



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, November 21, 2018

Start time : 10:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair

Joyce Dvornek, Trustee

Lorraine Shelp, Trustee

Lynn Skrepnek, Trustee

Karin Scholl, Trustee

Ali Mouallem, Trustee

Laura Poloz, Superintendent

Margaret Hartman, Deputy Superintendent

Raymonde Lussier, Secretary Treasurer

& Recording Secretary

Jody Frowley, Assistant Secretary Treasurer

Sue Charest, Executive Assistant

Kyle Nichols, Communications Officer

CALL TO ORDER

The meeting was called to order at 10:05 a.m.

OPENING REMARKS

Chair, Tammy Henkel, acknowledged the ancestral land on which we are meeting.

APPROVAL OF CONSENT ITEMS

Resolution #BD20181121.1001

Moved By: Karin Scholl

That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein minus 13.4. Retirements, Resignations, Appointments, Transfers:

7. *Reading and Adopting the Minutes from October 17, 2018

11.1. *Report from the Superintendent

12.1.1. *Trustee Reports

12.1.2. *Transportation Report

12.1.3. *Correspondence

13.2. *PPC's & Suspension List - (October)

13.3. *Action List (October)

~~13.4. *Retirements, Resignations, Appointments, Transfers~~

Carried

*Reading and Adopting the Minutes

Resolution #BD20181121.1002

Moved By: Karin Scholl

That the minutes of the Regular Meeting of the Board of Trustees held October 17, 2018 be approved as presented.

Carried

*Report from the Superintendent (GENERAL MATTERS)

Resolution #BD20181121.1003

Moved By: Karin Scholl

To receive the Superintendent's Report as information.

Carried

*Trustee Reports (Open Items)

The Trustee Report was presented as information.

Handwritten initials in blue ink, possibly "OR".

Handwritten signature in blue ink, possibly "LH".

***Transportation Report**
(Open Items)

The Transportation Report was presented as information.

***Correspondence**
(Open Items)

The following correspondence was presented as information:

1. 2018-10-15 Ltr from Minister of Ed re Approval of Education Service Agreement with Driftpile Cree Nation
2. 2018-10-15 Ltr from Minister of Ed re Approval of Education Service Agreement with Swan River FN
3. 2018-10-18 Ltr to City of St. Albert re Inflatable Attraction
4. 2018-10-19 Ltr to Minister of Transportation re Invitation to Meet
5. 2018-10-24 Ltr to PSBA First VP re Together for Students presentation
6. 2018-11-06 Ltr from Minister of Advanced Ed re Rehab Programs
7. 2018-11-13 Alberta Rural Education Symposium Information

CHANGES TO THE AGENDA

Resolution #BD20181121.1004

Moved By: Ali Mouallem

That the agenda be accepted as amended.

Carried

Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

Election of Vice Chair

(NEW BUSINESS - OPEN)

The Chairman called for nominations for the position of Vice Chairman of the Board. First call Trustee Mouallem was nominated by Trustee Dvornek. Trustee Mouallem accepted. The Chairman called a second time for further nominations. The Chairman called a third and final time for further nominations. Trustee Dvornek moved that nominations cease. Trustee Mouallem was declared Vice Chairman of the Board.

Q & A: Policy 8 - Committees

(Trustee/Administration Question/Answer Period)

Resolution #BD20181121.1005

Moved By: Joyce Dvornek

That Karin Scholl be appointed to the Employee Recognition Committee and that Ali Mouallem take over as Chair of the Planning & Priorities Committee.

Carried

Q & A: Administrative Procedure 241 - Healthy School Communities

(Trustee/Administration Question/Answer Period)

Trustees discussed Administrative Procedure 241 - Healthy School Communities and the community input that they received via survey results, letters and by petition.

Resolution #BD20181121.1006

Moved By: Joyce Dvornek

That Administration be directed to amend Administrative Procedure 241 to eliminate all reference to fundraising and to go back to HPSD's previous position of "80% Choose Most Often, 20% Choose Sometimes and 0% Choose Least Often" and 4 celebration days.

