



High Prairie School Division Dual Credit Application Form

High Prairie School Division, in partnership with post-secondary institutions provides the opportunity to students in grades 10 - 12 to participate in a wide range of dual credit opportunities. Dual credit courses and programs allow students to explore a subject of interest, get a jump start on post-secondary credit and experience a post-secondary learning environment.

To apply for a dual credit opportunity students must complete the High Prairie School Division Application Form, as well as the dual credit application form for the post-secondary partner to which the course or program of interest belongs (i.e. Northern Lakes College, Athabasca University, Lakeland College, SAIT, Olds College, ect.). It is important to note that completing the application process does not guarantee admission to a dual credit opportunity.

Dual credit courses are open to high school students who meet both the academic and non-academic requirements of the course they are applying for. The academic requirements vary by course and can be found in the [HPSD Dual Credit Program Guide](#). The following non-academic requirements apply to all dual credit courses and programs:

- Have a record of good attendance
- Prove their ability to meet deadlines
- Demonstrate commitment to the course or program
- Present with a schedule that will allow adequate time to study and complete the required course work
- Be open to the Grad Coach and/or Career Coach discussing your application with teachers, principals and other school supports to ensure a good fit
- Will participate in an interview with parents/guardians and the HPSP Grad Coach

Date of Application: _____

Student Name: _____ **Grade at time of application:** _____

Student Cell Phone Number: _____

Parent / Guardian Name: _____ **Phone Number:** _____

What HPSP school are you currently registered with? _____

What dual credit opportunity are you interested in applying for?

Do you meet the academic requirements for this dual credit opportunity? Yes / No

Academic requirements can be found in the [HPSP Dual Credit Program Guide](#) .

Choosing to enroll in a dual credit course or program is a significant commitment. Many details of the course offerings, seat availability and delivery model are made by the post-secondary partners. It is important that students and their parents/guardians understand the following points. Please read and initial each statement.

1. High Prairie School Division cannot guarantee the transfer of courses between post-secondary institutions. Transfer agreements can change, and students should seek confirmation from their post-secondary institution of choice as to whether or not their dual credit course will be accepted for transfer.

_____ (student initials) _____ (parent / guardian initials)

2. The dual credit courses and programs offered by High Prairie School Division are delivered by a post-secondary partner. This means that upon enrolling in a dual credit course or program, a student will have a post-secondary transcript that will remain with the student throughout their post-secondary education. The transcript will list any post-secondary courses that the student has enrolled in, completed (including marks) and been withdrawn from.

_____ (student initials) _____ (parent / guardian initials)

3. Completion of post-secondary credits through the dual credit program could affect the student's admission for post-secondary studies after high school. It is imperative that a student contact their post-secondary institution of choice to learn how this could impact their application and admission.

_____ (student initials) _____ (parent / guardian initials)

4. I understand that communication with the Dual Credit Coach, the Career Coach, my instructor at the partnering institution and other available supports will communicate with me through email. I agree that I will check my HPSD and post-secondary email regularly (a minimum of every second school day), and respond in a timely manner. This will lead to greater success in my dual credit program.

_____ (student initials) _____ (parent / guardian initials)

We acknowledge that the completion of this application form does not guarantee my / my student's acceptance into a dual credit opportunity. We will continue to work with the Career Coach and Grad Coach to complete the application process.

Student Signature: _____ **Date:** _____ **Parent**

Signature: _____ **Date:** _____