Zone 1 Friends of Education Nominee Runner Up
12. 2020-07-08 Ltr to Sucker Creek First Nation re ASBA Zone 1 Friends of Education Nominee
13. 2020-07-14 Ltr to PSBA from Minister of Education - Choice in Education Act

6. Changes to the Agenda

Resolution BD20200819.1007

Moved By: Lorrie Shelp

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.1 Q & A: Alberta School Council Association (ASCA) 2020 Proposed Advocacy Resolutions

The Alberta School Councils' Association 2020 Proposed Advocacy Resolutions will be reviewed during the next Planning and Priorities meeting.

8.1.2 Q & A: Staggered Start Times for Re-Entry

Superintendent Poloz provided information on staggered start times.

8.1.3 Q & A: COVID-19 Testing for Teachers and Staff.

The Superintendent informed the Trustees that an email from the Minister of Education recommending COVID-19 testing for teachers and staff was forwarded to all Division employees.

8.2 Action Items

8.2.1 ACTION: Long Service Award Date

Resolution BD20200819.1008

Moved By: Joyce Dvornek

To defer setting the date for Long Service Awards until the September 16, 2020 meeting.

Carried

8.2.2 ACTION: School Report to the Board Date(s)

Resolution BD20200819.1009

Moved By: Ali Mouallem

To defer setting dates for School Reports to the Board until the September 16, 2020 meeting.

Carried

***8.2.3 ACTION: Postponement of Board/Superintendent Evaluation**

Resolution BD20200819.1010

Moved By: Karin Scholl

To postpone the Board/Superintendent Evaluation from August 20, 2020 to a date to be determined at the September 16, 2020 meeting.

Carried

10. General Matters

10.1 Finance

Secretary Treasurer, Jody Frowley, presented the financial information.

Resolution BD20200819.1011

Moved By: Lynn Skrepnek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

***10.2 ACTION: Amend Capital Budget**

Secretary-Treasurer Frowley advised that fleet vehicles need replacement.

Resolution BD20200819.1012

Moved By: Joyce Dvornek

To amend the High Prairie School Division 2020-2021 Capital Budget by adding up to \$87,000 for the purchase of 2 fleet vehicles.

Carried

9. Delegations / Presentations

9.1 Presentation: HPSD Safety Officer

Recess: The meeting was recessed at 1:35 p.m. for a health break.

Reconvene: The meeting reconvened with all members present at 1:40 p.m.

High Prairie School Division Safety Officer, Shawn Oliver attended the meeting at 1:40 p.m. to provide the Occupational Health & Safety update. He exited at 1:55 p.m.

9.2 Presentation: Communications Officer & Summer Students

Exit: Karin Scholl exited the room at 1:56 p.m.

Enter: Karin School entered the room at 1:58 p.m.

Communication Officer, Kyle Nichols, provided the Board with an update on the communication department and the work of the summer students at 1:58 p.m. and concluded at 2:36 p.m.

Exit: Suzanne Charest exited the room at 2:08 p.m.

Enter: Suzanne Charest entered the room at 2:10 p.m.

9.3 Presentation: Assistant Superintendent Treva Emter (CLOSED)

Assistant Superintendent, Treva Emter's presentation was delayed until the Closed Session.

11. Information Items

11.1 Points to Celebrate

Points to Celebrate were covered during Kyle Nichols' presentation.

11.2 Standing Committee Reports

The Standing Committees have nothing to report at this time.

11.3 Emergency School Closure

Trustees reviewed the Emergency School Closure document provided by Administration.

12. Closed

Resolution BD20200819.1013

Moved By: Ali Mouallem

That the meeting go into camera at 2:38 p.m.

Carried

12.1 Upcoming Meetings & Accommodations

12.7 Presentation: Assistant Superintendent Treva Emter (CLOSED)

Exit: Laura Poloz exited the meeting at 2:52 p.m.

Enter: Laura Poloz entered the meeting at 2:54 p.m.

Assistant Superintendent, Treva Emter, attended at 2:54 p.m. during the Closed session to provide the results of the HR Exit Survey and an update on hiring. She exited the meeting at 3:22 p.m.

12.2 Suspension List

12.3 Action List

12.4 Retirements, Resignation, Appointments & Transfers

12.5 Committee of the Whole

12.6 Out of Camera

Resolution BD20200819.1014

Moved By: Joyce Dvornek

To come Out of Camera at 3:35 p.m.

Carried

13. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for September 16, 2020 at 1:00 p.m.

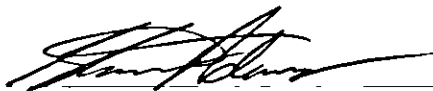
14. Adjournment

Resolution BD20200819.1015

Moved By: Karin Scholl

That there being no further business, the meeting adjourn at 3:35 p.m.

Carried


Chairman


Secretary Treasurer