



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, January 18, 2017

Start time : 9:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Joy McGregor, Vice Chair
Joyce Dvornek, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Rudy Willier, Trustee,
Tracy Ottenbreit, Trustee
Laura Poloz, Superintendent
Raymonde Lussier, Secretary Treasurer
& Recording Secretary
Sue Charest, Executive Assistant
Candace Barber, Receptionist/ Cross Training
Kyle Nichols, Communications Officer

Absent:

Tammy Henkel, Chair & Margaret Hartman, Deputy Superintendent

CALL TO ORDER

The meeting was called to order at 9:00 a.m.

CHANGES TO THE AGENDA

Resolution #BD20170118.1001

Moved By: Karin Scholl
That the agenda be accepted as amended.

Carried

Reading and Adopting the Minutes

Resolution #BD20170118.1002

Moved By: Joyce Dvornek
That the minutes of the Regular Meeting of the Board of Trustees held December 21, 2016 be approved as presented.

Carried

Business Arising from Previous Minutes

Naloxone Information
Lesser Slave Lake Economic Alliance - Our membership is renewable in April at a cost of \$600 per year.
Divisional PD on April 28 will be held at EWP.

Q & A: PSBA Awards 2017 (Trustee/Administration Question/Answer Period)

PSBA Awards were discussed.

Q & A: PSBAA Campaign School Brochure (Trustee/Administration Question/Answer Period)

The PSBAA Campaign Brochure & attendance were discussed.

Two handwritten signatures in blue ink are located in the bottom right corner of the page.

Q & A: School Board election-related bylaws or resolutions
(Trustee/Administration Question/Answer Period)

Trustees discussed School Board election-related bylaws, resolutions, and electoral boundaries. More Information will be obtained.

Q & A: Building Collaboration and Capacity in Education
(Trustee/Administration Question/Answer Period)

Trustees discussed attendance for the Building Collaboration and Capacity in Education Meeting taking place at the High Prairie School Division Learning Support Centre on February 17, 2017.

ACTION: Three Year Capital Plan - 2017
(Action Items)

Resolution #BD20170118.1003

Moved By: Joyce Dvornek

That the Board approve the 2017 Three Year Capital Plan as presented.

Carried

ACTION: Amend Policy 5, Role of The Board Chair - 1st Reading
(Action Items)

Resolution #BD20170118.1004

Moved By: Karin Scholl

That Policy 5, Role of the Board Chair, receive 1st reading to amend Policy 5 as presented.

Carried

ACTION: Amend Policy 5, Role of The Board Chair - 2nd Reading
(Action Items)

Resolution #BD20170118.1005

Moved By: Joyce Dvornek

That Policy 5, Role of The Board Chair, receive 2nd reading to amend Policy 5 as presented.

Carried

ACTION: Reaffirm Board Policy 6 - Role of the Vice Chair
(Action Items)

Resolution #BD20170118.1006

Moved By: Lynn Skrepnek

That Board Policy 6 - Role of the Vice Chair, be reaffirmed as High Prairie School Division Policy.

Carried

Report from the Superintendent
(GENERAL MATTERS)

Laura Poloz presented the Superintendent's Report to the Board.

Resolution #BD20170118.1007

Moved By: Joyce Dvornek

To receive the Superintendent's Report as information.

Carried

Finance
(GENERAL MATTERS)

Resolution #BD20170118.1008

Moved By: Lynn Skrepnek

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

In Camera

Resolution #BD20170118.1009

Moved By: Tracy Ottenbreit

That the meeting go In Camera at 9:40 a.m.

Carried

Out of Camera

Resolution #BD20170118.1010

Moved By: Tracy Ottenbreit

That the meeting come Out of Camera at 10:42 a.m.

Carried

Trustee Reports
(Open Items)

The Trustee Reports were highlighted.

Transportation Report
(Open Items)

The Trustees reviewed the Transportation Report.



Correspondence
(Open Items)

The following correspondence was presented as information and reviewed:

1. Ltr from AB Electoral Boundaries Commission (December 12, 2016)
2. Ltrs to Driftpile First Nation Elected Officials (December 22, 2016)
3. National Congress on Rural Education March 26-28, 2017
4. Ltrs of Thanks re Traffic Safety (January 12, 2017)

Points to Celebrate
(Open Items)

Communications Officer, Kyle Nichols, presented Points to Celebrate.

Recess

The meeting was recessed at 10:57 a.m. for a health break.

Reconvene

The meeting was reconvened at 11:02 a.m. with all members present.

Presentation: Wellness/Tell them from Me (TTFM)
(DELEGATIONS / PRESENTATIONS)

Divisional Psychologist, Colin Collett, attended the meeting at 11:04 a.m. to give a presentation regarding the Tell them from Me Survey. He left the meeting at 11:33 a.m.

NEXT REGULAR BOARD MEETING - February 15, 2017

The next Regular Meeting of the Board of Trustees is scheduled for February 15, 2017.

ADJOURNMENT

Resolution #BD20170118.1011

Moved By: Tracy Ottenbreit

That there being no further business, the meeting adjourned at 11:33 a.m. to tour the newly renovated Facilities Department.

Carried



Chairman



Secretary Treasurer