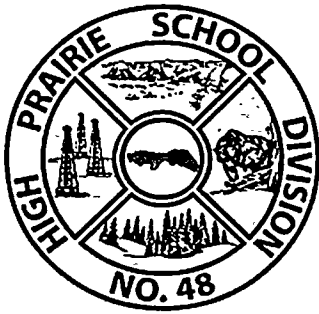




Regular Meeting of the Board of Trustees
MINUTES

Wednesday, December 18, 2019

1:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present:
Joyce Dvornek, Chair
Ali Mouallem, Vice Chair
Steven Adams, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Lorraine Shelp, Trustee

Staff Present:
Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary Treasurer & Recording Secretary
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

1. Division Vision, Mission, Values & Goals

2. Board Priorities & Goals

3. Call to Order

The meeting was called to order at 1:00 p.m.

4. Opening Remarks

Chair, Joyce Dvornek, acknowledged the ancestral land on which we are meeting.

5. Approval of Consent Items

Resolution 20191218.1001

Moved By: Steven Adams

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

- 5.1 Minutes of the Regular Meeting of the Board of Trustees held November 20, 2019
- 5.2 Superintendent's Report
- 5.3 Trustee Reports
- 5.4 Transportation Reports
- 5.5 Correspondence

Carried

5.1 Adoption of Previous Minutes

Resolution 20191218.1002

Moved By: Steven Adams

That the minutes of the Regular Meeting of the Board of Trustees held November 20, 2019 be approved as presented.

Carried

A handwritten signature in black ink, appearing to be "J. Dvornek", is located at the bottom right of the page.

5.2 Superintendent's Report

Resolution 20191218.1003

Moved By: Steven Adams

To receive the Superintendent's Report as information.

Carried

5.3 Trustee Reports

The Trustee Report was presented as information.

5.4 Transportation Report

Transportation Reports were presented as information.

5.5 Correspondence

The following correspondence was presented as information:

1. 2019-11-14 Ltr from Minister of Transportation - Mandatory Entry Level Training (MELT)
2. 2019-11-28 Ltr to Paulette Campiou - Trustee Appointment
3. 2019-11-28 Invitation to 25th National Congress on Rural Education in Canada 2020
4. 2019-12-10 Lesser Slave Lake Forest Education Society Annual Report 2018-2019
5. 2019-12-11 Holiday Greetings from PSBA
6. 2019-12-12 Christmas Card from Grande Prairie Public School Division

6. Changes to the Agenda

Resolution 20191218.1004

Moved By: Steven Adams

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

7.1 Delegations

Administration advised that there was follow up on the Delegations that attended in early 2019.

7.2 Water Testing

Administration advised that stagnant and running water samples have been collected from all High Prairie School Division schools and sent for testing.

8. New Business- Open

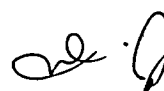
8.1 Trustee/Administration Question/Answer Period

8.1.1 Q & A: Public School Board Council Meeting - February 2020

Trustees discussed attendance at the February 2020 Public School Board Council meeting.

8.1.2 Q & A: Public School Boards' Association Awards Nomination Package

Trustees reviewed the 2020 Public School Boards' Association Awards Nomination Package. Nominations will be brought to the January and February 2020 Regular Board Meetings.



8.1.3 Q & A: Policy 5 - Role of the Board Chair

Trustees reviewed Policy 5 - Role of the Board Chair. Changes will be brought to the next regular board meeting for approval.

8.1.4 Q & A: Policy 6 - Role of the Vice-Chair

Trustees reviewed Policy 6 - Role of the Vice Chair. There were no changes.

Resolution 20191218.1005

Moved By: Steven Adams

To reaffirm Board Policy 6 - Role of the Vice-Chair as High Prairie School Division policy, as presented.

Carried

8.1.5 Q & A: School Year Calendar Survey

Trustees discussed the School Year Calendar Survey that will help determine the 2020-2021 and 2021-2022 school year calendars.

8.1.6 Q & A: Advocacy Committee Terms of Reference

The Board reviewed Terms of Reference presented by the Advocacy Committee.

Resolution 20191218.1006

Moved By: Ali Mouallem

To approve the Advocacy Committee Terms of Reference as presented.

Carried

9. Delegations / Presentations

9.1 Presentation: Curriculum

Supervisor of Curriculum, Julia Drefs, and Lead Facilitator for Curriculum, Darcy Kirkham, attended at 1:35 p.m. to provide an update on their work in the division. They exited the meeting at 2:16 p.m.

9.2 Presentation: Indigenous Success Coaches

Indigenous Success Lead, Diane Bellerose, and the team of Indigenous Success Coaches attended at 2:18 p.m. to provide an update on their work in the division. They exited the meeting at 3:29 p.m.

Recess: The meeting recessed at 3:30 p.m. for a health break.

Reconvene: The meeting reconvened at 3:36 with all members present.

8. New Business- Open

8.2 Action Items

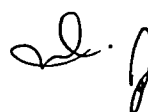
8.2.1 ACTION: Amend Policy 3 - Role of the Trustee and its Appendix

Resolution 20191218.1007

Moved By: Steven Adams

That Policy 3 - Role of the Trustee, and its Appendix, receive **first reading** to amend Policy 3 as presented.

