

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2021**

[Education Act, Sections 139(2)(b) and 244]

1220 The High Prairie School Division

Legal Name of School Jurisdiction

Box 870 High Prairie AB T0G 1E0; 780-523-3337; jfrowley@hpsd.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Joyce Dvornek

Name



Signature

SUPERINTENDENT

Ms. Laura Poloz

Name



Signature

SECRETARY TREASURER or TREASURER

Mr. Jody Frowley

Name



Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on**

May 14, 2020

Date

c.c. Alberta Education
c/o Jianan Wang, Financial Reporting & Accountability Branch
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15	Color coded cells:								
16	blue cells: require the input of data/descriptors wherever applicable.				grey cells: data not applicable - protected				
17					white cells: within text boxes REQUIRE the input of points and data.				
18	green cells: populated based on information previously submitted				yellow cells: to be completed when yellow only.				
19									
20	HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2020/2021 BUDGET REPORT								
21	The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into								
22	consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year								
23	Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will								
24	support the jurisdiction's plans.								
25	<u>Budget Highlights, Plans & Assumptions:</u>								
26									
27									
28	Board Priorities. The Board has emphasized the necessity on closing the education gap created by Covid 19 class restrictions. An additional focus will be the								
29	mental health of staff and students, social well-being and food security issues.								
30									
31	Enrollment: Our enrollment is static.								
32									
33	Revenue has dropped just over \$2 million.								
34									
35	We decided to eliminate our deficit. As a result expenditures have been reduced by \$3.3 million								
36									
37	We are projecting a \$100k surplus. This surplus will be used if insurance costs increase or for Covid 19 related expenses.								
38									
39	<u>Significant Business and Financial Risks:</u>								
40									
41	Insurance and the fallout from Covid 19 are the two most significant Business & Financial Risks.								
42									
43	Insurance is an unknown amount at this time. We are showing a surplus of just over \$100K. Any increases in insurance will be covered by this surplus.								
44	If the increase is greater than \$100k we will need to make a request to dip into reserves. We wont know this amount until sometime in September.								
45									
46	The fallout from the ongoing pandemic is a huge unknown. We have been assured twice that the government is looking at central purchasing and distribution								
47	for PPE. Training will need to be provided. We have not budgeted additional costs for PPE and training. The guidelines are unknown and the amount and type								
48	of PPE is also unknown and varies wildly depending on the employees position. A communication plan to reassure parents and staff they are safe will need to								
49	be produced. We are concerned about lawsuits from parents regarding their children contracting covid-19. Our insurers have made it plain they will not cover								
50	Covid-19 losses. Additionally we anticipate a significant number of repeat students in high school at the same time social distancing requirements may be in								
51	effect with no means to pay for additional certified staff. Staff absence is another major concern due to quarantine or other related Covid 19 restrictions.								
52									
53	First Nation tuition Receivable. The First Nations continue to fall behind in paying their bills. Some due to lack of staff onsite, some by design due to Covid 19								
54	in school classroom closure.								
55									
56	Mental Health support for our students and staff is a significant concern. The damage done by Covid-19 and the ability of our staff and students to cope with								
57	the unknown is a large concern.								
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BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual Audited 2018/2019
REVENUES			
Government of Alberta	\$ 43,177,500	\$44,920,208	\$44,894,246
Federal Government and First Nations	\$ 4,821,100	\$4,462,550	\$4,700,703
Out of province authorities	\$ -	\$0	\$0
Alberta Municipalities-special tax levies	\$ -	\$0	\$0
Property taxes	\$ -	\$0	\$0
Fees	\$ 506,640	\$436,000	\$394,869
Other sales and services	\$ 374,812	\$1,101,690	\$870,751
Investment income	\$ 215,000	\$215,000	\$216,872
Gifts and donations	\$ 15,000	\$22,000	\$18,344
Rental of facilities	\$ 52,900	\$36,650	\$52,414
Fundraising	\$ 300,000	\$330,000	\$305,369
Gains on disposal of capital assets	\$ 8,500	\$14,000	\$8,359
Other revenue	\$ 15,000	\$0	\$0
TOTAL REVENUES	\$49,486,452	\$51,538,098	\$51,461,927
EXPENSES			
Instruction - Pre K	\$ 867,000	\$ -	\$ -
Instruction - K to Grade 12	\$ 36,080,104	\$38,732,108	\$38,470,183
Operations & maintenance	\$ 5,660,617	\$5,890,759	\$5,985,977
Transportation	\$ 4,391,565	\$4,116,817	\$4,480,675
System Administration	\$ 2,386,684	\$2,196,193	\$2,178,763
External Services	\$ -	\$1,737,007	\$1,838,290
TOTAL EXPENSES	\$49,385,970	\$52,672,884	\$52,953,888
ANNUAL SURPLUS (DEFICIT)	\$100,482	(\$1,134,786)	(\$1,491,961)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual Audited 2018/2019
EXPENSES			
Certificated salaries	\$ 19,253,903	\$19,438,115	\$19,930,241
Certificated benefits	\$ 4,332,342	\$4,266,866	\$4,410,118
Non-certificated salaries and wages	\$ 11,172,367	\$11,775,993	\$11,583,920
Non-certificated benefits	\$ 2,351,240	\$2,498,030	\$2,683,047
Services, contracts, and supplies	\$ 9,804,535	\$12,134,597	\$11,851,710
Capital and debt services			
Amortization of capital assets			
Supported	\$ 1,381,637	\$1,381,637	\$1,377,521
Unsupported	\$ 1,089,946	\$1,177,646	\$1,117,331
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ -	\$0	\$0
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$49,385,970	\$52,672,884	\$52,953,888

BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31

REVENUES	Approved Budget 2020/2021								Actual Audited 2018/19
	Instruction			Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	Pre K - PUF	Pre - K non PUF	K - Grade 12						
(1) Alberta Education	\$ 441,030	\$ -	\$ 30,840,322	\$ 4,213,239	\$ 3,312,123	\$ 2,350,415	\$ -	\$ 41,157,129	\$ 42,922,352
(2) Alberta Infrastructure	\$ -	\$ -	\$ -	\$ 1,381,637	\$ -	\$ -	\$ -	\$ 1,381,637	\$ 1,377,521
(3) Other - Government of Alberta	\$ -	\$ -	\$ 153,234	\$ -	\$ 8,500	\$ -	\$ -	\$ 161,734	\$ 163,885
(4) Federal Government and First Nations	\$ -	\$ -	\$ 4,784,831	\$ -	\$ -	\$ 36,269	\$ -	\$ 4,821,100	\$ 4,700,703
(5) Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ 477,000	\$ -	\$ -	\$ 477,000	\$ 430,488
(6) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(9) Fees	\$ -	\$ -	\$ 309,640	\$ -	\$ 197,000	\$ -	\$ -	\$ 506,640	\$ 394,869
(10) Other sales and services	\$ -	\$ -	\$ -	\$ 16,812	\$ 358,000	\$ -	\$ -	\$ 374,812	\$ 870,751
(11) Investment income	\$ -	\$ -	\$ 143,029	\$ 33,029	\$ 38,942	\$ -	\$ -	\$ 215,000	\$ 216,872
(12) Gifts and donations	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 18,344
(13) Rental of facilities	\$ -	\$ -	\$ 37,000	\$ 15,900	\$ -	\$ -	\$ -	\$ 52,900	\$ 52,414
(14) Fundraising	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 305,369
(15) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ 8,500	\$ -	\$ -	\$ 8,500	\$ 8,359
(16) Other revenue	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -
(17) TOTAL REVENUES	\$ 441,030	\$ -	\$ 36,598,056	\$ 5,660,617	\$ 4,400,065	\$ 2,386,684	\$ -	\$ 49,486,452	\$ 51,461,927
EXPENSES									
(18) Certificated salaries	\$ -	\$ -	\$ 18,729,496	\$ -	\$ -	\$ 524,407	\$ -	\$ 19,253,903	\$ 19,930,241
(19) Certificated benefits	\$ -	\$ -	\$ 4,276,941	\$ -	\$ -	\$ 55,401	\$ -	\$ 4,332,342	\$ 4,410,118
(20) Non-certificated salaries and wages	\$ 597,856	\$ -	\$ 6,814,488	\$ 843,340	\$ 1,983,954	\$ 932,729	\$ -	\$ 11,172,367	\$ 11,583,920
(21) Non-certificated benefits	\$ 130,753	\$ -	\$ 1,433,645	\$ 155,828	\$ 449,389	\$ 181,625	\$ -	\$ 2,351,240	\$ 2,683,047
(22) SUB - TOTAL	\$ 728,609	\$ -	\$ 31,254,570	\$ 999,168	\$ 2,433,343	\$ 1,694,162	\$ -	\$ 37,109,852	\$ 38,607,326
(23) Services, contracts and supplies	\$ 138,391	\$ -	\$ 4,686,813	\$ 3,115,361	\$ 1,231,885	\$ 632,085	\$ -	\$ 9,804,535	\$ 11,851,710
(24) Amortization of supported tangible capital assets	\$ -	\$ -	\$ -	\$ 1,381,637	\$ -	\$ -	\$ -	\$ 1,381,637	\$ 1,377,521
(25) Amortization of unsupported tangible capital assets	\$ -	\$ -	\$ 138,721	\$ 164,451	\$ 726,337	\$ 60,437	\$ -	\$ 1,089,946	\$ 1,117,331
(26) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(27) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(28) Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(29) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(30) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31) TOTAL EXPENSES	\$ 867,000	\$ -	\$ 36,080,104	\$ 5,660,617	\$ 4,391,565	\$ 2,386,684	\$ -	\$ 49,385,970	\$ 52,953,888
(32) OPERATING SURPLUS (DEFICIT)	\$ (425,970)	\$ -	\$ 517,952	\$ -	\$ 8,500	\$ -	\$ -	\$ 100,482	\$ (1,491,961)

