



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, February 15, 2017

Start time : 9:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair

Joy McGregor, Vice Chair

Joyce Dvornek, Trustee

Rudy Willier, Trustee

Lynn Skrepnek, Trustee

Karin Scholl, Trustee

Tracy Ottenbreit, Trustee

Laura Poloz, Superintendent

Margaret Hartman, Deputy Superintendent

Raymonde Lussier, Secretary Treasurer

& Recording Secretary

Sue Charest, Executive Assistant

Kyle Nichols, Communications Officer

CALL TO ORDER

The meeting was called to order at 9:02 a.m.

CHANGES TO THE AGENDA

Resolution #BD20170215.1001

Moved By: Joy McGregor

That the agenda be accepted as amended.

Carried

Reading and Adopting the Minutes

Resolution #BD20170215.1002

Moved By: Tracy Ottenbreit

That the minutes of the Regular Meeting of the Board of Trustees held January 18, 2017 be approved as presented.

Carried

Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

Q & A: Review Policy 7 - Board Operations (Trustee/Administration Question/Answer Period)

The Trustees discussed Board Policy 7.

Recess

The meeting was recessed for a 5 minute health break at 10:00 a.m.

Reconvene

The meeting was reconvened at 10:05 a.m. with all members present.

Presentation: HPSD Grad/Career Coaches (DELEGATIONS / PRESENTATIONS)

The HPSD Grad and Career Coaches attended at 10:05 a.m. to update the Trustees. They exited the meeting at 10:40 a.m.

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**Q & A: Review
Policy 7 - Board
Operations**
(Trustee/Administration
Question/Answer
Period)

The Trustees continued discussion of Board Policy 7. A draft will be prepared by Administration and brought forward at the March Board meeting.

**Q & A: Alberta
School Council
Association
AGM**
(Trustee/Administration
Question/Answer
Period)

Attendance at the Alberta School Council Association Conference and AGM was discussed.

**Q & A: PSBA
Awards 2017**
(Trustee/Administration
Question/Answer
Period)

The Board discussed the 2017 Public School Board Association Awards. Karin Scholl will be receiving her 12 year Long Service Award.

Resolution #BD20170215.1003

Moved By: Joy McGregor

To nominate Tolko Industries for the 2017 Public School Board Association Special Contribution to Public School Education award.

Carried

Resolution #BD20170215.1004

Moved By: Joy McGregor

To nominate HPSD Communication Officer, Kyle Nichols, for the 2017 Public School Board Association Special Contribution to Public School Education-Media award

Carried

Recess

The meeting was recessed for lunch at 12:00 p.m.

Reconvene

The meeting was reconvened at 12:28 p.m. with all members present.

**Q & A: Input on
MGA
Regulations**
(Trustee/Administration
Question/Answer
Period)

Trustees discussed the Municipal Government Act (MGA) Regulations and survey.

**Q & A: 2017 New
Trustee
Orientation &
Board
Organizational
Meeting Dates**
(Trustee/Administration
Question/Answer
Period)

Trustees discussed the date of New Trustee Orientation and the Board Organizational meeting. The date will remain unchanged.

**ACTION: Amend
Board Policy 5 -
Role of the
Board Chair:
Final Reading**
(Action Items)

Resolution #BD20170215.1005

Moved By: Joy McGregor

That Policy 5 - Role of the Board Chair receive 3rd and final reading and be accepted as High Prairie School Division policy.

Carried

**ACTION:
Approval in Full,
International
Field Trip: GPV
to Costa Rica**
(Action Items)

Resolution #BD20170215.1006

Moved By: Tracy Ottenbreit

That "Approval in Full" be given to G.P. Vanier's proposed field trip to Costa Rica from March 17 to March 26, 2017 pending First Aid training completed by a minimum of one of the supervisors.

Carried

**ACTION:
Approval in Full,
International
Field Trip: RMS
to Anaheim**
(Action Items)

Resolution #BD20170215.1007

Moved By: Joyce Dvornek

That "Approval in Full" be given to Roland Michener Secondary School's proposed field trip to the Canada-Anaheim Music Festival in Anaheim, California, USA from April 19 to April 24, 2017 pending receipt of 2 RCMP Vulnerable Sector Checks and 1 Volunteer Code of Conduct Form.

Carried

ACTION: Request to use Technology Reserves for School Network Infrastructure Upgrade (Action Items)	Resolution #BD20170215.1008 Moved By: Lynn Skrepnek That the board approve the use of a maximum of \$75,000 from the Technology Operating Reserves during the 2016-2017 school year in order to upgrade the network switching equipment at 8 school sites.	Carried
ACTION: Request for Donation (Action Items)	Resolution #BD20170215.1009 Moved By: Karin Scholl That High Prairie School Division donate to the East Prairie Metis Settlement program as requested in letter of January 6, 2017.	Defeated
Report from the Superintendent (GENERAL MATTERS)	Laura Poloz presented the Superintendent's Report to the Board. Resolution #BD20170215.1010 Moved By: Karin Scholl To receive the Superintendent's Report as information.	Carried
Finance (GENERAL MATTERS)	Resolution #BD20170215.1011 Moved By: Lynn Skrepnek To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.	Carried
Trustee Reports (Open Items)	The Trustee Report was presented as information and reviewed.	
Transportation Report (Open Items)	Trustees reviewed the Transportation Report.	
Correspondence (Open Items)	Trustees reviewed the following correspondence: 1. Info from ASBIE re Risk Management and Governance Practices (January 10, 2017) 2. Ltrs from Ministers of Municipal Affairs & Education re Municipal Reserve Allocations (2017) 3. Ltrs to SCFN & DFN re Involvement at Jousard (February 2, 2017)	
Northland School Division Board Mtg Highlights (Open Items)	The Board reviewed the Northland School Division Board meeting highlights from January 26, 2017.	
Points to Celebrate (Open Items)	Communication Officer, Kyle Nichols, presented Points to Celebrate.	
In Camera	Resolution #BD20170215.1012 Moved By: Lynn Skrepnek That the meeting go In Camera at 2:06 p.m. to discuss Closed Items.	Carried
Out of Camera	Resolution #BD20170215.1013 Moved By: Karin Scholl That the meeting come Out of Camera at 3:06 p.m.	Carried
Extend Meeting	Resolution #BD20170215.1014 Moved By: Joyce Dvornek To extend the meeting past 3:00 p.m.	Carried
In Camera	Resolution #BD20170215.1015 Moved By: Tracy Ottenbreit That the meeting go In Camera at 3:07 p.m.	Carried




Out of Camera

Resolution #BD20170215.1016

Moved By: Rudy Willier

That the meeting come Out of Camera at 3:30 p.m.

Carried

**ACTION: Swan
River First
Nation**
(Action Items)

Resolution #BD20170215.1017

Moved By: Lynn Skrepnek

To send a letter, as presented, to Swan River First Nations regarding arrears in tuition payments.

Carried

**NEXT REGULAR
BOARD
MEETING**

The next Regular Meeting of the Board of Trustees is scheduled for March 15, 2017 beginning at 1:00 p.m.

ADJOURNMENT

Resolution #BD20170215.1018

Moved By: Tracy Ottenbreit

That there being no further business, the meeting adjourn at 3:30 p.m.

Carried



Chairman


Secretary Treasurer