Carried



Resolution 20191218.1008

Moved By: Lynn Skrepnek

That Policy 3 - Role of the Trustee, and its Appendix, receive **second reading** to amend Policy 3 as presented.

Carried

Resolution 20191218.1009

Moved By: Lorraine Shelp

To proceed with third and final reading of Board Policy 3 - Role of the Trustee and its Appendix.

Carried

Resolution 20191218.1010

Moved By: Steven Adams

That Policy 3 - Role of the Trustee, and its Appendix, receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

8.2.2 ACTION: Amend Policy 4 - Trustee Code of Ethics and its Appendix

Resolution 20191218.1011

Moved By: Lorraine Shelp

That Policy 4 - Trustee Code of Ethics, and its Appendix, receive **first reading** to amend Policy 4 as presented.

Carried

Resolution 20191218.1012

Moved By: Karin Scholl

That Policy 4 - Trustee Code of Ethics, and its Appendix, receive **second reading** to amend Policy 4 as presented.

Carried

Resolution 20191218.1013

Moved By: Steven Adams

To proceed with third and final reading of Board Policy 4 - Trustee Code of Ethics and its Appendix.

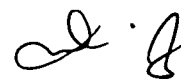
Carried

Resolution 20191218.1014

Moved By: Ali Mouallem

That Policy 4 - Trustee Code of Ethics, and its Appendix, receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried



8.2.3 ACTION: Approval of Combined 2018-2019 AERR and 2019-2022 Three Year Plan

Resolution 20191218.1015

Moved By: Steven Adams

To approve the High Prairie School Division 2018-2019 Alberta Education Results Report (AERR) and 2019-2022 Three Year Education Plan.

Carried

8.2.4 ACTION: Sponsorship of N.W. Alberta Regional Skills Canada 2020

Resolution 20191218.1016

Moved By: Steven Adams

That the Board contribute the sum of \$2000.00 to support the N.W. Regional Skills Canada Competition taking place on April 23 & 24, 2020 in Fairview.

Tabled

8.2.5 ACTION: All Day School Zone Times

The Board discussed a request from the Traffic Safety Coalition to provide a letter of support to the Towns of High Prairie and Slave Lake regarding all day school zones.

Resolution 20191218.1017

Moved By: Steven Adams

That High Prairie School Division provide a letter to each of the Town of High Prairie, the Town of Slave Lake and the County of Big Lakes in support of All Day School Zones in their communities, as requested by the Traffic Safety Coalition.

Carried

8.2.6 ACTION: National Field Trip Approval in Full - Divisional Indigenous High School Youth to Soaring Youth Conference (Indspire) in Ottawa

Resolution 20191218.1018

Moved By: Lynn Skrepnek

That "Approval in Full" be given to the HPSD Indigenous Youth proposed field trip to Ottawa, Ontario from March 4 to 7, 2020 to attend the Soaring Youth Conference.

Carried

8.2.7 ACTION: International Field Trip Approval in Full - Kinuso School to Greece

Resolution 20191218.1019

Moved By: Ali Mouallem

That "Approval in Full" be given to Kinuso School's proposed field trip to Greece from March 19 to 28, 2020.

Carried

10. General Matters

10.1 Finance

Secretary Treasurer, Jody Frowley, presented the financial information.



Resolution 20191218.1020

Moved By: Steven Adams

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

11. Information Items

11.1 Points to Celebrate

Communication Officer, Kyle Nichols, presented Points to Celebrate.

12. Closed

Resolution 20191218.1021

Moved By: Steven Adams

That the meeting go into camera at 4:13 p.m.

Carried

12.1 Upcoming Meetings & Accommodations

12.2 Suspension List

12.3 Action List

12.4 Retirements, Resignation, Appointments & Transfers

12.5 Committee of the Whole

12.6 Q & A: Appointed Trustee

12.7 Land

12.8 Building

12.9 Out of Camera

Resolution 20191218.1022

Moved By: Ali Mouallem

To come Out of Camera at 4:52 p.m.

Carried

13. Lease with Swan River Natural Gas Coop

Discussion was in Closed session.

Resolution 20191218.1023

Moved By: Steven Adams

That High Prairie School Division administration negotiate the lease of Lot 2 Block 8 Plan 8922041 with Swan River Natural Gas Co-Op subject to the normal protections afforded to High Prairie School Division property being leased and any other special conditions administration deems appropriate.

Carried

14. Big Lakes County Library

Discussion was in Closed session.

Resolution 20191218.1024

Moved By: Karin Scholl

That administration respond to the Big Lakes County Library Board's letter dated October 9, 2019 regarding accessibility to the library mezzanine area in Kinuso School, by drafting a letter, including the analysis performed, and indicating that High Prairie School Division is unable to justify a man lift due to costs.

Carried



15. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for January 15, 2020 at 1:00 p.m.

16. Adjournment

There being no further business, the meeting adjourned at 4:59 p.m.



Chairman



Secretary Treasurer