

MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, September 20, 2017

Start time : 1:00 PM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair
Joy McGregor, Vice Chair
Joyce Dvornek, Trustee
Rudy Willier, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Raymonde Lussier, Secretary Treasurer
& Recording Secretary
Sue Charest, Executive Assistant
Kyle Nichols, Communications Officer

CALL TO ORDER

The meeting was called to order at 1:05 p.m.

OPENING REMARKS

Chair, Tammy Henkel, acknowledged the territorial lands on which today's meeting is being held.

APPROVAL OF CONSENT ITEMS

Resolution #BD20170920.1001

Moved By: Joyce Dvornek

That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein, minus 12.7. *2016-2017 Suspensions & Expulsions, 12.9. *ACTION: Land Transfer and 13.1.2.

*Transportation Report, as follows:

7. Reading and Adopting the Minutes

9.2.1. *ACTION: Amend 2017-2018 Capital Budget

9.2.2. *ACTION: Transportation and Facility Rates

11.1. *Report from the Superintendent Laura Poloz

11.2. *Finance

12.2. *Action List (August)

12.3. *Retirements, Resignations, Appointments, Transfers

12.6. *2016-2017 Promotion- Retention Summary

~~12.7. *2016-2017 Suspensions & Expulsions~~

12.8. *Review by Minister of Education on Student Matter

~~12.9. *ACTION: Land Transfer~~

13.1.1. *Trustee Reports

~~13.1.2. *Transportation Report~~

13.1.3. *Correspondence

Carried

*Reading and Adopting the Minutes

Resolution #BD20170920.1002

Moved By: Joyce Dvornek

That the minutes of the Regular Meeting of the Board of Trustees held August 16, 2017 be approved as presented.

Carried

Two handwritten signatures are present at the bottom right of the page. The first signature is a stylized 'JD' and the second is 'RL'.

*ACTION: Amend 2017-2018 Capital Budget (Action Items)	Resolution #BD20170920.1003 Moved By: Joyce Dvornek To amend the High Prairie School Division 2017-2018 Capital Budget by removing the budgeted \$200,000 expense for a paint booth and adding an expense of \$140,000 for a Big Toro Grass Cutter.	Carried
*ACTION: Transportation and Facility Rates (Action Items)	Resolution #BD20170920.1004 Moved By: Joyce Dvornek To approve the Transportation & Facility Rates in keeping with CRA regulations as presented.	Carried
*Report from the Superintendent (GENERAL MATTERS)	Resolution #BD20170920.1005 Moved By: Joyce Dvornek To receive the Superintendent's Report as information.	Carried
*Finance (GENERAL MATTERS)	Resolution #BD20170920.1006 Moved By: Joyce Dvornek To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.	Carried
*Trustee Reports (Open Items)	The Trustee Report was presented as information in the Consent Agenda.	
*Correspondence (Open Items)	The following correspondence was presented as information in the Consent Agenda: 1. Ltr from Minister of Education re Learning Consortiums (August 15, 2017) 2. Invitation to MLA's to meet (August 22, 2017).PDF 3. Ltr to Ministers re Land for New College Campus (September 7, 2017) 4. August 2017 Public School Board Council Meeting Highlights	
CHANGES TO THE AGENDA	Resolution #BD20170920.1007 Moved By: Rudy Willier That the agenda be accepted as amended.	Carried
Business Arising from Previous Minutes	There was no business arising from the minutes of the previous meeting.	
Q & A: Potential Joint Use Arrangement (Trustee/Administration Question/Answer Period)	The Trustee discussed a potential Joint Use Agreement in Slave Lake. Resolution #BD20170920.1008 Moved By: Joyce Dvornek That Administration continues exploration of a potential lease with Town of Slave Planning & Development to develop a linear park on the property of E.G. Wahlstrom School.	Carried
Q & A: Changes to 2018-2021 Capital Plan (Trustee/Administration Question/Answer Period)	The Board reviewed and discussed the 2017 Three Year (2018-2021) Capital Plan.	
Q & A: Council for Inclusive Education Conference (Trustee/Administration Question/Answer Period)	The Trustees discussed the Council for Inclusive Education Conference in Edmonton on October 13 & 14, 2017.	
Points to Celebrate (Open Items)	Communications Officer, Kyle Nichols presented Points to Celebrate.	

Transportation Report

(Open Items)

The 2016-2017 Transportation Report was discussed.

Recess

The meeting was recessed at 1:57 p.m. for a health break.

Reconvene

The meeting was reconvened at 2:00 p.m. with all members present.

Delegation: Audit Service Plan - MNP

(DELEGATIONS / PRESENTATIONS)

A delegation from MNP and Director of Finance, Jody Frowley, attended the meeting at 2:00 p.m. to present the Audit Service Plan. The delegation from MNP left the meeting at 2:12 p.m.

Presentation: Tracking Assignable Time & Staff Absenteeism

(DELEGATIONS / PRESENTATIONS)

The Trustees viewed a video on Employee Self-Service and tracking staff absenteeism, which was prepared by Assistant Superintendent of Human Resources, John Wiedrick. Payroll Supervisor, Sandra Cairns, was present to answer questions. Director of Finance, Jody Frowley then provided the Trustees with an overview of Teacher Assignable Time. They left the meeting at 2:58 p.m.

In Camera

Resolution #BD20170920.1009

Moved By: Lynn Skrepnek

That the meeting go In Camera at 3:00 p.m. to discuss Closed Items.

Carried

Out of Camera

Resolution #BD20170920.1010

Moved By: Karin Scholl

That the meeting come Out of Camera at 4:45 p.m.

Carried

ACTION: Ministerial Order of Superintendent's Term Contract

(CLOSED)

Resolution #BD20170920.1011

Moved By: Joyce Dvornek

That the Board request Ministerial approval to appoint Laura Poloz as Superintendent of Schools for a further five year term from September 1, 2018 to August 31, 2023 as required by the School Act.

Carried

ACTION: Land Transfer

(CLOSED)

Joyce Dvornek requested a recorded vote.

Resolution #BD20170920.1012

Moved By: Lynn Skrepnek

That High Prairie School Division transfer approximately 4.0 acres, more or less, of land at the High Prairie Elementary School site (1 SR Reserve Plan 792-0714) to Northern Lakes College with the following provision:

- at a cost of \$1.00
- for the sole purpose of erecting a college campus that will accommodate collaborative programming for the students of High Prairie School Division No. 48
- with Northern Lakes College paying the costs to subdivide the property

and further:

- that should the college build not be commenced within 4 years, that the land revert back to High Prairie School Division No. 48
- with Northern Lakes College paying the costs to transfer and re-parcel the land
- should the property be sold by Northern Lakes College, that High Prairie School Division No. 48 be given the right of first refusal

and further:

- that a mutually acceptable agreement be signed between High Prairie School Division No. 48 and Northern Lakes College before the transfer takes place to address all issues including the housing of the Prairie View Outreach School within the College, etc.

Carried Unanimously

NEXT REGULAR BOARD MEETING

The next Regular Meeting of the Board of Trustees is scheduled for October 25, 2017 at 9:00 a.m.


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ADJOURNMENT

Resolution #BD20170920.1013

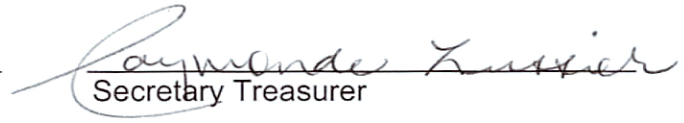
Moved By: Joy McGregor

That there being no further business, the meeting adjourn at 4:51 p.m.

Carried



Chairman



Secretary Treasurer