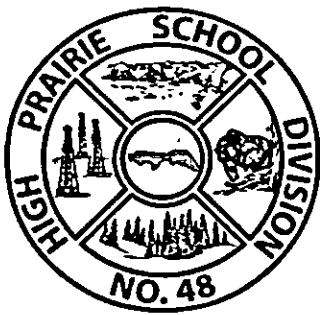




Regular Meeting of the Board of Trustees MINUTES

Wednesday, June 17, 2020
10:00 AM

HPSD Learning Support Centre - High Prairie, AB

Present: Steve Adams, Chair
Karin Scholl, Vice Chair
Joyce Dvornek, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Ali Mouallem, Trustee
Lorrie Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary-Treasurer & Recording Secretary
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

1. Division Vision, Mission, Values & Goals
2. Board Priorities & Goals
3. Call to Order

The meeting was called to order at 12:40 p.m.

4. Opening Remarks

Chair, Steve Adams, acknowledged the ancestral land on which we are meeting.

5. Approval of Consent Items
Resolution BD20200617.1001
Moved By: Joyce Dvornek

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

- 5.1 Minutes of the Regular Meeting of the Board of Trustees held May 20, 2020
- 5.2 Superintendent's Report
- 5.3 Trustee Reports
- 5.4 Transportation Reports
- 5.5 Correspondence

Carried

- 5.1 Adoption of Previous Minutes

Resolution BD20200617.1002

Moved By: Joyce Dvornek

That the minutes of the Regular Meeting of the Board of Trustees held May 20, 2020 be approved as presented.

Carried

- 5.2 Superintendent's Report

Resolution BD20200617.1003

Moved By: Joyce Dvornek

To receive the Superintendent's Report as information.

Carried

- 5.3 Trustee Reports

The Trustee Report was presented as information.

5.4 Transportation Report

Due to the COVID-19 pandemic and busses not operating since March 16, 2020, there is nothing to report for the month of May.

5.5 Correspondence

The following correspondence was presented as information:

1. 2020-05-22 Big Lakes County Introduces All-Day School Zones
2. 2020-05-25 Ltr to Minister of Education - Alberta Government Task Force on Student Transportation
3. 2020-06-03 Invitation & Response to Kinuso School Commencement

6. Changes to the Agenda

Resolution BD20200617.1004

Moved By: Ali Mouallem

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.1 Q & A: Division Wide Skills Competition

The Board reviewed the information brought forward by Superintendent Poloz and the Career Coach Lead, Monica Edwards regarding a division wide Skills Competition on March 24, 2021 in Slave Lake. Organizers are still looking for champions for Foods and Carpentry.

8.1.2 Q & A: Re-entry Survey

The Communication Officer provided information to the Trustees regarding implementation of a Re-entry Survey for High Prairie School Division parents. Discussion was postponed at 1:00 p.m. for 2 presentations. Discussion resumed at 2:10 p.m.

Administration was directed to draft and present to the board a re-entry survey and preamble asking parents if they intend to send their children to school in September. In addition, it will contain several questions that will gauge levels of anxiety.

9. Delegations / Presentations

9.1 Presentation: Director of Facilities

Butch Gagnon, Director of Facilities attended the meeting at 12:59 p.m. to present an update on the Facilities Department. He left the meeting at 1:29 p.m.

9.2 Presentation: Director of Transportation

Harry Davis, Director of Transportation attended the meeting at 1:30 p.m. to present an update on the Transportation Department.

Exit: Lynn Skrepnek exited the meeting at 1:35 p.m.

Enter: Lynn Skrepnek entered the meeting at 1:43 p.m.

Exit: Margaret Hartman exited the meeting at 1:47 p.m.

Enter: Margaret Hartman entered the meeting at 1:54 p.m.

Harry Davis left the meeting at 2:10 p.m.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.3 Q & A: Communication Plan

The Board discussed a Communication Plan related to advocacy with community partners, school councils and staff which was put together by Administration. Superintendent Poloz highlighted town-hall style school community engagements with service providers, businesses and parents.

8.1.4 Q & A: PSBA Transportation Review Task Force Questionnaire

The Board discussed the Public School Board Association (PSBA) Transportation Review Task Force Questionnaire. Administration was directed complete the survey and submit it by the deadline of June 19, 2020.

8.1.5 Q & A: Support for Campus Saint-Jean

The Board discussed how the High Prairie School Division can advocate for reinstating the funding for Campus Saint-Jean

Resolution BD20200617.1005

Moved By: Lynn Skrepnek

To write a letter to Conseil Scolaire Centre-Nord school board in support of their original motion made at the Alberta School Boards' Association Spring General meeting regarding reinstatement of funding for Campus Saint-Jean, and stating that High Prairie School Division voted against their amended motion as it had been watered-down, and to determine how we can advocate on their behalf.

Carried

8.2 Action Items

8.2.1 ACTION: Amend Policy 11 - Role of Superintendent

Resolution BD20200617.1006

Moved By: Joyce Dvornek

That Policy 11 - Role of Superintendent receive **second reading** to amend Policy 11 as presented.

