



Regular Meeting of the Board of Trustees
MINUTES

Wednesday, March 18, 2020
1:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Joyce Dvornek, Chair
Ali Mouallem, Vice Chair
Note: All Trustees present via Zoom technology
Steven Adams, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Lorraine Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary Treasurer & Recording Secretary
Kyle Nichols, Communications Officer via Zoom technology
Sue Charest, Executive Assistant

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

The meeting was called to order at 1:06 p.m.

4. **Opening Remarks**

Chair, Joyce Dvornek, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

Resolution 20200318.1001

Moved By: Karin Scholl

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

- 5.1 Minutes of the Regular Meeting of the Board of Trustees held February 19, 2020
- 5.2 Superintendent's Report
- 5.3 Trustee Reports
- 5.4 Transportation Reports
- 5.5 Correspondence

Carried

- 5.1 **Adoption of Previous Minutes**

Resolution 20200318.1002

Moved By: Karin Scholl

That the minutes of the Regular Meeting of the Board of Trustees held February 19, 2020 be approved as presented.

Carried

A handwritten signature in blue ink, appearing to be "al 2".

5.2 Superintendent's Report

Resolution 20200318.1003

Moved By: Karin Scholl

To receive the Superintendent's Report as information.

Carried

5.3 Trustee Reports

The Trustee Report was presented as information.

5.4 Transportation Report

Transportation Reports were presented as information.

5.5 Correspondence

The following correspondence was presented as information:

1. 2020-02-18 Ltr from Minister of Education Response to letter of 2019-09-03 re Red Tape Reduction Suggestions
2. 2020-02-24 Ltr to D. Oliver - Land Requisition declined
3. 2020-02-24 Ltr to Paulette Campiou - Decision re Appointed Trustee
4. 2020-02-24 Ltr to Sawridge First Nation - Decision re Appointed Trustee (cc'd to all FN)
5. 2020-02-24 Northwest Zone One Act Play Festival 2020 - Sponsorship Request & Response
6. 2020-02-25 Village of Donnelly - Board request for all-day school zones
7. 2020-03-09 2020 CSBA Congress & National Gathering on Indigenous Education
8. 2020-03-11 Ltr to Explorica re cancellation of trip to Greece

6. Changes to the Agenda

Resolution 20200318.1004

Moved By: Steven Adams

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

7.1 Joussard & Kinuso Playschool Integration into HPSD Kindergarten

Deputy Superintendent, Margaret Hartman informed the Trustees that the possible integration of playschools into Joussard and Kinuso Kindergarten will not proceed at this time. This could be revisited in the future if needs warrant.

7.2 Administrative Procedure 110 - School Councils

Administrative Procedure 110 - School Council has been updated.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.1 Q & A: Coronavirus Disease (COVID-19)

The Trustees discussed the ongoing situation with the COVID-19 pandemic.

9. Delegations / Presentations

9.1 Presentation: Assistant Superintendent of Human Resources & Mentor Coach

The HPSD Mentor Coach presentation was postponed to a future meeting.



9.2 Presentation: Professional Development Overview

Assistant Superintendent of Human Resources, Treva Emter, and Supervisor of Curriculum, Julia Drefs attended at 2:00 p.m. to provide the Trustees with an update on Professional Development in the division. Supervisor of Inclusion, Brennan McDonald was unable to attend. They left the meeting at 2:47 p.m.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.2 Q & A: Policy 10 - Board Delegation of Authority

Trustees reviewed Policy 10 - Board Delegation of Authority.

Resolution 20200318.1005

Moved By: Steven Adams

To re-affirm Policy 10 – Board Delegation of Authority, as High Prairie School Division Policy, with minor changes to the legislation included in the policy.

Carried

8.2 Action Items

8.2.1 ACTION: 2020-2021 and 2021-2022 School Year Calendars

Trustees reviewed the proposed 2020-2021 and 2021-2022 School Year Calendars.

Resolution 20200318.1006

Moved By: Karin Scholl

To approve the 2020-2021 School Year Calendar as presented.

Carried

Resolution 20200318.1007

Moved By: Lynn Skrepnek

To approve the 2021-2022 School Year Calendar as presented.

Carried

8.2.2 ACTION: Sponsorship of Peace Country Regional Science Fair

The Board reviewed the request for sponsorship from the Peace Country Regional Science Fair Committee.

Resolution 20200318.1008

Moved By: Steven Adams

That High Prairie School Division sponsor the 2020 Peace Country Regional Science Fair in the amount of \$2500.00

Defeated

8.2.3 ACTION: Amend Policy 9 - Policy Making

Resolution 20200318.1009

Moved By: Ali Mouallem

That Policy 9 - Policy Making receive **first reading** to amend Policy 9 as presented.

Carried

Resolution 20200318.1010

Moved By: Steven Adams

That Policy 9 - Policy Making receive **second reading** to amend Policy 9 as presented.

Carried

Resolution 20200318.1011

Moved By: Lorraine Shelp

To proceed with third and final reading of Board Policy 9 - Policy Making.

Carried

Resolution 20200318.1012

Moved By: Ali Mouallem

That Policy 9 - Policy Making receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

8.2.4 ACTION: National Field Trip - PRJH to Ottawa & Quebec

Resolution 20200318.1013

Moved By: Lynn Skrepnek

That the Board of Trustees cancel the Prairie River Junior High National Field Trip to Ottawa, Montreal and Quebec due to cancellation of classes by the provincial Chief Medical Officer both in Alberta and Quebec and that travel poses a risk to the health, safety and well-being of staff and students due to the COVID-19 pandemic.

Carried

10. General Matters

10.1 Finance

Secretary Treasurer, Jody Frowley, presented the financial information and a general overview of changes to this year's budget.

Resolution 20200318.1014

Moved By: Adrian Wong

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

11. Information Items

11.1 Points to Celebrate

Communication Officer, Kyle Nichols, updated the Trustees on efforts being made to keep people up to date on COVID-19 with a dedicated section on the HPSPD website.

11.2 Standing Committee Reports

The Superintendent/Board Evaluation Committee report is postponed to April Board meeting.

There are no changes to Advocacy Committee.



12. Closed

Resolution 20200318.1015

Moved By: Ali Mouallem

That the meeting go into camera at 3:34 p.m.

Carried

12.1 Upcoming Meetings & Accommodations

12.2 Suspension List & PPC

12.3 Action List

12.4 Retirements, Resignation, Appointments & Transfers

12.5 Committee of the Whole

12.6 Teachers' Employer Bargaining Association (TEBA) - Addition to agenda

12.7 Out of Camera

Resolution 20200318.1016

Moved By: Steven Adams

To come Out of Camera at 4:31 p.m.

Carried

13. ACTION: Special Meeting

Resolution 20200318.1017

Moved By: Joyce Dvornek

To open a Special Meeting to discuss COVID-19 as needed.

Carried

14. ACTION: Payment of Substitutes

Resolution 20200318.1018

Moved By: Ali Mouallem

To approve in principle, the exploration of paying High Prairie School Division substitutes as discussed.

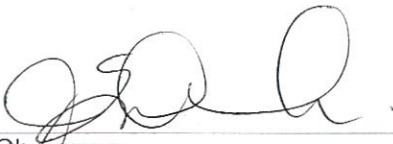
Carried

15. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for April 15, 2020 at 1:00 p.m.

16. Adjournment

There being no further business, the meeting adjourned at 4:40 p.m.


Chairman
Secretary Treasurer