Postponed

Delegation: Auditors - MNP LLP

(DELEGATIONS / PRESENTATIONS)

A delegation from MNP LLP, Brandon Gagnon and Ted de Klein, attended the meeting at 10:38 a.m. to present the 2017-2018 Audited Financial Statement.

ACTION: 2017-18 Audited Financial Statement

(Action Items)

Resolution #BD20181121.1007

Moved By: Lynn Skrepnek

To approve the 2017-18 Audited Financial Statement as presented by representatives of MNP LLP.

Carried

Delegation: Auditors - MNP LLP

(DELEGATIONS / PRESENTATIONS)

The delegation from MNP LLP exited the meeting at 11:04 a.m.

Delegation: Nesbitt

(DELEGATIONS / PRESENTATIONS)

The delegation of Jessica Nesbitt attended the meeting at 11:06 a.m. She opted for an Open session and agreed to have her name appear in the minutes. Ms. Nesbitt wished to discuss the transportation of her daughter, Paisley Nesbitt, who is registered at Good Shepard School in Holy Family Catholic Regional School Division. She left the meeting at 11:15 a.m.

Recess

The meeting was recessed at 11:15 a.m. for a 5 minute health break.

Reconvene

The meeting was reconvened at 11:30 a.m. with all members present.

Q & A:**Administrative
Procedure 241 -
Healthy School
Communities**

(Trustee/Administration
Question/Answer
Period)

The previous motion was re-read and discussed.

Resolution #BD20181121.1008

Moved By: Joyce Dvornek

That Administration be directed to amend Administrative Procedure 241 to eliminate all reference to fundraising and to go back to HPSPD's previous position of "80% Choose Most Often, 20% Choose Sometimes and 0% Choose Least Often" and 4 celebration days.

Defeated

Resolution #BD20181121.1009

Moved By: Karin Scholl

That Administration be directed to amend Administrative Procedure 241 to reflect the following changes effective December 1, 2018:

adjust 4.2.3.1 - "80% Choose Most Often, 20% Choose Sometimes and 0% Choose Least Often";

add 4.2.9 - Four (4) days that schools can allocate to "Choose Least Often" category celebrations; and

add 4.2.10 - Two (2) fundraising events per school year from the "Choose Least Often" category.

Carried

**Q & A: Class
Size**

(Trustee/Administration
Question/Answer
Period)

Trustees discussed the Class Size Initiative Survey.

Recess

The meeting was recessed at 12:09 p.m. for lunch.

Reconvene

The meeting was reconvened at 12:37 p.m. with all members present.

**Q & A: Meeting
with Village of
Donnelly**

(Trustee/Administration
Question/Answer
Period)

Our request for a meeting with the Village of Donnelly on December 6, 2018 at 4:00 p.m. was accepted.

**Q & A: Bussing
Boundaries**

(Trustee/Administration
Question/Answer
Period)

Trustee discussed bussing boundaries.

Resolution #BD20181121.1010

Moved By: Joyce Dvornek

That High Prairie School Division respond to Jessica Nesbitt that permission will not be granted to Peace River School Division to enter High Prairie School Division boundaries to pick up a student who has registered in a school located in Peace River.

Votes:

In Tammy Henkel Karin Scholl Lorraine Shelp Joyce Dvornek Ali

Favour: Mouallem

Opposed: Lynn Skrepnek

Carried

**Q & A: PSBAA
Together for
Students**

(Trustee/Administration
Question/Answer
Period)

Trustees discussed the Public School Boards' Association *Together for Students* campaign.

Resolution #BD20181121.1011

Moved By: Joyce Dvornek

That High Prairie School Division support, in principle, the Public School Boards' Association *Together for Students* campaign.

Carried

**Q & A:
Playground**

(Trustee/Administration
Question/Answer
Period)

The Playground Pilot grant was discussed.

