



Regular Meeting of the Board of Trustees MINUTES

Tuesday, August 23, 2022
9:45 AM

HPSD Learning Support Centre - High Prairie, AB

Present: Joy McGregor, Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Absent: Tammy Henkel, Vice-Chair

Staff Present: Laura Poloz, Superintendent
Sandra Cairns, Director of Business and Recording Secretary
Darla Smith, Director of Finance
Kyle Nichols, Director of Communications
Sue Charest, Executive Assistant

Staff Absent: Margaret Hartman, Deputy Superintendent

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

The Closed Session of the agenda took place at 9:07 a.m. and ended at 9:47 a.m. prior to the Call to Order of the Open session. There were no additions to the Closed session.

The following items were reviewed under Closed: Suspension List, Action List, Retirements, Resignations, Appointments & Transfers, Committee of the Whole, Provincial Bargaining Coordination Office (PBCO) / Teacher Employer Bargaining Association (TEBA) / Alberta School Boards Association (ASBA), School Council Annual Reports and Trustee Upcoming Meeting & Accommodations.

The YouTube live stream began at 9:50 a.m.

The meeting was called to order at 9:50 a.m.

4. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

Resolution BDO20220823.1001

Moved By: Lorrie Shelp

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

1. Adoption of Minutes of the Organizational Meeting of the Board of Trustees held June 21, 2022
2. Adoption of Minutes of the Regular Meeting of the Board of Trustees held June 21, 2022
3. Receipt of the Superintendent's Report as information
4. Receipt of the Trustee Report as information
5. Receipt of Correspondence as information

Carried

5.1 Adoption of Previous Minutes

Resolution BDO20220823.1002

Moved By: Lorrie Shelp

That the minutes of the Organizational Meeting of the Board of Trustees held June 21, 2022 be adopted as presented.

Carried

Resolution BDO20220823.1003

Moved By: Lorrie Shelp

That the minutes of the Regular Meeting of the Board of Trustees held June 21, 2022 be adopted as presented.

Carried

5.2 Receipt of Superintendent's Report as Information

Resolution BDO20220823.1004

Moved By: Lorrie Shelp

To receive the Superintendent's Report as information.

Carried

5.3 Receipt of Trustee Report as Information

There is no new information to report for June and July.

5.4 Receipt of Correspondence as Information

The following correspondence was received as information:

1. 2022-06-20 Prairie Rose Public Schools Letter to Minister of Education - Operations and Maintenance Funding Shortfalls
2. 2022-06-21 Letter to High Prairie Elementary School Council - HPE Parking Lot
3. 2022-06-30 Letter to Smoky River Chamber of Commerce - Support High Speed Internet
4. 2022-06-30 Letter to Steve McLeod, Manager, Freson Bros. re ASBA Zone 1 Friends of Education Nominee
5. 2022-06-30 Public School Boards' Association (PSBA) Advocate Newsletter
6. 2022-08-05 Letter from Minister of Education - Budget Submission

6. Changes to the Agenda

Resolution BDO20220823.1005

Moved By: Adrian Wong

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. Points to Celebrate

Director of Communications, Kyle Nichols, presented Points to Celebrate.

9. New Business- Open

9.1 Trustee/Administration Question/Answer Period

9.1.1 Q & A: Transportation Update

Administration gave an update on the changes to the bus routes and the challenges of recruiting and training drivers.

9.1.2 Q & A: Mental Health Proposal - Minister of Education Response

Trustees reviewed the letters written by the Minister of Education to High Prairie School Division, Big Lakes County and Town of Slave Lake in which they denied support of High Prairie School Division's Mental Health Proposal.

9.1.3 Q & A: Trustee Professional Development

Trustees discussed an opportunity for professional development.

9.1.4 Q & A: Meeting with Minister of Education

Trustees discussed their upcoming meeting with the Minister of Education.

9.2 Action Items

9.2.1 ACTION - Capital Purchase (Fleet Vehicle)

Resolution BDO20220823.1006

Moved By: Lynn Skrepnek

To purchase a fleet vehicle at a maximum expense of \$40,000 from the Capital Budget to replace the vehicle which was written off due to a collision with wildlife.

Carried

9.2.2 ACTION: Letters to Alberta School Boards Association (ASBA), Ministers of Education and Finance regarding Provincial Bargaining Coordination Office (PBCO)

Discussion took place in the Closed session.

Resolution BDO20220823.1007

Moved By: Adrian Wong

To send 2 separate letters: one to Alberta School Boards Association (ASBA), the other to the Ministers of Education and Finance, regarding Provincial Bargaining Coordination Office (PBCO).

Carried

9.2.3 ACTION: Closed Meeting

Trustees discussed adding time to the Closed Meetings.

Resolution BDO20220823.1008

Moved By: Karin Scholl

To increase the Closed session of Regular Board Meeting times from 45 minutes to 1 hour thereby changing the start time of the Open session to 2:00 p.m.

Carried

10. General Matters

10.1 Finance

Director of Finance, Darla Smith presented the financial information.

Resolution BDO20220823.1009

Moved By: Karin Scholl

To approve the June and July Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

11. Information Items

11.1 Standing Committee Reports

There were no Standing Committee Reports.

12. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for September 20, 2022, beginning with the Closed session at 1:00 p.m.

13. Adjournment

Resolution BDO20220823.1010

Moved By: Cory Hughes

That there being no further business, the meeting adjourn at 10:26 a.m.

Carried

The live stream ended at 10:26 a.m.


Chair


Director of Business