Carried

Resolution BD20200617.1007

Moved By: Joyce Dvornek

That Policy 11 - Role of Superintendent receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

8.2.2 ACTION: Amend Policy 12 - Appeals Regarding Student Matters & Appendix

Resolution BD20200520.1008

Moved By: Lorrie Shelp

That Policy 12 - Appeals Regarding Student Matters & Appendix receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

8.2.3 ACTION: Amend Policy 13 - Hearings on Teacher Transfers

Resolution BD20200520.1009

Moved By: Ali Mouallem

That Policy 13 - Hearings on Teacher Transfers receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

8.2.4 ACTION: Amend Policy 15 - Recruitment and Selection of Personnel

Resolution BD20200617.1010

Moved By: Karin Scholl

That Policy 15 - Recruitment and Selection of Personnel receive **first reading** to amend Policy 15 as presented.

Carried

Resolution BD20200617.1011

Moved By: Joyce Dvornek

That Policy 15 - Recruitment and Selection of Personnel receive **second reading** to amend Policy 15 as presented.

Carried

Resolution BD20200617.1012

Moved By: Joyce Dvornek

To proceed with third and final reading of Policy 15 - Recruitment and Selection of Personnel.

Carried

Resolution BD20200617.1013

Moved By: Lorrie Shelp

That Policy 15 - Recruitment and Selection of Personnel receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

8.2.5 ACTION: Capital Request - Dossier Integration

Resolution BD20200617.1014

Moved By: Lynn Skrepnek

To approve the release of approximately \$11,659 from the Capital Reserve in order to capitalize the integration costs associated with the adoption of Dossier.

Carried

8.2.6 ACTION: 2020-2021 Infrastructure Maintenance & Renewal (IMR) Plan

Resolution BD20200617.1015

Moved By: Joyce Dvornek

That the Board approve the 2020-2021 Infrastructure Maintenance & Renewal (IMR) plan as presented and subject to change as per recommendation from the Director of Facilities.

Carried

10. General Matters

10.1 Finance

Secretary-Treasurer, Jody Frowley, presented the financial information.

Resolution BD20200617.1016

Moved By: Ali Mouallem

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Resolution BD20200617.1017

Moved By: Joyce Dvornek

To write a letter to Alberta School Board Association, with a copy sent to ASBA Zone 1 and Public School Boards' Association to outline our concerns regarding the cost of supplies related to COVID-19 and who is to pay for them.

Carried



11. Information Items

11.1 Points to Celebrate

Communication Officer, Kyle Nichols, presented Points to Celebrate.

Exit: Joyce Dvornek exited the meeting at 3:38 p.m.

Recess: The meeting recessed at 3:39 p.m. for a health break

Reconvene: The meeting reconvened at 3:44 p.m. with all members present.

11.2 Standing Committee Reports

Resolution BD20200617.1018

Moved By: Karin Scholl

To approve the Advocacy Points as recommended by the Advocacy Committee for the purpose of advocacy with the various Ministries.

Carried

Resolution BD20200617.1019

Moved By: Ali Mouallem

To send a letter to Public School Boards' Association asking them provide materials and resources to facilitate our advocacy plans for publicly funded schools and make those same resources and materials available to all public school boards to allow for a unified campaign so that the general public is informed regarding the education funding model.

Carried

11.3 ASCA 2020-21 School Re-Entry Plan Survey

The Alberta School Council Association 2020-21 School Re-Entry Plan Survey results document was provided for information.

11.4 2020-2021 Dual Credit Program

The Board reviewed the Dual Credit Programs information provided by Administration.

11.5 Alberta School Boards Association (ASBA) Long Service Awards

Administration informed the Board that there are no Trustees eligible this year for Alberta School Boards Association Long Service Awards.

12. Extend the Meeting

Resolution BD20200617.1020

Moved By: Lynn Skrepnek

To extend the meeting beyond 4:00 p.m.

Carried

13. Closed

Resolution BD20200617.1021

Moved By: Ali Mouallem

That the meeting go into camera at 4:03 p.m.

Carried

13.1 Upcoming Meetings & Accommodations

13.2 Suspension List

13.3 Action List

13.4 Retirements, Resignation, Appointments & Transfers

13.5 Committee of the Whole

13.6 School Council Annual Reports

13.8 Out of Camera

Exit: Margaret Hartman exited the room at 5:13 p.m.

Exit: Lorrie Shelp exited the room at 5:15 and did not return.

Enter: Margaret Hartman entered the room at 5:19 p.m.

Resolution BD20200617.1022
Moved By: Ali Mouallem
To come Out of Camera at 5:20 p.m.

Carried

13.7 ACTION: ASBA Zone 1 Friends of Education

Resolution BD20200617.1023
Moved By: Joyce Dvornek
That High Prairie School Division nominate Sucker Creek First Nation Land Based Learning as HPSD's candidate for the 2020 ASBA Zone 1 Friends of Education Award.

Carried

14. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for August 19, 2020 at 1:00 p.m.

15. Adjournment

Resolution BD20200617.1024
Moved By: Lynn Skrepnek
That there being no further business, the meeting adjourn at 5:21 p.m.

Carried


Chairman


Secretary-Treasurer