**Q & A: GPV
Video**

(Trustee/Administration
Question/Answer
Period)

Trustees discussed concerns from parents regarding High Prairie School Division's removal of the video of G.P. Vanier students protesting Administrative Procedure 241 from the school's Facebook page.

ACTION:
Approval of
Combined
2017-2018 AERR
and 2018-2021
Three Year Plan
(Action Items)

Resolution #BD20181121.1012

Moved By: Joyce Dvornek
That the Board approve High Prairie School Division's 2017-18 AERR and 2018-21 Three Year Education Plan as amended.

Carried

ACTION: Amend
Policy 7, Board
Operations - 1st
Reading
(Action Items)

Resolution #BD20181121.1013

Moved By: Lorraine Shelp
That Policy 7, Board Operations, receive 1st reading to amend Policy 7 as presented.

Carried

ACTION: Amend
Policy 7, Board
Operations - 2nd
Reading
(Action Items)

Resolution #BD20181121.1014

Moved By: Ali Mouallem
That Policy 7, Board Operations, receive 2nd reading to amend Policy 7 as presented.

Carried

ACTION:
Proceed to 3rd
Reading to
Amend Board
Policy 7, Board
Operations
(Action Items)

Resolution #BD20181121.1015

Moved By: Joyce Dvornek
To proceed with 3rd and final reading of Board Policy 7, Board Operations.

Carried

ACTION: Amend
Policy 7, Board
Operations -
Final Reading
(Action Items)

Resolution #BD20181121.1016

Moved By: Lynn Skrepnek
That Policy 7 - Board Operations, receive 3rd and final reading and be accepted as High Prairie School Division policy.

Carried

ACTION:
By-Election
(Action Items)

Resolution #BD20181121.1017

Moved By: Karin Scholl
To hold a by-election to fill the trustee vacancy in Ward 4, and contract the conduct of the by-election to the Town of Slave Lake, appointing Briana Lachance as Returning Officer, setting Nomination Day as January 7, 2019 and Election Day as February 4, 2019, with one polling station in the Town of Slave Lake and one polling station in Widewater.

Carried

ACTION:
Contribution to
2019 N.W.
Alberta Regional
Skills Canada
(Action Items)

Resolution #BD20181121.1018

Moved By: Joyce Dvornek
That the Board contribute the sum of \$2000.00 to support the N.W. Regional Skills Canada Competition taking place on April 25 & 26, 2019 in Fairview.

Carried

Finance
(GENERAL MATTERS)

Assistant Secretary Treasurer, Jody Frowley, presented the Financial Report.

Resolution #BD20181121.1019

Moved By: Lorraine Shelp
To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Points to
Celebrate
(Open Items)

Communication Officer, Kyle Nichols, presented Points to Celebrate.

Recess

The meeting was recessed at 2:15 p.m. for a 5 minute health break.

Reconvene

The meeting was reconvened at 2:24 p.m. with all members present.

In Camera

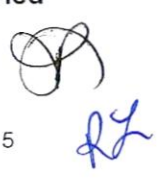
Resolution #BD20181121.1020

Moved By: Lorraine Shelp
That the meeting go In Camera at 2:24 p.m. to discuss Closed Items.

Carried

Personnel

The Board asked all Administration to exit the meeting at 3:21 p.m. and called them back in at 4:00 p.m.



Out of Camera

Resolution #BD20181121.1021

Moved By: Lorraine Shelp
That the meeting come Out of Camera at 4:03 p.m.

Carried

**ACTION: 2018-19
Budget Update**
(Action Items)

Resolution #BD20181121.1022

Moved By: Joyce Dvornek
To approve the November update to the 2018-19 Budget as presented.

Carried

**NEXT REGULAR
BOARD
MEETING**

The next Regular Meeting of the Board of Trustees is scheduled for
December 19, 2018 at 10:00 a.m.

ADJOURNMENT

Resolution #BD20181121.1023

Moved By: Lynn Skrepnek
That there being no further business, the meeting adjourn at 4:03 p.m.

Carried



Chairman


Secretary Treasurer