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual 2018/2019
FEES			
TRANSPORTATION	\$197,000	\$131,000	\$131,627
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$19,640	\$25,000	\$19,266
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES	\$45,000	\$53,000	\$0
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$170,000	\$150,000	\$174,588
Non-curricular goods and services	\$0	\$0	\$0
NON-CURRICULAR TRAVEL	\$75,000	\$77,000	\$69,388
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$506,640	\$436,000	\$394,869

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.		Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual 2018/2019
Cafeteria sales, hot lunch, milk programs		\$140,000	\$100,000	\$182,957
Special events		\$2,000	\$4,000	\$2,101
Sales or rentals of other supplies/services		\$37,500	\$75,000	\$71,944
International and out of province student revenue		\$0	\$0	\$0
Adult education revenue		\$0	\$0	\$0
Preschool		\$0	\$0	\$0
Child care & before and after school care		\$0	\$0	\$0
Lost item replacement fees		\$0	\$0	\$0
Other (describe) Other (Describe)		\$0	\$0	\$0
Other (describe) Other (Describe)		\$0	\$0	\$0
Other (describe) Other (Describe)		\$0	\$0	\$0
Other (describe) Other sales (describe here)		\$0	\$0	
Other (describe) Other sales (describe here)		\$0	\$0	
TOTAL		\$179,500	\$179,000	\$257,002

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2019	\$19,501,647	\$12,761,085	\$0	\$2,823,153	\$1,118,949	\$1,704,204	\$3,917,409
2019/2020 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$0			\$0	\$0		
Estimated board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		\$0		\$0	\$0		
Estimated capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Estimated capital revenue recognized - Alberta Infrastructure		\$0		\$0			
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2020	\$19,501,647	\$12,761,085	\$0	\$2,823,153	\$1,118,949	\$1,704,204	\$3,917,409
2020/21 Budget projections for:							
Budgeted surplus(deficit)	\$100,482			\$100,482	\$100,482		
Projected board funded capital asset additions		\$885,399		\$0	\$0	\$0	(\$885,399)
Budgeted disposal of unsupported tangible capital assets	\$8,500	\$0		\$0	\$0		\$8,500
Budgeted amortization of capital assets (expense)		(\$2,471,583)		\$2,471,583	\$2,471,583		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Alberta Infrastructure		\$1,381,637		(\$1,381,637)	(\$1,381,637)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2021	\$19,610,629	\$12,556,538	\$0	\$4,013,581	\$2,309,377	\$1,704,204	\$3,040,510

