



Regular Meeting of the Board of Trustees

MINUTES

Tuesday, November 25, 2025

2:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present:

Joy McGregor, Chair
Tammy Henkel, Trustee
Karin Scholl, Vice Chair
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee
Steven Adams, Trustee
Michael Strebchuk, Trustee

Staff Present:

Murray Marran, Superintendent
Pam Heckbert, Deputy Superintendent
Darla Stout, Director of Finance
Sandra Cairns, Director of Corporate Services
Kyle Nichols, Director of Communications
Richa Sherman-Peters, Executive Assistant

1. Division Vision Statement & Values and Board Priorities

2. Call to Order

The Closed Session of the agenda took place at 1:04 p.m. and ended at 2:03 p.m. prior to the Call to Order of the Open session. There was one addition to the Closed session.

The following items were reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Finance Documents, Committee of the Whole, Suspension List, Action List, and Retirements, Resignations, Appointments & Transfers.

The YouTube live stream began at 2:05 p.m.

The meeting was called to order at 2:05 p.m.

3. Opening Remarks

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

4. Adoption of Agenda

Resolution BDO20251125.1001

Moved By: Steven Adams

That the agenda be accepted as presented.

Carried

5. Adoption of Previous Minutes

Resolution BDO20251125.1002

Moved By: Tammy Henkel

That the minutes of the Regular Meeting of the Board of Trustees held October 28, 2025, be adopted as presented.

Carried

6. Delegations / Presentations

Brandon Gagnon, CPA Senior Manager from MNP Peace River presented audit findings from the 2024-2025 financial audit.

7. Points to Celebrate

Director of Communications, Kyle Nichols, presented Points to Celebrate.

A photograph of two handwritten signatures. The signature on the left is in blue ink and appears to be "Joy". The signature on the right is in black ink and appears to be "Tammy".

8. Discussion Items

- 8.1 Preliminary AERR Results**
- 8.2 GPV Modernization Update**
- 8.3 ESA Updates**
- 8.4 Classroom Complexity Survey Update**
- 8.5 GST refund to School Boards**
- 8.6 Advocacy Planning**
- 8.7 Fairview College Campus**

9. Action Items

- 9.1 ACTION: Audited Financial Statements 2024-2025**

Resolution BDO20251125.1003

Moved By: Lynn Skrepnek

To approve the 2024-2025 Audited Financial Statement as presented by representatives of MNP LLP.

Carried

10. Reports

- 10.1 Superintendent's Report**

Resolution BDO20251125.1004

Moved By: Michael Strebchuk

To receive the Superintendent's Report as information.

Carried

10.2 Finance Reports

Director of Finance, Darla Stout presented the financial information during the Closed Session in adherence of the Protection of Privacy (POPA) Act.

Resolution BDO20251125.1005

Moved By: Lynn Skrepnek

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, School Generated Funds, VISA and Budget reports as presented in the Closed session.

Carried

10.3 Trustee Reports

Chair McGregor - provided an oral report regarding the Fall General Meetings for ASBA, PSBA, and Rural Caucus.

Trustee Henkel - provided an update on TEBA

Trustee Strebchuk - provided an oral update on the Fall General Meetings for ASBA, PSBA, and Rural Caucus. Also expressed thanks to the High Prairie Schools for inviting Ward 2 trustees to the Remembrance Day Ceremonies, they were honored to attend.

10.4 Standing Committee Reports

No standing committee reports at the time.

11. Information

11.1 Correspondence

The following correspondence was received as information:

11.1.1 PSBAA Letter to Minister Nicolaides

11.1.2 PSBAA The Advocate October 31, 2025

11.1.3 Electoral Boundaries Commission - Call for Input

11.1.4 Letter of Support for Sharli Baziuk

11.2 Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for December 16, 2025 beginning at 1:00 p.m. with the Closed session.

The YouTube live stream ended at 4:30 p.m.

12. Adjournment

Resolution BDO20251125.1006

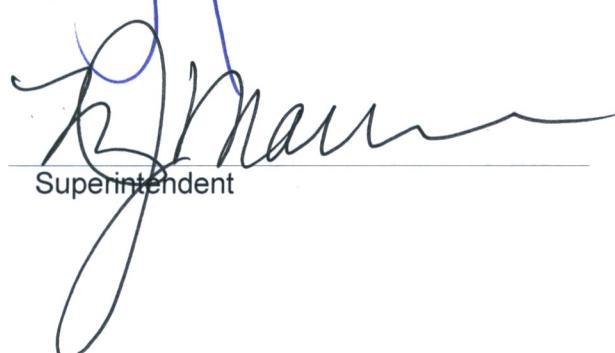
Moved By: Steven Adams

That there being no further business, the meeting adjourn at 4:30 p.m.

Carried



Chair



Superintendent



Sarah Cap
Director of Corporate Services