

**Regular Meeting of the Board of Trustees  
MINUTES**

**Tuesday, November 25, 2025  
2:00 PM**

**HPSD Learning Support Centre - High Prairie, AB**

Present: Joy McGregor, Chair  
Tammy Henkel, Trustee  
Karin Scholl, Vice Chair  
Lynn Skrepnek, Trustee  
Lorrie Shelp, Trustee  
Steven Adams, Trustee  
Michael Strebchuk, Trustee

Staff Present: Murray Marran, Superintendent  
Pam Heckbert, Deputy Superintendent  
Darla Stout, Director of Finance  
Sandra Cairns, Director of Corporate Services  
Kyle Nichols, Director of Communications  
Richa Sherman-Peters, Executive Assistant

1. **Division Vision Statement & Values and Board Priorities**
2. **Call to Order**

The Closed Session of the agenda took place at 1:04 p.m. and ended at 2:03 p.m. prior to the Call to Order of the Open session. There was one addition to the Closed session.

The following items were reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Finance Documents, Committee of the Whole, Suspension List, Action List, and Retirements, Resignations, Appointments & Transfers.

The YouTube live stream began at 2:05 p.m.

The meeting was called to order at 2:05 p.m.

3. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

4. **Adoption of Agenda**

**Resolution BDO20251125.1001**

**Moved By:** Steven Adams

That the agenda be accepted as presented.

**Carried**

5. **Adoption of Previous Minutes**

**Resolution BDO20251125.1002**

**Moved By:** Tammy Henkel

That the minutes of the Regular Meeting of the Board of Trustees held October 28, 2025, be adopted as presented.

**Carried**

6. **Delegations / Presentations**

Brandon Gagnon, CPA Senior Manager from MNP Peace River presented audit findings from the 2024-2025 financial audit.

7. **Points to Celebrate**

Director of Communications, Kyle Nichols, presented Points to Celebrate.

**8. Discussion Items**

- 8.1 Preliminary AERR Results**
- 8.2 GPV Modernization Update**
- 8.3 ESA Updates**
- 8.4 Classroom Complexity Survey Update**
- 8.5 GST refund to School Boards**
- 8.6 Advocacy Planning**
- 8.7 Fairview College Campus**

**9. Action Items**

**9.1 ACTION: Audited Financial Statements 2024-2025**

**Resolution BDO20251125.1003**

**Moved By:** Lynn Skrepnek

To approve the 2024-2025 Audited Financial Statement as presented by representatives of MNP LLP.

**Carried**

**10. Reports**

**10.1 Superintendent's Report**

**Resolution BDO20251125.1004**

**Moved By:** Michael Strebchuk

To receive the Superintendent's Report as information.

**Carried**

**10.2 Finance Reports**

Director of Finance, Darla Stout presented the financial information during the Closed Session in adherence of the Protection of Privacy (POPA) Act.

**Resolution BDO20251125.1005**

**Moved By:** Lynn Skrepnek

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, School Generated Funds, VISA and Budget reports as presented in the Closed session.

**Carried**

**10.3 Trustee Reports**

Chair McGregor - provided an oral report regarding the Fall General Meetings for ASBA, PSBA, and Rural Caucus.

Trustee Henkel - provided an update on TEBA

Trustee Strebchuk - provided an oral update on the Fall General Meetings for ASBA, PSBA, and Rural Caucus. Also expressed thanks to the High Prairie Schools for inviting Ward 2 trustees to the Remembrance Day Ceremonies, they were honored to attend.

**10.4 Standing Committee Reports**

No standing committee reports at the time.



**11. Information**

**11.1 Correspondence**

The following correspondence was received as information:

**11.1.1 PSBAA Letter to Minister Nicolaides**

**11.1.2 PSBAA The Advocate October 31, 2025**

**11.1.3 Electoral Boundaries Commission - Call for Input**

**11.1.4 Letter of Support for Sharli Baziuk**

**11.2 Next Regular Board Meeting**

The next Regular Meeting of the Board of Trustees is scheduled for December 16, 2025 beginning at 1:00 p.m. with the Closed session.

The YouTube live stream ended at 4:30 p.m.

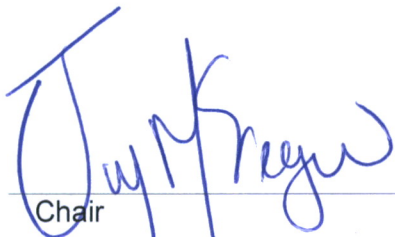
**12. Adjournment**

**Resolution BDO20251125.1006**

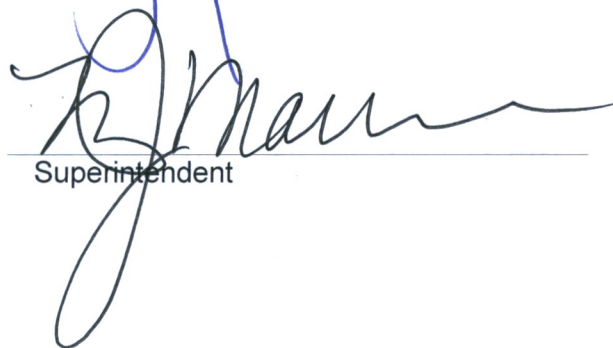
**Moved By:** Steven Adams

That there being no further business, the meeting adjourn at 4:30 p.m.

**Carried**

  
Chair

  
Director of Corporate Services

  
Superintendent