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserves Usage			Year Ended		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2021	31-Aug-2022	31-Aug-2023	31-Aug-2021	31-Aug-2022	31-Aug-2023	31-Aug-2021	31-Aug-2022	31-Aug-2023
Projected opening balance		\$1,118,949	\$2,309,377	\$1,133,862	\$1,704,204	\$1,704,204	\$1,704,204	\$3,917,409	\$3,040,510	\$786,395
Projected excess of revenues over expenses (surplus only)	Explanation - add'l space on AOS3 / AOS4	\$100,462	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0	\$8,500	\$8,500	\$8,500
Budgeted amortization of capital assets (expense)	Explanation - add'l space on AOS3 / AOS4	\$2,471,583	\$2,471,000	\$2,470,000		\$0	\$0			
Budgeted capital revenue recognized	Explanation - add'l space on AOS3 / AOS4	(\$1,381,637)	(\$1,383,900)	(\$1,386,900)		\$0	\$0			
Budgeted changes in Endowments	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Operations & maintenance	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
English language learners	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
System Administration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Debt repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
POM expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Explanation - add'l space on AOS3 / AOS4	(\$1,381,637)	(\$1,383,900)	(\$1,386,900)	\$0	\$0	\$0	(\$1,381,637)	(\$1,383,900)	(\$1,386,900)
Capital costs - School modernization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Explanation - add'l space on AOS3 / AOS4	(\$56,124)	(\$50,000)	(\$50,000)	\$0	\$0	\$0	(\$56,124)	(\$50,000)	(\$50,000)
Capital costs - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	(\$687,715)	(\$687,715)	(\$687,715)	\$0	\$0	\$0	(\$687,715)	(\$687,715)	(\$687,715)
Capital costs - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	(\$141,000)	(\$141,000)	(\$141,000)	\$0	\$0	\$0	(\$141,000)	(\$141,000)	(\$141,000)
Capital Costs - Furniture & Equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Reallocate to Row 41-48 or Describe Asset	\$2,266,476	\$0	\$0	\$0	\$0	\$0	\$1,381,077	\$0	\$0
Building leases	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$2,309,377	\$1,133,862	(\$48,653)	\$1,704,204	\$1,704,204	\$1,704,204	\$3,040,510	\$786,395	(\$1,470,720)

Total surplus as a percentage of 2020 Expenses
ASO as a percentage of 2020 Expenses

14.26%
8.13%

7.34%
5.75%

0.37%
3.35%

PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)
for the Year Ending August 31

	Amount	Detailed explanation to the Minister for the purpose of using ASO
Estimated Operating Surplus (Deficit) Aug. 31, 2021	\$ 100,482	
PLEASE DO NOT ALLOCATE IN BLUE CELLS BELOW	0	
Estimated Operating Deficit Due to:		
Description 1 (fill only your board projected an operating deficit)		
Description 2 (fill only your board projected an operating deficit)		
Description 3 (fill only your board projected an operating deficit)		
Description 4 (fill only your board projected an operating deficit)		
Description 5 (fill only your board projected an operating deficit)		
Description 6 (fill only your board projected an operating deficit)		
Description 7 (fill only your board projected an operating deficit)		
Subtotal, access of operating reserves to cover operating deficit	-	
Projected board funded Tangible Capital Assets additions using both unrestricted surplus and operating reserves	-	
Budgeted disposal of unsupported Tangible capital Assets	-	
Budgeted amortization of board funded Tangible Capital Assets	(1,089,946)	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	-	
Total projected amount to access ASO in 2020/21	\$ (1,190,428)	
Total amount approved by the Minister		

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2020/2021 (Note 2)	Actual 2019/2020	Actual 2018/2019	Notes
Kindergarten, and Grades 1 to 12				
Eligible Funded Students:				
Kindergarten	190	190	188	Head count
Kindergarten program hours	800	800	800	Minimum: 475 hours
Kindergarten FTE's Enrolled	95	95	94	0.5 times Head Count
Grades 1 to 9	1,829	1,820	1,841	Head count
Grades 10 to 12 - 1st, 2nd & 3rd year	690	696	693	Head count
Grades 10 to 12 - 4th year	39	60	103	Head count
Grades 10 to 12 - 4th year FTE	20	30	52	0.5 times Head Count
Grades 10 to 12 - 5th year	13	13	14	Head count
Grades 10 to 12 - 5th year FTE	3	3	4	0.25 times Head Count
Total FTE	2,637	2,644	2,683	K- Grade 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	-0.3%	-1.4%		
Other Students:				
Total	330	332	323	Note 3
Total Net Enrolled Students	2,967	2,976	3,006	
Home Ed Students	1	1	-	Note 4
Total Enrolled Students, Kindergarten, and Grades 1-12	2,968	2,977	3,006	
Percentage Change	-0.3%	-1.0%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	55	61	51	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	15	7	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
Pre - Kindergarten (Pre - K)				
Eligible Funded Children	11	28	26	Children between the age of 2 years 8 months and 4 years 8 months.
Other Children	-	-	-	Children between the age of 2 years 8 months and 4 years 8 months.
Total Enrolled Children - Pre - K	11	28	26	
Program Hours	8,800	13,000	12,350	Minimum: 400 Hours
FTE Ratio	11,000	16,250	15,438	Actual hours divided by 800
FTE's Enrolled, Pre - K	121	455	401	
Percentage Change	-73.4%	13.4%		
Of the Eligible Funded Children:				
Students with Severe Disabilities (PUF)	11	28	26	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	-	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2020/2021 budget report preparation.				
3) Other K to Grade 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
4) Because they are funded separately, Home Education students are not included with total net enrolled students.				

PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL

	Budgeted 2020/2021	Actual 2019/2020	Actual 2018/2019	Notes
CERTIFICATED STAFF				
School Based	192.1	199.3	203.9	Teacher certification required for performing functions at the school level.
Non-School Based	6.3	7.8	9.1	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	198.4	207.1	213.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	-4.2%	-2.9%	-7.4%	
If an average standard cost is used, please disclose rate:	\$ 98,630	\$ 98,830	\$ 97,579	
Student F.T.E. per certificated Staff	15.0	14.5	14.2	
	Please Allocate	Please Allocate		
	(8.7)	(5.9)		
Enrollment Change	(6.0)	-		
Other Factors	(2.7)	(5.9)	(Descriptive Required)	Please note: We changed the way we calculate the change in enrollment from 2017-2018 to 2018-2019. The change in enrollment is now calculated as the change in enrollment from 2017-2018 to 2018-2019. The change in enrollment is now calculated as the change in enrollment from 2017-2018 to 2018-2019.
Total Change	(8.7)	(5.9)	Year-over-year change in Certificated FTE	
Breakdown, where total change is Negative:				
Continuous contracts terminated	-	-	FTEs	
Non-permanent contracts not being renewed	(8.7)	-	FTEs	
Other (retirement, attrition, etc.)	-	(5.9)	(Descriptive Required)	Please note: We changed the way we calculate the change in enrollment from 2017-2018 to 2018-2019. The change in enrollment is now calculated as the change in enrollment from 2017-2018 to 2018-2019. The change in enrollment is now calculated as the change in enrollment from 2017-2018 to 2018-2019.
Total Negative Change in Certificated FTEs	(8.7)	(5.9)	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.	
Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):				
Certificated Number of Teachers				
Permanent - Full time	156.0	156.0	163.0	
Permanent - Part time	4.0	4.0	9.0	
Probationary - Full time	40.0	47.0	45.0	
Probationary - Part time	2.0	2.0	1.0	
Temporary - Full time	14.0	16.0	14.0	
Temporary - Part time	-	-	1.0	
NON-CERTIFICATED STAFF				
Instructional - Education Assistants	100.0	113.0	113.0	Personnel support students as part of a multidisciplinary team with teachers and other support staff.
Instructional - Other non-certificated Instruction	32.0	33.0	33.1	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs.
Operations & Maintenance	10.7	12.0	12.0	Personnel providing support to maintain school facilities.
Transportation - Bus Drivers Employed	46.0	47.0	49.0	Bus drivers employed, but not contracted.
Transportation - Other Staff	9.8	10.8	(38.4)	Other personnel providing direct support to the transportation of students to and from school other than bus drivers.
Other	57.8	65.0	65.0	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	256.3	260.8	233.7	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-8.7%	20.2%	9.7%	
Explanation of Changes:				
Bus drivers were not included in the 18/19 count. Transportation other should read 10.8 in 18/19. Other staff include central office, technology, and staff that work in schools but are managed centrally such as wellness, mental health, psychologist, and indigenous coaches.				
Additional Information				
Are non-certificated staff subject to a collective agreement?	Yes			
Please provide terms of contract for 2020/21 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.				
Bus Drivers. Contract Ends August 31, 2020. We have received a zero increase notice from the province. There are currently 46 full time bus drivers.				