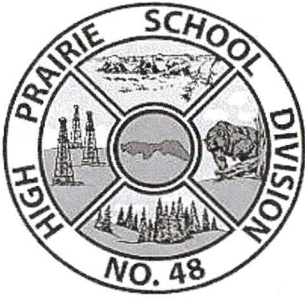




Regular Meeting of the Board of Trustees
MINUTES

Wednesday, March 17, 2021
1:00 PM
VIRTUAL MEETING

Present: Steve Adams, Chair
Karin Scholl, Vice Chair
Joyce Dvornek, Trustee
Ali Mouallem, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary-Treasurer & Recording Secretary
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

The meeting was called to order at 1:00 p.m.

4. **Opening Remarks**

Chair, Steve Adams, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

Resolution BD20210317.1001

Moved By: Joyce Dvornek

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

1. Adoption of Minutes of the Regular Meeting of the Board of Trustees held February 17, 2021
2. Receipt of the Superintendent's Report as information
3. Receipt of the Trustee Report as information
4. Receipt of the Transportation Reports as information
5. Receipt of Correspondence as information

Carried

- 5.1 **Adoption of Previous Minutes**

Resolution BD20210317.1002

Moved By: Joyce Dvornek

That the minutes of the Regular Meeting of the Board of Trustees held February 17, 2021 be adopted as presented.

Carried

- 5.2 **Receipt of Superintendent's Report as Information**

Resolution BD20210317.1003

Moved By: Joyce Dvornek

To receive the Superintendent's Report as information.

Carried

5.3 Receipt of Trustee Report as Information

The Trustee Report was received as information.

5.4 Receipt of Transportation Reports as Information

The Transportation Reports were received as information.

5.5 Receipt of Correspondence as Information

The following correspondence was received as information:

1. 2021-03-04 Letter of Congratulations to Jody Frowley from ASBOA re Certified School Business Official
2. 2021-03-01 Letter from Alberta Education Field Services re EP-AERR

6. Changes to the Agenda

Resolution BD20210317.1004

Moved By: Ali Mouallem

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. Points to Celebrate

Communication Officer, Kyle Nichols, presented Points to Celebrate.

9. New Business- Open

9.1 Trustee/Administration Question/Answer Period

9.1.1 Q & A: Public School Boards' Association Awards Nomination Package

Trustees were provided the nomination criteria for the Public School Boards' Association 2021 Awards as information.

9.1.2 Q & A: Alberta School Boards Association Awards

Trustees were provided with the Alberta School Boards Association Awards nomination criteria as information.

9.1.3 Q & A: Community Consultation

Trustees discussed possible community consultations and how they will be organized while adhering to pandemic protocols. School Administrators have been consulted.

9.1.4 Q & A: Access to Feminine Hygiene Products

Trustee Mouallem read a letter from a parent asking for feminine hygiene products to be available at no cost in school washrooms. Superintendent Poloz and Deputy Superintendent Hartman provided background information. High Prairie School Division schools currently have supplies available in their office.

9.2 Action Items

9.2.1 ACTION: Mental Health Advocacy Plan

Resolution BD20210317.1005

Moved By: Karin Scholl

To approve the Mental Health Advocacy Plan as presented.

Carried



11. General Matters

11.1 Finance

Secretary Treasurer, Jody Frowley, presented the financial information.

Resolution BD20210317.1006

Moved By: Lynn Skrepnek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Recess: The meeting was recessed at 1:48 p.m. for a health break.

Enter: Treva Emter and Corinna Horsman entered the meeting at 1:49 p.m.

Enter: Brennan McDonald entered the meeting at 1:51 p.m.

Reconvene: The meeting reconvened with all members present at 1:58 p.m.

10. Delegations / Presentations

10.1 Presentation: Professional Development Overview

Assistant Superintendent Treva Emter, Supervisor of Inclusion Brennan McDonald, and Mentor Coordinator Corinna Horsman began their presentation at 1:58 p.m. to provide an update on Professional Development.

Exit: Treva Emter, Brennan McDonald and Corinna Horsman exited the meeting at 2:20 p.m.

12. Information Items

12.1 Standing Committee Reports

Trustee Shelp provided an update on the Employee Recognition Committee's plans for the 2021 Long Service Awards. Communication Officer, Kyle Nichols provided additional information on the plan for the virtual celebration.

Exit: Kyle Nichols exited the meeting at 2:27 p.m.

13. Closed

Resolution BD20210317.1007

Moved By: Adrian Wong

That the meeting go into camera at 2:28 p.m.

Carried

13.1 Upcoming Meetings & Accommodations

Exit: Sue Charest exited the meeting at 2:32 p.m.

13.2 Suspension List

13.3 Action List

13.4 Retirements, Resignation, Appointments & Transfers

13.5 Committee of the Whole

13.6 Out of Camera

Resolution BD20210317.1008

Moved By: Lorrie Shelp

To come Out of Camera at 3:44 p.m.

Carried

14. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for April 21, 2021 at 1:00 p.m.

15. **Adjournment**

Resolution BD20210317.1009

Moved By: Adrian Wong

That there being no further business, the meeting adjourn at 3:45 p.m.

Carried


Chairman


Secretary Treasurer