



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, December 20, 2017

Start time : 9:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

CALL TO ORDER

Present:

Tammy Henkel, Chair
Joy McGregor, Vice Chair
Joyce Dvornek, Trustee
Lorraine Shelp, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Ali Mouallem, Trustee
Laura Poloz, Superintendent
Raymonde Lussier, Secretary Treasurer
& Recording Secretary
Jody Frowley, Director of Finance
Sue Charest, Executive Assistant
Kyle Nichols, Communications Officer

Absent: Margaret Hartman, Deputy Superintendent

The meeting was called to order at 9:05 a.m.

OPENING REMARKS

Chair, Tammy Henkel, acknowledged the land on which we are meeting.

APPROVAL OF CONSENT ITEMS

Resolution #BD20171220.1001

Moved By: Ali Mouallem

That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein as follows:

7. *Reading and Adopting the Minutes from the Regular Meeting held November 29, 2017

11.1. *Report from the Superintendent

12.1.1. *Trustee Reports

12.1.2. *Transportation Report

13.2. *Suspension List (November) & PPC E17-18-02

13.3. *Action List (November)

13.4. *Retirements, Resignations, Appointments, Transfers

Carried

*Reading and Adopting the Minutes

Resolution #BD20171220.1002

Moved By: Ali Mouallem

That the minutes of the Regular Meeting of the Board of Trustees held November 29, 2017 be approved as presented.

Carried

*Report from the Superintendent (GENERAL MATTERS)

Resolution #BD20171220.1003

Moved By: Ali Mouallem

To receive the Superintendent's Report as information.

Carried

*Trustee Reports (Open Items)

The Trustee Report was presented as information.

***Transportation
Report**
(Open Items)

Transportation Reports were presented as information.

**CHANGES TO
THE AGENDA**

Resolution #BD20171220.1004

Moved By: Lorraine Shelp
That the agenda be accepted as presented.

Carried

**Business Arising
from Previous
Minutes**

There was no business arising from the minutes of the previous meeting.

**Q & A: ASBA
Winter
Leadership
Academy**
(Trustee/Administration
Question/Answer
Period)

Attendance at The ASBA Winter Leadership Academy was discussed.

**Q & A: 2018-2019
School Year
Calendar Survey**
(Trustee/Administration
Question/Answer
Period)

The draft 2018-2019 School Year Calendar Survey was discussed.

**Q & A: PSBC
February
Meeting &
Governance
Session**
(Trustee/Administration
Question/Answer
Period)

Attendance at the PSBC Meeting and Governance Session in February was discussed.

**ACTION:
Contribution to
2018 N.W. Zone
One Act Play
Festival**
(Action Items)

Resolution #BD20171220.1005

Moved By: Karin Scholl
That the Board contribute the sum of \$100.00 to support the activities of the N.W. Zone One-Act Play Festival to be held in LaCrete, AB on April 13 and 14, 2018.

Carried

Finance
(GENERAL MATTERS)

Resolution #BD20171220.1006

Moved By: Lynn Skrepnek
To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

**Points to
Celebrate**
(Open Items)

Communication Officer, Kyle Nichols, presented Points to Celebrate.

In Camera

Resolution #BD20171220.1007

Moved By: Karin Scholl
That the meeting go In Camera at 9:40 a.m. to discuss Closed Items.

Carried

Out of Camera

Resolution #BD20171220.1008

Moved By: Lynn Skrepnek
That the meeting come Out of Camera at 11:25 a.m.

Carried

Recess

The meeting was recessed at 11:25 a.m. for a 5 minute break.

Reconvene

The meeting was reconvened at 11:30 a.m. with all members present.

**Presentation:
HPSD Success
Coaches**
(DELEGATIONS /
PRESENTATIONS)

The delegation of High Prairie School Division Success Coaches attended the meeting at 11:30 a.m. to update the board on their work. They left the meeting at 12:00 p.m.



Letter to ASBOA
(CLOSED)

Resolution #BD20171220.1009

Moved By: Joyce Dvornek

To write a letter to the Association of School Business Officials of Alberta (ASBOA) and to create an Alberta School Board Association (ASBA) "Request for Consideration for Action" requesting from the Association of School Business Officials of Alberta (ASBOA) that when any of their committees produce recommendations that could affect the operations or funding of school boards, that the draft paper be circulated to Alberta School Board Association (ASBA) and College of Alberta School Superintendents (CASS) with a solid process for input prior to it going to the Minister of Education.

Carried

Recess

The meeting was recessed for lunch at 12:00 p.m.

Reconvene

The meeting was reconvened at 1:00 p.m. with all members present.

**Presentation:
HPSD Success
Coaches**

(DELEGATIONS /
PRESENTATIONS)

Trustees and staff took part in the Kairos Blanket Exercise facilitated by the HPSP Success Coaches.

**NEXT REGULAR
BOARD
MEETING**

The next Regular Meeting of the Board of Trustees is scheduled for January 17, 2018 at 9:00 a.m.

ADJOURNMENT

Resolution #BD20171220.1010

Moved By: Karin Scholl

That there being no further business, the meeting adjourn at 2:25 p.m.

Carried

Chairman

Secretary Treasurer