



Regular Meeting of the Board of Trustees
MINUTES

Tuesday, August 19, 2025
2:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Murray Marran, Superintendent
Pam Heckbert, Assistant Superintendent
Darla Stout, Director of Finance
Sandra Cairns, Director of Business and Recording Secretary
Kyle Nichols, Director of Communications
Richa Sherman-Peters, Executive Assistant

1. **Division Vision Statement & Values and Board Priorities**
2. **Call to Order**

The Closed Session of the agenda took place at 1:06 p.m. and ended at 1:51p.m. prior to the Call to Order of the Open session. There were two additions to the closed session.

The following items were reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Finance Documents, Committee of the Whole, Suspension List, Action List, and Retirements, Resignations, Appointments & Transfers.

The YouTube live stream began at 2:04 p.m.

The meeting was called to order at 2:04 p.m.

3. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

4. **Adoption of Agenda**

Resolution BDO20250819.1001

Moved By: Tammy Henkel

That the agenda be accepted as *presented*.

Carried

5. **Adoption of Previous Minutes**

Resolution BDO20250819.1002

Moved By: Lorrie Shelp

That the minutes of the Regular Meeting of the Board of Trustees held June 17, 2025, be adopted as presented.

Carried

6. Delegations / Presentations

6.1 HPSP Human Resources Update

Kienan Wilson exited at 2:31 pm, after concluding the presentation and answering questions.

6.2 HPSP Transportation Department Presentation

Sheldon Bossert entered at 2:31 pm and exited at 2:56 pm after concluding his presentation and answering questions.

6.3 HPSP Safety Officer Year End Review

Katie Doucette entered at 2:45 p.m. and exited at 3:19 p.m. after concluding her presentation and answering questions.

Darla Stout exited at 3:08 p.m. and returned at 3:10 p.m.

7. Points to Celebrate

Director of Communications, Kyle Nichols, presented Points to Celebrate.

- August 20, 2025, School offices open.
- Literacy and Numeracy Framework available on our website, English and French hard copies to go to schools
- Vertical Greenhouse was delivered at Prairie River School August 19, 2025.
- September 11, 2025, Community Engagement session at Georges P. Vanier regarding modernization.
- Classes resume September 2, 2025, for many students, September 3, 2025, for all students.

8. Trustee/Administration Question/Answer Period

8.1 Ministerial Order #30/2025 (School Libraries)

Superintendent Marran spoke to preparations for compliance to the order by October 1, 2025.

Does not apply to Kinuso School Library, as it is also a municipal library.

8.2 Fairness and Safety in Sport

Assistant Superintendent Heckbert provided an update into the development of HPSP policy to comply with the Ministerial Order.

9. Action Items

9.1 Annual Board Evaluation

The Board reviewed and discussed the report provided by the independent evaluator for the 2024-2025 school year.

Resolution BDO20250819.1003

Moved By: Adrian Wong

THAT the Board approve the Board self-evaluation report, as developed at the facilitated workshop of June 26, 2025. That the Board Chair be authorized to monitor the priorities and suggestions agreed to, and bring items forward for the Board consideration as deemed appropriate.

Carried



9.2 Annual Superintendent Evaluation

The Board reviewed and discussed the report provided by the independent evaluator for the 2024-2025 school year.

Resolution BDO20250819.1004

Moved By: Cory Hughes

THAT the Board approve the Superintendent's Evaluation Report, as developed in the evaluation workshop of June 26, 2025 as an accurate accounting of the Superintendent's performance for the period September 1, 2024 - June 26, 2025. The Board authorizes the Chair to make any required technical edits, and to sign the report on the Board's behalf.

Carried

9.3 Salary Grids

Tabled until end of meeting

Reconvened at 5:08 p.m.

Resolution BDO20250819.1005

Moved By: Adrian Wong

THAT the Board has reviewed and approved the salary grids as presented within the closed session.

Carried

10. Reports

10.1 Superintendent's Report

Resolution BDO20250819.1006

Moved By: Lynn Skrepnek

To receive the Superintendent's Report as information.

Carried

10.2 Finance Reports

Director of Finance, Darla Stout presented the financial information during the Closed Session in adherence of the Freedom of Information and Protection of Privacy (FOIPP) Act.

Resolution BDO20250819.1007

Moved By: Karin Scholl

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, School Generated Funds, VISA and Budget reports as presented in the Closed session.

Carried

10.2.1 June Reports

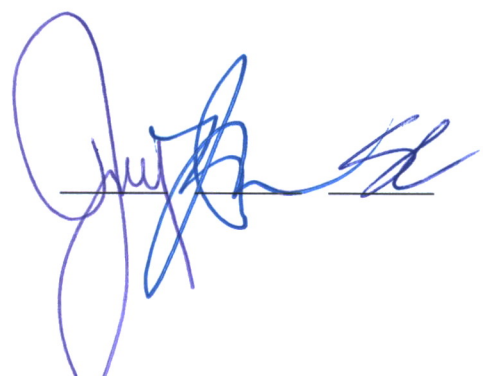
10.2.1 July Reports

10.3 Trustee Reports

Trustee Reports were received as information.

10.3.1 Canadian School Board Congress 2025

10.4 Standing Committee Reports



11. Information

11.1 Correspondence

The following correspondence was received as information:

11.1.1 Alberta Education and Childcare Executive Team Update

11.1.2 2024-2025 RAP Seconded Report

Trustee Henkel requested information on what is being done to address the challenges addressed in the report.

Trustee Scholl asked what incentives are available to businesses.

11.1.3 Letter to Premier Smith Regarding Aggression in Schools

11.1.4 PSBAA-The Advocate June 30, 2025

11.1.5 Letter of Response to Big Lakes Community Volleyball Fee Waiver Request

11.1.6 Letter of Response to Big Lakes Childcare Society Tree Planting Request.

11.2 Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for September 16, 2025, beginning at 1:00 p.m. with the Closed session.

Recess: The meeting recessed at 3:43 p.m. to return to the Closed session.

The YouTube live stream ended at 3:43 p.m.

Reconvene: The meeting reconvened at 5:08 p.m.

12. Adjournment

Resolution BDO20250819.1008

Moved By: Lynn Skrepnek

That there being no further business, the meeting adjourn at 5:09 p.m.

Carried

Chair

Superintendent

Director of Corporate Services